Annual School Report, Statistical Section
2001-2002
File Layout

Header Records (must include all records as indicated)
SenderID=<3-digit Division Number of division submitting file>
CreateDate=<current date in mm/dd/yyyy format>
CreateTime=<current time in hh:mm:ss format>
EMAIL=<sender's e-mail address>
~~
DATATYPE=SMF_ASRSTAT
~

"A" Record				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = A
2	2	1	Report Type	T= Test, A = Actual
3	10	8	Data Collection Name	Uppercase; constant = ASR-STAT
11	14	4	Beginning School Year	Four-digit year for beginning of school year (i.e., 2000)
15	17	3	Division Number	Leading zeroes must be included, i.e. 005

"B" Record Division Level Summary of Average Daily Attendance and Membership Data				
First Position	**Last Position**	**Field Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record type	Constant = B
2	2	1	Grade_ Type	Character; E= ELEMENTARY S= SECONDARY
3	5	3	Days In Session	Numeric; (i.e., 180)
6	11	6	Unadjusted Total Average Daily Attendance (ADA) Count	Numeric; Leading zeroes must be included, (i.e., 000420)
12	17	6	Unadjusted Total Average Daily Membership (ADM) Count	Numeric; Leading zeroes must be included, (i.e., 000420)

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				
"C" Record				
Division Level Adjustments to Average Daily Attendance and Membership				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = C
2	4	3	ADA_ADM Type	Character; ADA = Average Daily Attendance ADM = Average Daily Membership
5	7	3	Adjustment Type	Character; LEA = Another LEA RSP = Regional Sp. Ed. Ctr. or Private School SSI = State-Supported Institution NON = Non-Resident Subtraction
8	13	6	Adjustment Count	Numeric; Leading zeroes must be included, (i.e., 000420)

"D" Record				
Division Level Age/Grade Distribution for All Original Entry Pupils				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = D
2	3	2	Grade	Character; Leading zeroes must be included (i.e. , KG, 01, 02, …, 12, UG, PG)
4	5	2	Age	Character; Leading zeroes must be included (i.e <5, 05, 06, 07, 08, …, 18, 19, 20)
6	11	6	Enrollment Count	Numeric; Leading zeroes must be included (i.e., 000510)

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"E" Record School Level Summary of Average Daily Attendance and Membership				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = E
2	5	4	School Number	Number Leading zeroes must be included (i.e., 0010)
6	11	6	Average Daily Attendance (ADA) Count	Numeric; one decimal Leading zeroes must be included (i.e., 009453 equals 945.3)
12	17	6	Average Daily Membership (ADM) Count	Numeric; one decimal Leading zeroes must be included (i.e., 009453 equals 945.3)

"F" Record School Level Promotions/Retentions by Grade with End-of-Year Membership				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = F
2	5	4	School Number	Leading zeroes must be included (i.e. 0070)
6	6	1	Status	Character P = Promoted R = Retained L = Ungraded Literacy Passport Test
7	8	2	Grade	Character Leading zeroes must be included (i.e. , KG, 01, 02, 03, 11, 12, UG, PG)
9	9	1	Gender	M = Male F = Female
10	15	6	American Indian Count	Numeric Leading zeroes must be included (i.e., 000510)

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"F" Record **School Level Promotions/Retentions by Grade with End-of-Year Membership**				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
16	21	6	Asian Count	Numeric Leading zeroes must be included (i.e., 000510)
22	27	6	Black Count	Numeric Leading zeroes must be included (i.e., 000510)
28	33	6	Hispanic Count	Numeric Leading zeroes must be included (i.e., 000510)
34	39	6	White Count	Numeric Leading zeroes must be included (i.e., 000510)

Note: "G" record was discontinued beginning with the report for the 2000-2001 school year.

"H" Record **Division Level Summary Report of Truancy Counts**				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = H
2	2	1	Program Type	Character G= General Education S= Special Education
3	4	2	Grade	Character Leading zeroes must be included(i.e., KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, UG)
5	10	6	Truancy Count	Numeric Leading zeroes must be included (i.e., 000510)

Attachment A to Inf. Supts. Memo. No. 61

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"I" Record Division Level Report of Summer School Average Daily Attendance				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	1	1	Record Type	Constant = I
2	7	6	Aggregate Days Attendance Count	Numeric Leading zeroes must be included (i.e., 00510)
8	13	6	Average Daily Attendance Summary Count	Numeric Leading zeroes must be included (i.e., 000520)

"Z" Record				
First Position	**Last Position**	**Length**	**Field Name**	**Field Acceptable Values**
1	5	5	Record Type	Constant = ZZZZZ

Trailer Record
RecordCount=<number of A-Z records included in this file>