

**VIRGINIA DEPARTMENT OF EDUCATION
APPLICATION FOR PROGRAM APPROVAL
2001- 2002 DRIVER EDUCATION**

Division: _____ **School:** _____ **Code:** _____

Phone: () _____ **Fax:** () _____

List licensed driver education endorsed teachers.

In column one, please use a "C" (teaches only classroom), "I" (teaches only in-car), or "B" (teaches both) . In the last column please give the location and date of the driver education endorsement course work.

	Last	First	Middle	Social Security Number	DE Endorsement Training Location/Date

List Paraprofessional in-car teachers.

Please give most recent re-certification location and date.

Last	First	Middle	Social Security Number	Re-certification Location and Date

(Please duplicate this form as needed to include all teachers)

I certify all information provided on this form is correct. I understand that only teachers with a valid Virginia teaching license and an endorsement in driver education may deliver classroom and in-car instruction. Approved paraprofessional may conduct in-car instruction when supervised by properly endorsed staff. I understand that students who receive instruction from a teacher without proper endorsement are not eligible for a Virginia provisional driver's license.

Headmaster / Principal's Signature _____ Date _____ E-mail address _____

Division Driver Education Coordinator or Contact Person _____ Phone _____ Fax or E-mail address _____

This form must be submitted for program approval prior to offering driver education instruction during school year 2001-02. Please return to: Vanessa C. Wigand, Specialist, Health, Physical Education, and Driver Education, Virginia Department of Education, 23rd Floor, Box 2120, Richmond, Virginia, 23218-2120, or fax to (804) 692-3163 or (804) 786-5466. If you need additional information, please call (804) 225-3300.