

PHASE I

No Child Left Behind Act of 2001

P.L. 107-110

**Title II, Part A
Individual Application Form
TEACHER AND PRINCIPAL TRAINING AND
RECRUITING FUND**

July 1, 2002 – June 30, 2003

**Virginia Department of Education
Billie Reid, Program Manager
Title II, Part A
P. O. Box 2120
Richmond, Virginia 23218-2120**

**TEACHER AND PRINCIPAL TRAINING
AND RECRUITING FUND
Title II, Part A,
NO CHILD LEFT BEHIND ACT of 2001
P. L. 107-110**

GENERAL INFORMATION

School Division	
Title II Contact Person	
Title	
Address	
Telephone Number	
Fax Number	
E-Mail Address	
FY 2002-2003 Total Allocation	\$ _____

DO NOT WRITE BELOW THIS LINE

This application is approved for 2002-2003 funding. \$ _____

The FY 2002-2003 funds must be expended by September 30, 2004, and
Reimbursement Request Forms must be received by November 30, 2004.

Project Number _____ 02

State Title II, Part A, Program Manager

Date

**VIRGINIA DEPARTMENT OF EDUCATION
TOTAL 2002-2003 ALLOCATION BUDGET**

Title II, Part A Teacher and Principal Training and Recruiting Fund

Budget Summary

Object Codes	Description of Funded Activities	Total Amount in Object Code
1000 Personal Services		
2000 Employee Benefits		
3000 Purchased Services		
4000 Internal Services		
5000 Other Services		
6000 Materials/ Supplies		
	Total Budget	\$

Title II, Part A Teacher and Principal Training and Recruiting Fund

Local Education Agency Applications

Local school division applications will be reviewed to ensure that professional development activities are consistent with the local needs assessment and meet the requirements of the *No Child Left Behind Act*. The Department of Education will provide technical assistance in the development of professional development activities that align with the adequate yearly progress benchmarks.

To receive Title II, Part A, funds from the State, local school divisions must submit a plan that addresses key issues, including a description of the professional development activities that will be made available to teachers, principals, and paraprofessionals.

Divisions may use funds for **one (or more)** of the permitted activities listed. Use the attached forms.

- Providing professional development activities that improve the knowledge of teachers, principals, and paraprofessionals.
- Carrying out professional development activities designed to improve the quality of instruction to increase student achievement.
- Carrying out programs and activities that are designed to improve the quality of instructional leadership.
- Developing and implementing initiatives to assist schools in effectively recruiting and retaining highly qualified teachers, principals, and paraprofessionals.
- Hiring highly qualified teachers, including teachers, who become highly qualified through State and local alternative routes to certification, and special education teachers, in order to reduce class size, particularly in the early grades.
- Developing and implementing initiatives to promote retention of highly qualified teachers, principals and paraprofessionals, particularly within elementary schools and secondary schools with a high percentage of low-achieving students.
- Carrying out teacher advancement initiatives that promote professional growth and emphasize multiple career paths, such as paths to becoming a career teacher, mentor teacher, or an exemplary teacher.
- Carrying out programs and activities related to exemplary teachers.

Funds must be targeted on schools that have the lowest percentage of highly qualified teachers, have the highest average class size, or are identified for school improvement under Title I.

Program Specific Assurances in the *No Child Left Behind Act of 2001*

Title II, Part A, Preparing, Training and Recruiting High Quality Teachers and Principals

Each local educational agency plan shall provide assurances that the local educational agency will

1. Operate in accordance with the Elementary and Secondary Education Act (ESEA)—(Public Law 106-110—*No Child Left Behind Act of 2001*) and all applicable Virginia Public School Laws.
2. Submit descriptive and statistical reports containing complete, accurate, and reliable data that measure the progress of student academic achievement and teacher quality as required by the Elementary and Secondary Education Act — (Public Law 107-110—*No Child Left Behind Act of 2001*).
3. Ensure that funds made available under this Act will supplement and shall not supplant, non-federal funds.
4. Report all information required by the Department of Education.
5. Submit requests for reimbursement within the dates and timelines established.
6. Ensure that documentation will be maintained in the school division for five years.
7. Comply with certification regarding debarment, suspension, ineligibility, and voluntary exclusion— lower tier covered transactions.
8. Ensure that funds will be expended in accordance to the school division’s approved application or amended application. In the event the local division needs to expend funds in any manner other than stipulated in the approved application, the plan must be amended using the Budget Amendment form provided by the Department of Education. The application must be amended before funds can be expended for activities not approved in the original application.

Division	Superintendent (Typed Name)
Signature of Superintendent	Date

