

CALL FOR PRESENTATIONS

Virginia Middle and High School Principals Conference and Exposition
Enhancing the Leadership Mind

Williamsburg Marriott
Williamsburg, VA
June 23–26, 2002

The Virginia Department of Education and the Virginia Association of Secondary School Principals invite you to submit ideas for a **Concurrent Session** or **Roundtable Discussion** to be considered for inclusion in the Annual Summer Conference. Presentations are selected by a program review committee of your peers and are evaluated on the timeliness of the topic, overall interest, a well-defined description, and relevance to a particular conference strand. We are particularly interested in presentations or strategies that have proven to be successful in helping improve student achievement of the Standards of Learning. Final selections and notifications of acceptance will be made by April 27, 2002. If you have any questions, please call Randy Barrack at VASSP, 804-288-2777, or Pat Wright at VDOE, 804-225-2979.

Each **Concurrent Session** presenter will address a group of about 50 to 75 participants, take a break, and repeat one more time. Each **Roundtable Discussion** presenter will present to a group of up to twelve persons for twenty-five minutes, take a break, and repeat two more times. Each presenter will make three twenty-five minute presentations as a group facilitator with five-minute breaks between each presentation, allowing each participant to hear three presentations.

Presenters qualify for 15 recertification points. Please verify with your school division in advance of the conference for the number of points to be awarded.

- ◆ Call for Presentation forms must be postmarked by March 1, 2002, to be considered for acceptance.
- ◆ Please keep in mind that all presenters will be on a contributing basis, that is, they will not be financially reimbursed for registration, travel, lodging, etc.
- ◆ In submitting your proposal, please be as specific as possible, especially in the title and description of your presentation. The title should be descriptive of the program content. If your proposal is accepted, the 50-75-word “program copy” description will be used in the final conference program (subject to editing), providing the basis upon which attendees select their sessions. Also, please write this description with the reader in mind.

Dates to remember: Submit your program idea by **March 1**
Selections made by **April 15**
Notified of acceptance by **April 29**

Submit your presentation proposal to: Annual Summer Conference
VASSP
Box K170
Richmond, Virginia 23288
FAX: (804) 285-1379

**All presentation proposals must be submitted on this form.
Please DO NOT send supplementary materials. TYPE OR PRINT**

Name _____ Title _____
 School/Organization _____ School Division _____
 School/Organization Address _____
 City _____ State _____ Zip _____
 Telephone No. _____ E-mail Address _____
 Co-Presenter (if applicable). _____

I have notified this individual that I am submitting this presentation. Yes No

Name _____
 Title _____
 School/Organization _____
 Address _____
 City/State/Zip _____
 Telephone No. _____

Format: (Check \sqrt One) **CONCURRENT SESSION** **ROUNDTABLE DISCUSSION**

Presentation Title _____

Description of Session (50-75 words) _____

What do you feel the audience will gain from your session? What are your goals and objectives?

This presentation is submitted in the following strands: (Check the most appropriate.)

Strand	Middle Level	High School	All Levels
SOL/Curriculum & Instruction/Remediation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SOA/Accountability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment & Data Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Instructional Technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Services and Programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Development and Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Administration & Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>