

Board of Education Agenda Item

Item: _____ K. _____

Date: September 26, 2007

Topic: First Review of Proposed Board of Education Meeting Dates for the 2008 Calendar Year

Presenter: Dr. Margaret N. Roberts, Executive Assistant to the Board of Education

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Origin:

Topic presented for information only (no board action required)

Board review required by

State or federal law or regulation

Board of Education regulation

Other: Board of Education Bylaws

Action requested at this meeting

Action requested at future meeting: Final review: October 18, 2007

Previous Review/Action:

No previous board review/action

Previous review/action:

date:

action:

Background Information: Section 2 of Article Three of the Bylaws of the Board of Education states the following:

Section 2. Regular Meetings. Prior to and no later than the annual meeting (February), the Board shall adopt a tentative schedule for regular meetings for the applicable calendar year. Such schedule shall be subject to the change, alteration or adjustment by the President as he or she deems appropriate, to accommodate the operation of the Board as is necessary.

Summary of Major Elements: In recent years, the Board of Education has met monthly except for the months of August and December. Meetings are typically held on the fourth Thursday of the month, although this is not a requirement. Exceptions are the January meeting which is held early in the month to coincide with the opening of the General Assembly session, and the November meeting, which is scheduled to avoid meeting during Thanksgiving week. The April meeting is typically a two- or three-day planning session. Meetings are scheduled to avoid major religious or secular holidays.

In addition to the regular, monthly business meetings, the President may call special meetings of the full Board of Education and its committees, as deemed necessary. Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22nd floor of the James Monroe Building, 101 North 14th Street, Richmond, Virginia 23219.

The proposed meeting dates for 2008 are as follows:

Thursday, January 10, 2008
Thursday, February 28, 2008
Thursday, March 27, 2008
Wednesday-Thursday, April 23-24, 2008
Thursday, May 22, 2008
Thursday, June 19, 2008
Thursday, July 24, 2008
Thursday, September 25, 2008
Thursday, October 23, 2008
Thursday, November 20, 2008

Superintendent's Recommendation: The Superintendent of Public Instruction recommends that the Board of Education review the proposed meeting dates for 2008 and make any desired adjustments prior to final adoption at the October 18, 2007, meeting.

Impact on Resources: Funding to support the expenses related to the meetings of the Board of Education are provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

Timetable for Further Review/Action: The list of proposed meeting dates for 2008 will be presented for final adoption at the meeting on October 18, 2007. Following adoption, the dates will be widely disseminated and posted on the appropriate Web sites.

ATTACHMENT:

**BOARD OF EDUCATION
PROPOSED MEETING DATES
2008 CALENDAR YEAR**

Thursday, January 10, 2008

Thursday, February 28, 2008

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Wednesday-Thursday, April 23-24, 2008

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