

2002 CHRISTA MCAULIFFE FELLOWSHIP PROGRAM



ATTACHMENTS TO SUPTS. MEMO NO. 63

Dated April 27, 2001

Christa McAuliffe Coordinator:

**Byrd Latham, Teacher Education Specialist
Division of Teacher Education and Licensure
(804) 225-2104**

Christa McAuliffe Fellowship Application Due Date: Friday, June 28, 2001

**Commonwealth of Virginia
Department of Education
P.O. Box 2120
Richmond, Virginia 23218-2120**

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF EDUCATION**

CHRISTA MCAULIFFE FELLOWSHIP APPLICATION

Collection of personally identifiable information requested on this form will not be used for purposes other than to facilitate the processing of applications. **TYPE OR PRINT CLEARLY.**

_____ Applicant's name (Last, First, Middle Initial)	_____ Applicant's Social Security Number	_____ School Where Applicant Teaches
_____ Applicant's School Division/Nonpublic School	_____ Division Superintendent	_____ Applicant's Teaching Assignment
_____ Street/Box Number	_____ Principal or Head of Nonpublic School	_____ Applicant's Home Address (Street/Box Number)
_____ City, State, Zip Code	_____ School Telephone Applicant's Home Telephone	_____ City, State, Zip Code
<p>TYPE OF PROGRAM Proposals must focus on one or more of the Virginia initiatives in projects that may include sabbaticals for study, research, or academic improvement; consultation with or assistance to another school division or private school system; development of special innovative programs, projects or partnerships that involve the business community; and programs that incorporate the use and sharing of technologies to help students learn.</p> <p>Check all that apply to your project proposal:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>1. <input type="checkbox"/> sabbaticals for study, research, or academic improvement to:</p> <p style="margin-left: 20px;">A. <input type="checkbox"/> improve such teacher's knowledge base in an area of expertise</p> <p style="margin-left: 20px;">B. <input type="checkbox"/> increase skills and professional ability</p> <p style="margin-left: 20px;">C. <input type="checkbox"/> enhance the ability of teachers to work with special populations, including:</p> <p style="margin-left: 40px;">i. <input type="checkbox"/> gifted and talented children</p> <p style="margin-left: 40px;">ii. <input type="checkbox"/> limited - English proficient children</p> <p style="margin-left: 40px;">iii. <input type="checkbox"/> children with disabilities</p> <p style="margin-left: 40px;">iv. <input type="checkbox"/> economically and educationally disadvantaged children</p> <p>2. A. <input type="checkbox"/> consultation with or assistance to other school district or private school systems</p> <p style="margin-left: 20px;">B. <input type="checkbox"/> development of special innovative programs</p> <p>3. <input type="checkbox"/> projects or partnerships that involve the business community</p> <p>4. <input type="checkbox"/> programs that incorporate the use and the sharing of technologies to help students learn</p> </div> <div style="width: 48%;"> <p>5. <input type="checkbox"/> expanding or replicating model programs of staff development</p> <p>6. <input type="checkbox"/> Virginia Initiatives. Please check all that apply to your proposal.</p> <p style="margin-left: 20px;">A. <input type="checkbox"/> Innovative programs that promote the teaching profession.</p> <p style="margin-left: 20px;">B. <input type="checkbox"/> Programs/activities to improve the teaching of reading and support family participation in the development of reading and language skills.</p> <p style="margin-left: 20px;">C. <input type="checkbox"/> Programs that demonstrate the integration of technology into teaching and learning in a specific grade or subject area.</p> <p style="margin-left: 20px;">D. <input type="checkbox"/> Programs that improve academic achievement for at-risk or low performing students.</p> </div> </div>		
_____ Total Project Budget	_____ Signature of Applicant	_____ Date

CERTIFICATION AND APPROVALS

IT IS HEREBY CERTIFIED THAT:

- I will teach in my present school district or nonpublic school for at least two years following completion of my fellowship.
- I am not in default on any federal government loans.
- I will submit financial and project reports as required.
- I will meet all requirements and regulations of the Christa McAuliffe program.
- I have completed eight or more years as a full-time public or private school teacher.
- I understand that this is taxable income.
- I understand that if the project is not completed satisfactorily, repayment of monies granted may be required.
- I give permission for my name and/or picture to be used for any publicity release connected with the Christa McAuliffe program.
- I give permission for my yearly salary to be confirmed with my school district (proposal budget may equal your annual salary).
- The information enclosed in this application and the attached proposal is truthful, correct and representative of my own ideas and work.

Signature of Applicant

Date

Principal's Approval (Signature of Principal)

Date

I have read this application and the attached proposal. My approval is based on the overall quality of the proposal, the need for this proposal as validated by student or teacher data, the implementation plans for the proposal, and the benefits of this proposal as shown through projected improvements for students or teachers.

I also understand that in accordance with the Elementary and Secondary Education Act of 1965 as amended by Improvement of American Schools Act of 1994, Program Title: Fund for the Improvement of Education-Unsolicited, CFDA 84.215U , that unless dismissed for cause, a Christa McAuliffe Fellow shall be required to return to a teaching position in his or her current school division or nonpublic school system/school for at least two years following the fellowship award.

Superintendent's Approval (Signature of Superintendent/Nonpublic School Administrator)

Date

Christa McAuliffe Fellowship Program INFORMATION AND GUIDELINES

What is it?

The Christa McAuliffe Fellowship Program is a federally-funded program honoring the late Sharon Christa McAuliffe. The program provides fellowships to outstanding classroom teachers to enable and encourage them to continue their education, develop innovative programs, consult with or assist local educational agencies or private schools, or engage in other educational activities that will improve the knowledge and skills of teachers and the education of students. Virginia will make one award for the 2001 McAuliffe Fellow for \$31,000.

Who is eligible?

Full-time public and private school K-12 fully licensed classroom teachers who teach in Virginia, have completed eight or more years of teaching, and are citizens or permanent residents of the United States.

How can the award be used?

Each state is asked to establish areas of priority that will support systematic education improvement. Virginia established the following areas of priority: development and expansion of mentor programs in Virginia, development of strategies to improve reading skills, preK-12, development of programs and strategies to support the preK-12 student standards of learning, and development and implementation of teacher recruitment and retention strategies. Applicants need to focus on one of these areas in the development of projects that may include sabbaticals for study, research or academic improvement, consultation with or assistance to another school division or private school system, development of special innovative programs, projects or partnerships that involve the business community, and programs that incorporate the use and the sharing of technologies to help students learn.

How are the Fellows selected?

The Superintendent of Public Instruction or his or her designee will appoint a selection panel composed of at least seven members representing school administrators, teachers, parents, and institutions of higher education.

How do I apply?

Application must be made by Friday, June 28, 2001. Applications must include a brief project abstract, a description of the project that includes the purpose and objectives, letters of recommendation, and the project budget.

Are there any restrictions or other requirements?

A fellowship recipient may not win awards two consecutive years. A fellow must return to a teaching position in the fellow's local education agency, private school, or private school system for at least two years following the completion of the fellowship. Each fellow shall keep any records and submit any reports required by the Virginia Department of Education and/or the Council of Chief State School Officers.

In the case of fraud, gross noncompliance, failure to carry out the activities described in the approved application or to comply with the service requirement to continue teaching in their current school district for at least two years following the fellowship award, the fellow shall repay all or a prorated portion of the award.

When are the funds available?

Projects are funded for a 12-month period starting no earlier than September 3, 2001. Funding should be available in September.

Who can answer questions?

If you have questions or need more information, please call Byrd Latham, teacher education specialist, Division of Teacher Education and Licensure, Virginia Department of Education. Phone: (804) 225-2104, E-mail: blatham@pen.k12.va.us. Fax: (804) 786-6759.

FORMAT OF THE PROPOSAL

Typeface--Do not use anything smaller than 10 point. Do not condense typeface. Leave a minimum of 3/4" margin on the top, bottom and sides.

Page one is the completed and signed application.

Page two is the Certification and Approval page.

Page three is the abstract. This must be double-spaced and include a maximum of thirteen lines of type.

Pages four through ten are the proposal, and must be double-spaced. Nine headings are required in this order:

- 1. Title - Give title of proposal.**
- 2. Proposal - Tell what you propose to do and how it reflects the Virginia initiatives.**
- 3. Rationale - Tell how your proposal will help meet the needs of the classroom and the local division level.**
- 4. Objectives and Goals - State what you want to achieve.**
- 5. Procedure - Describe the procedures you will follow to reach your goals and objectives.**
- 6. Project Effectiveness - Indicate who will be affected by this project and describe the desired impact.**
- 7. Delivery - Describe how the project will be delivered and the knowledge gained from it.**
- 8. Continuation - Sketch briefly how the program or use of the knowledge gained will be carried on in the second and third year.**
- 9. Budget - A budget form is attached. All items must be listed.**

DIRECTIONS FOR ASSEMBLING APPLICATION

The original and each of the nine copies must be assembled in the following sequential order:

- Page 1. Application**
- Page 2. Certification and Approvals**
- Page 3. Abstract**
- Pages 4 - 10. Proposal prepared in accordance with the Instructions for Proposal Development; budget form completed.**
- Page 11. Recommendation from the applicant's Principal**
- Pages 12, 13. Letters of recommendation from two teaching peers**

- Pages 14, 15. Optional - up to two additional pages of supporting information - double-spaced. This may NOT be used as a continuation of the proposal. If pictures, newspaper clippings, brochures or other materials are used, mount them on 8 1/2" x 11" sheets of paper.

THIS APPLICATION MUST BE POSTMARKED BY June 28, 2001, AND MAILED TO:

Ms. Byrd G. Latham
Teacher Education Specialist
Virginia Department of Education
P. O. Box 2120
Richmond, VA 23218-2120

CHRISTA MCAULIFFE FELLOWSHIP PROGRAM

BUDGET

Budget Summary
2001-2002

Title of Proposal: _____

BUDGET SUMMARY		
EXPENDTURE ACCOUNTS	OBJECT CODE	2001-2002
1. Personal Services & Employee Benefit	1000/ 2000	
2. Purchased Services/ Consultants	3000	
3. Internal Services	4000	
4. Other charges	5000	
5. Materials and supplies	6000	
6. Capital outlay Equipment		
	TOTAL	