Call for Presenters

2002 CTE Professional Development Institute
August 4–7
Hotel Roanoke and Conference Center

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Application Deadline: May 8, 2002

> **Verification for Recertification Points**
> A certificate will be provided to workshop presenters verifying 15 points per topic presentation. It is the responsibility of the presenter to obtain prior approval from local administrators as appropriate.

Types of Sessions: The following types of sessions are planned:
- *Sharing.* Briefly highlight ideas that work. Two 30-minute consecutive sessions are scheduled Monday and Tuesday mornings.
- *Show and Tell.* Presentations about best practices. Two 45-minute consecutive sessions are scheduled Monday and Tuesday mornings/afternoons and Wednesday morning.
- *Clinic.* Demonstrate successful practices. Two 90-minute sessions are scheduled on Monday and Tuesday mornings/afternoons and Wednesday morning. (Includes Focused Panel Discussions)
- *Workshop.* Present, demonstrate, and engage participants in successful practices. These 3-hour sessions are scheduled on Monday and Tuesday mornings.

Handouts: Handouts are the responsibility of presenter(s). To help you anticipate handout quantity, presenters will be notified of their meeting room's capacity by June 14, 2002.

Topics: Presentations must address the theme, *Putting Knowledge to Work,* and emphasize one or more of the following content strands:

Content Strands:
- Student Placement
- Distance Learning
- Parental Involvement
- Career Guidance
- Instructional Methods
- Industry Certifications
- Business/Community Partnerships
- Teacher Collaboration
- Curriculum Development
- Student Motivation and Learning
- Extra Help for Students
- Problem-Based Learning

- State-of-the-Art CTE Programs and Techniques
- Use of Technology
- Integration of Academic and Career and Technical Education
- Student Internship and Mentoring Programs
- Informed Career Decision Making
- Needs, Expectations, and Methods of Industry
- Transition From High School to College or to a Career
- Articulation and Dual Enrollment
- Tech Prep

Presentation Application

2002 CTE Professional Development Institute

Hotel Roanoke & Conference Center • Roanoke, Virginia • August 4–7, 2002

Career and Technical educators from middle and high schools, technical centers, central offices, and those educators participating in High Schools That Work and Tech Prep are invited to present topics related to the theme, *Putting Knowledge to Work.*

PRESENTATION APPLICATION
Deadline: May 8, 2002
Available on Internet: **http://www.pen.k12.va.us/VDOE/Instruction/CTE**

Name of Presenter(s)   Title

_____

_____

_____

Lead Presenter (Main Contact)

_____ Phone _____

(School Division/School, Community College, University, Business/Industry)

Summer Mailing Address of Main Contact

_____

_____

City   State   Zip

Phone (_____) _____ FAX (_____) _____

Email _____

Title of Presentation (as you would like it in the program) Make sure your title is descriptive of your presentation content.

_____

Description to appear in the program (30 words, maximum; subject to editing)

_____

_____

_____

List the Content Strand(s) emphasized in the presentation.

_____

Type of Presentation
❑ 45-minute Show and Tell Session (consecutively repeated)   ❑ 30-minute Sharing Session (consecutively repeated)

❑ 90-minute Clinic   ❑ 3-hour Workshop

Audiovisual Equipment Needed (Computer must be provided by presenter)
❑ Screen   ❑ Overhead Projector   ❑ VCR/Monitor   ❑ Slide Projector

❑ SVGA Projector (for Power Point Presentation)   ❑ Other _____

Room Set-Up Preference
❑ Theater Style (Rows of Chairs)   ❑ Banquet Style (Round Tables)   ❑ Classroom Style (Tables & Chairs)

Please return the completed Presentation Application by May 8, 2002 to

Roy A. Carter, Specialist for Program Improvement
Virginia Department of Education • P.O. Box 2120 • Richmond, VA 23218-2120
Telephone: (804) 225-3370 • FAX: (804) 371-2456 • E-mail: **rcarter@pen.k12.va.us**

You will be notified of presentation status by June 14, 2002, at the summer address you provided.