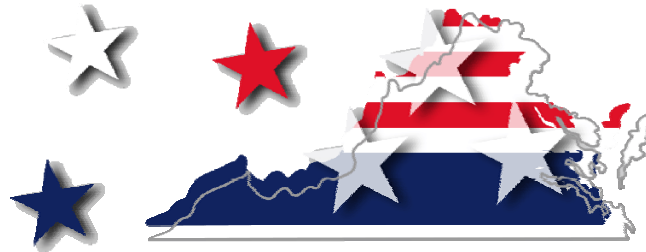


Federal Grant Monitoring Plan

Title II, Part D

Enhancing Education Through Technology (EETT) Program

No Child Left Behind Act of 2001



Federal Grant Monitoring Plan
Title II, Part D
Enhancing Education Through Technology (EETT) Program

Table of Contents

Purpose of Federal Grant Monitoring Plan.....	3
Section I: Program Goals.....	4-6
Section II: Program Evaluation.....	7
Section III: Fiscal Control and Use of Funds.....	8-10
Section IV: Equitable Participation of Nonpublic School Students and Personnel.....	11

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

Purpose of Federal Grant Monitoring Plan

The No Child Left Behind Act of 2001 requires the state education agency to ensure that programs and activities are implemented as stipulated in the law. The Virginia Department of Education is responsible for adopting and using proper methods of administering each program included in the No Child Left Behind Act.

This Federal Grant Monitoring Plan has been prepared by the Office of Educational Technology (OET) as a guide and checklist for use by a Title II, Part D program officer during a virtual monitoring site visit conducted via videoconference or WebEx with a local education agency (LEA). The plan is also designed for use by the LEA that is to participate in the virtual site visit. The plan outlines the goals and purposes of the Title II, Part D program and allows an LEA to provide documentation and responses that support their compliance with the requirements of the program.

An LEA is expected to have the technology necessary to participate in a virtual monitoring site visit or contact OET for technical support regarding issues affecting their ability to participate. An LEA will be contacted by OET at least six months prior to the scheduled site visit. An LEA is expected to have the required portions of this plan completed and ready for submission to OET via electronic means at least one month prior to the scheduled site visit.

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

No Child Left Behind Act of 2001
Title II, Part D, Enhancing Education Through Technology

School Division Monitoring Instrument
2007-2008

I. Program Goals	Requirement Being Met?	Documentation	School Division Response (Actions taken or to be taken, if areas of concern, including a timeline for completion)
<p>A. To assist every student in crossing the digital divide by ensuring that every student is technologically literate by the time the student finishes the eighth grade, regardless of the student's race, ethnicity, gender, family income, geographic location, or disability.</p> <p><i>Guiding Questions:</i></p> <p>1. Has the school division developed a method of assessing student technology literacy?</p> <p>2. Does the school division have information on the technology literacy level of its students?</p> <p>B. To improve student academic achievement through the use of technology in elementary schools and secondary schools.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>		

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

<p>Guiding Questions:</p> <p>1. Has the school division developed or employed a method for collecting and reporting data on the use of technology in the classroom?</p> <p>2. Does the school division have information about how the program has affected academic achievement?</p> <p>C. To encourage the effective integration of technology resources and systems with teacher training and curriculum development to establish research-based instructional methods that can be widely implemented as best practices by State educational agencies and local educational agencies.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>Guiding Questions:</p> <p>1. Has the school division developed a plan for teacher training and curriculum development?</p> <p>2. Does the school division have information on the extent to which technology has been effectively integrated with teacher training and curriculum development?</p> <p>3. Does the school division have information on research-based instructional methods that have</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>		

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

been implemented as a result of program funds?	<input type="checkbox"/> No		
--	-----------------------------	--	--

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

II. Program Evaluation	Requirement Being Met?	Documentation	School Division Response (Actions taken or to be taken, if areas of concern, including a timeline for completion)
<p>A. Program Evaluation and Addressing Local Needs</p> <p>Federal law requires each State and LEA to develop accountability measures and a process for evaluating the extent to which the activities carried out with program funds are effective in supporting the integration of technology into curricula and instruction.</p> <p>Guiding Questions:</p> <p>1. Does the LEA have a technology plan that is fully aligned with the Virginia Educational Technology Plan? A fully aligned technology plan includes accountability measures and an evaluation process.</p> <p>2. Does the school division have an evaluation and processes in place that consider the quality and impact of the program?</p> <p>3. Does the LEA use formative evaluation results to make decisions for program improvement?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

III. Fiscal Control and Use of Funds	Requirement Being Met?	Documentation	School Division Response (Actions taken or to be taken, if areas of concern, including a timeline for completion)
<p>A. Records Management The district has on file records that would be reasonably required for fiscal audit and program evaluation.</p> <p><i>Guiding Questions:</i></p> <p>1. Are appropriate accounting and budget procedures being implemented to insure that program expenditures are related to the purpose of Title IID?</p> <p>2. Does the division maintain records through OMEGA of submitted and approved amendment forms and reimbursements?</p> <p>B. Appropriate Use of Funds Funds are used for the purposes of the EETT program. Please check all areas that apply.</p> <p><input type="checkbox"/> To develop a comprehensive system that effectively uses technology to improve student academic achievement.</p> <p><input type="checkbox"/> To undertake initiatives that provide teachers and administrators the capacity to integrate</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>		

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

<p>technology effectively into curricula and instruction through such means as high-quality professional development programs.</p> <ul style="list-style-type: none"><input type="checkbox"/> To ensure that professional development and other program activities lead to changes in teacher practice through effective integration of technology in the classroom.<input type="checkbox"/> To conduct rigorous evaluation of the program, particularly regarding the impact of the program on student academic achievement, and ensure that timely information on the results of such evaluation is widely accessible through electronic means.<input type="checkbox"/> To establish or expand initiatives designed to increase access to technology.<input type="checkbox"/> To acquire, develop, improve, and/or maintain an effective educational technology infrastructure in a manner that expands access to technology for students (particularly disadvantaged students) and teachers.<input type="checkbox"/> To develop and utilize electronic networks and other innovative methods, such as distance learning, to deliver specialized or rigorous academic courses and curricula for students in areas that would not otherwise have access to such courses or curricula, particularly in geographically isolated regions.<input type="checkbox"/> To implement efforts to use technology to promote caregiver and family involvement in education and communication among			
--	--	--	--

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

<p>students, caregivers, teachers, and administrators.</p> <p>C. Supplement, Not Supplant Funds are used to supplement, and not supplant, any other federal, state, or local education funds.</p> <p>Guiding Question:</p> <p>1. Were program activities funded under a different funding source in recent years? Would the funded activities, services, staff, etc. be funded in the absence of Title IID?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
---	---	--	--

School Division:
Date of Review:

Title IID Coordinator:
DOE Staff:
LEA Staff:

IV. Equitable Participation of Nonpublic School Students and Personnel	Requirement Being Met?	Documentation	School Division Response (Actions taken or to be taken, if areas of concern, including a timeline for completion)
<p>A. Equitable Services for Private Schools The district has extended the opportunity for equitable participation of children enrolled in private nonprofit schools and their educators. [Title IX, Part E, Subpart 1]</p> <p><i>Guiding Questions:</i></p> <p>1. Does the school division have a process to ensure that services provided to private schools in the division’s area are equitable?</p> <p>2. Does the school division have a process to ensure that services provided to private schools in the division’s area are assessed for effectiveness?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>		