
SCHOOL DIVISION NAME AND DIVISION CODE

VIRGINIA DEPARTMENT OF EDUCATION

AUTHORIZATION OF SIGNATURES IN ABSENCE OF DIVISION SUPERINTENDENT

Fiscal Year 2003

The School Board of the County, City, or Town of _____
at a meeting held on _____ by duly recorded vote
approved and authorized the person(s) listed below to sign all
Virginia Department of Education reports, documents, requisitions,
and other official correspondence in the absence of the Division
Superintendent for a period beginning on _____ and
ending on _____.

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

PLEASE TYPE NAME

PLEASE TYPE NAME

PLEASE TYPE TITLE

PLEASE TYPE TITLE

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

PLEASE TYPE NAME

PLEASE TYPE NAME

PLEASE TYPE TITLE

PLEASE TYPE TITLE

This is to certify that the above action was approved and incorporated in the minutes of said School Board on the aforementioned date.

DATE

SIGNATURE OF DIVISION SUPERINTENDENT

PLEASE TYPE NAME

Please return by JULY 26, 2002, to: Mrs. Leigh H. Williams
Senior Budget Analyst
Virginia Department of Education
P. O. Box 2120
Richmond, VA 23218-2120