

PHASE II

TITLE IV, Part A

**Safe and Drug-Free Schools
and Communities
21st Century Schools**

Application

August 2002

**VIRGINIA DEPARTMENT OF EDUCATION
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT OF 2001
TITLE IV, PART A, *NO CHILD LEFT BEHIND ACT***

Overview of Application

Application Due Dates

For school divisions electing to submit a program specific application for their SDFSCA funds, the following due dates apply:

Phase I

Due Date: June 14, 2002

Contents: Individual application cover sheet

Budget summary

Program specific assurances signed by the division superintendent and the SDFSCA coordinator

Phase II

Due Date: September 30, 2002

Contents:

- Individual application cover sheet

- Program narrative

- Updated budget summary

- Budget narrative

- Program specific forms

- Program specific assurances signed by the division superintendent, school board chairperson and the SDFSCA Coordinator

Purpose of SDFSCA

The purpose of the Safe and Drug -Free Schools and Communities Act (SDFSCA) “is to support programs that prevent violence in and around schools; that prevent the illegal use of alcohol, tobacco, and drugs; that involve parents and communities; and that are coordinated with related Federal, State, school, and community efforts and resources to foster a safe and drug-free learning environment that supports student academic achievement.” (Sec. 4002. Purpose).

All programs and activities funded through SDFSCA are intended to support the Elementary and Secondary Education Act (ESEA) Performance Goals.

ESEA Performance Goals

Goal 1: All students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics by 2013-2014.

Goal 2: All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

Goal 3: By 2005-2006, all students will be taught by highly qualified teachers.

Goal 4: All students will be educated in learning environments that are safe, drug free, and conducive to learning.

Goal 5: All students will graduate from high school.

Principles of Effectiveness

The Safe and Drug-Free Schools and Communities Act (SDFSCA) requires that programs comply with principles of effectiveness set forth in Sec. 4115(a). To be funded, programs must be:

- (1) based on an assessment of objective data about the drug and violence problems in the schools and communities to be served;
- (2) based on performance measures aimed at ensuring that these schools and communities have a safe, orderly, and drug-free learning environment;
- (3) grounded in scientifically based research that provides evidence that the program to be used will reduce violence and illegal drug use;
- (4) based on an analysis of the prevalence of "risk factors, protective factors, buffers, assets, or other variables," identified through scientifically based research, that exist in the schools and communities in the State;
- (5) include consultation with and input from parents; and
- (6) evaluated periodically against locally selected performance measures, and modified over time (based on the evaluation) to refine, improve, and strengthen the program.

Note: A local educational agency may apply to the State for a waiver of the requirement of subsection (a)(1)(C) to allow innovative activities or programs that demonstrate substantial likelihood of success.

Review of Applications

In order to be eligible to receive funds under SDFSCA for any fiscal year, the local school division "shall submit an application to the State educational agency in accordance with subsection (d). Such an application shall be amended, as necessary, to reflect changes in the activities and programs of the local educational agency." (Sec. 4114. Local Educational Agency Program).

In accordance with Sec. 4114(e), the Virginia Department of Education will use a peer review process in reviewing applications. In determining whether to approve the application of a local school division, key consideration will be the quality of the comprehensive plan and the extent to which the application meets the principles of effectiveness described in Sec. 4115(a).

Detailed instructions for completing the Application, the related SDFSCA provisions, and criteria for approval are provided in this application.

An application will be considered approved unless the Virginia Department of Education makes a written determination within 120 days that the application is not in compliance with SDFSCA of 2001. In such a case, the local school division will be given an opportunity for a hearing. In written notice to the local school division the Virginia Department of Education is required to cite the specific provisions in the application that are not in compliance and request additional information needed to make the application compliant. The local school division has 45 days to respond and resubmit the application with requested information, and the Virginia Department of Education must either approve or disapprove the application within 45 days of re-submission. If the local school division does not respond to the Virginia Department of Education's notification the application will be deemed to be disapproved.

Deadline

The Application for FY 2002-2003 contains significant changes in requirements in some areas. It is strongly recommended that the application be reviewed upon receipt so that the necessary information can be organized well in advance of the September 30, 2002, deadline. Please note the following activities are required in advance of submitting the Application:

- 1) needs assessment and consultation with parents (Sec. 4115(a) Principles of Effectiveness),
- 2) notice to the community of an intention to submit an SDFSCA application in [Sec. 4114(d)(5)], and
- 3) developing the SDFSCA application “through timely and meaningful consultation” with “state and local government representatives, representatives of schools to be served (including private schools), teachers and other staff, parents, students, community-based organizations, and others with relevant and demonstrated expertise in drug and violence prevention activities (such as medical, mental health, and law enforcement professionals) [Sec. 4114 (a) and (b)]

Submission of Application

The Department of Education requires that three copies of the Application be submitted; the original and two copies. The original copy requires original signatures. The other two may be duplicates of the original. In order to ensure that applications are reviewed in accordance with the announced schedule, applications must be received no later than September 30, 2002. All applications should be mailed to:

Arlene D. Cundiff
Coordinator, Safe and Drug-Free Schools Program
Office of Compensatory Programs
Virginia Department of Education
P.O. Box 2120
Richmond, VA 23218-2120

Note: For Federal Express deliveries, please use the following street address:

James Monroe Bldg., 23rd Floor
101 N. 14th Street
Richmond, VA 23219

**VIRGINIA DEPARTMENT OF EDUCATION
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT OF 2001
(TITLE IV, PART A, NO CHILD LEFT BEHIND ACT)**

**PHASE II
SCHOOL DIVISION APPLICATION
2002-2003**

SECTION 1: APPLICANT INFORMATION

Name of School Division(s):		
Contact Person:	Title:	
School Division:		
Address:		
City/State/Zip:		
Phone Number:	Fax Number:	E-Mail:
Division Superintendent:		
Address:		
City/State/Zip:		

SECTION 2: ALLOCATION INFORMATION
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FY 2002 Allocation	\$
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PHASE II APPLICATIONS MUST BE RECEIVED NO LATER THAN SEPTEMBER 30, 2002
Please submit one (1) original and two (2) copies.

SECTION 3: PROGRAM NARRATIVE

Part A: Consultation

Consultation: Specific information to be provided

**Statutory Reference: Sec. 4114(c)(1)(A & B) and (2) – Local Educational Agency Program
Sec. 4115. (a)(1)(E) – Principles of Effectiveness**

- 1.a. Describe specifically the manner in which the local 2002-2003 SDFSCA application was developed through timely and meaningful consultation with State and local government representatives, representatives of schools to be served (including private schools), teachers and other staff, parents, students, community-based organizations, and others with relevant and demonstrated expertise in drug and violence prevention activities (such as medical, mental health, and law enforcement professionals).
- 1.b. Describe specifically the manner in which the school division will, on an ongoing basis, consult with such representatives and organizations in order to seek advice regarding how best to coordinate SDFSCA programs and activities with other related strategies, programs, and activities being conducted in the community.
- 1.c. Using the table format provided, please provide a list of agencies, organizations, and constituencies with whom the local school division consulted in developing its 2002-2003 SDFSCA application. The list must include:
 - agency/organization
 - contact name
 - full mailing address
 - type of organization or constituency represented

Table format:

Agency/Organization	Contact Name/Title	Mailing Address	Type of organization
Washington Community College	John Jones, Coordinator of Student Services	1234 Maple Ave. Jefferson, VA 12345	Higher Education

- 2. Describe specifically the manner in which the local school division included meaningful and ongoing consultation with and input from parents in the development of the application and will continue such consultation in the administration of its SDFSCA program.

Criteria for approval of Part A

- Response to each item is clear, specific and complete.
- Consultation meets statutory requirements:
 - consultation related to application development was timely and meaningful
 - named organizations/constituencies were consulted
 - includes plans for ongoing consultation related to coordination with other programs in the community
 - meaningful consultation with parents was part of application development
 - includes plans for ongoing consultation and input from parents in the administration of the program

PART B: NEEDS ASSESSMENT

Needs Assessment: Specific information to be provided

Statutory Reference: Sec. 4115. (a)(1)(A & D) – Principles of Effectiveness

1. Describe your ongoing local needs assessment activities including a) what methods were used to conduct your needs assessment; b) who participated in conducting the assessment; and c) the data sources that make up your needs assessment.
2. Using the most recent and credible sources, specify the following: (cite all data sources and dates)
 - incidence of violence and illegal drug use in all elementary, middle, and high schools
 - incidence of violence and illegal drug use in the community
 - current conditions and consequences regarding violence and illegal drug use, including delinquency and serious discipline problems, among students who attend such schools (including private school students who participate in the drug and violence prevention program) that is based on ongoing local assessment or evaluation activities
 - prevalence of risk factors, including high or increasing rates of reported cases of child abuse and domestic violence; protective factors, buffers, assets; or other variables in schools and communities associated with violence and substance abuse.
3. Using findings from your needs assessment, provide the rationale for the SDFSCA comprehensive program being proposed in this Application. The rationale should represent a credible justification for the program being proposed.

DO NOT submit raw data with this application. Provide a summary, analysis, and implications of the needs assessment.

Needs assessment: Summary, analysis and implications:

Criteria for approval of Part B

- Response to each item is clear, specific, and complete.
- Data used is appropriate and most current available.
- Needs assessment relies on multiple sources of information to examine conditions in schools and the community.
- Rationale reflects careful analysis of available information and constitutes a credible justification for the program being proposed.

PART C: PERFORMANCE INDICATORS/GOALS AND OBJECTIVES

Performance Indicators: Specific information to be provided

Statutory Reference: SEC. 4114(d)(1) and (2)(B)(i) and (ii) – Contents of Application
 SEC. 4115(a)(1)(B) – Principles of Effectiveness

1. Please specify the school division’s performance indicators for drug and violence prevention programs and activities. Using the table format below, specify:
 - reductions in violence and drug use, and/or reductions in the prevalence of identified risk factors, and/or specific increases in the prevalence of protective factors, and
 - levels of performance for each performance indicator.

Performance Indicators	Levels of Performance	
	Baseline levels/date of baseline	Target levels/ date to be achieved
Specific reductions in violence and/or drug use		
Specific reductions in the prevalence of identified risk factors		
Specific increases in the prevalence of protective factors, buffers, or assets if any have been identified		

Note: Performance indicators reflect longer-term, global impacts of the prevention program and are expressed as program goals. The performance indicators specified here will constitute SDFSCA program **goals**.

2. Specify proposed program goals, objectives, and program services/activities using the table format below.

Measurable Goal:
Measurable Objective (supporting above goal):
Program Services/Activities to achieve above objective:
Justification of Program Services/Activities to achieve above objective

*Each measurable goal must have at least one measurable objective.

Criteria for approval of Part C

- Performance indicators are justified by needs assessment findings.
- Performance measures are centrally aimed at ensuring that schools and communities to be served by the program have a safe, orderly, and drug-free learning environment.
- Targeted risk and protective factors are consistent with prevention research.
- Levels of performance are reasonable and appropriate for selected indicators.
- Goals and objectives are measurable and include necessary components (ABCDE).
- Each goal has at least one supporting objective; each objective clearly supports a goal.
- Proposed program services/activities are appropriate to achieve established goals and objectives.

This page may be duplicated as necessary.

Part D: Comprehensive Plan

Comprehensive Plan: Specific information to be provided

Statutory References: Sec. 4114(d) – Contents of Applications

Sec. 4115(a)(1), (2) and (3) – Principles of Effectiveness

1. Provide a detailed explanation of the local school division's comprehensive plan for drug and violence prevention. Organize your response as follows:
 - A. Introductory overview of the comprehensive program.
 - B. The local educational agency's performance measures for drug and violence prevention programs and activities.
 - C. How such agency will assess and publicly report progress toward attaining its performance measures.
 - D. The specific drug and violence prevention program(s) and activities to be funded and a description of how the program(s) and activities will meet the principles of effectiveness described in section 4115(a). See Appendix A for list of authorized uses of funds.
 - E. Description of how the school division's comprehensive plan for drug and violence prevention will be coordinated with programs under this Act, and other Federal, State, and local programs for drug and violence prevention.
 - F. Description of how the services will be targeted to schools and students with the greatest need.
 - G. Description for how the results of the evaluations of the effectiveness of the program will be used to refine, improve, and strengthen the program.
 - H. Description of the mechanisms used to provide effective notice to the community of an intention to submit an application under this subpart.

Criteria for approval of Part D

- Responses are clear, specific, and complete.
- Programs and activities are based on an assessment of objective data about the drug and violence programs in schools and communities served.
- Plan for assessing and publicly reporting progress toward attaining performance measures is adequate.
- Programs and activities proposed are authorized and meet requirements of the principles of effectiveness.
- Plan is coordinated with other drug and violence prevention programs.
- Services target schools and students with greatest need.
- Plan for using evaluation results is adequate.
- Appropriate mechanism to provide notice to community of an intent to submit application has been established.

PART D: SAFE AND DRUG-FREE SCHOOLS PROGRAM AND ACTIVITIES

SDFSCA Program Activities	Programs/activities based on scientifically based research that are designed to meet identified needs	Justification for selection of scientifically based program/activity	Priority needs identified	Amounts
<p>Please indicate the program requirements being met by each program/activity planned: (check all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> foster a safe and drug-free learning environment that supports academic achievement; <input type="checkbox"/> Be consistent with the principles of effectiveness described in subsection (a)(1); be designed to— <input type="checkbox"/> prevent or reduce violence; the use, possession and distribution of illegal drugs; and delinquency; and <input type="checkbox"/> create a well disciplined environment conducive to learning, which includes consultation between teachers, principals, and other school personnel to identify early warning signs of drug use and violence and to provide behavioral interventions as part of classroom management efforts; and include activities to— <input type="checkbox"/> promote the involvement of parents in the activity or program; <input type="checkbox"/> promote coordination with community groups and coalitions, and government agencies; and <input type="checkbox"/> distribute information about the local educational agency’s needs, goals, and programs under this subpart. 	<p>Must be based on scientifically based research that provides evidence that the program to be used will reduce violence and illegal drug use.</p>			

Part E: Evaluation for Results

Evaluation for Results: Specific information to be provided

Statutory References: Sec. 4115. (a)(2)(A & B) and (b)(2)(F)

Sec. 4114. (d)(C) and (3)

Sec. 4116(b) -- Reporting

1. Describe how your school division will assess the SDFSCA program's effectiveness by addressing each of the following:
 - a. For each goal, describe the method(s) which will be used to measure the change(s) expected.
 - b. For each objective, describe the method(s) which will be used to measure the change(s) expected.
 - c. For each activity proposed, describe the methods which will be used to monitor implementation and ensure fidelity to the intended program design.
2. Describe how the results of the evaluations of the effectiveness of the program will be used to refine, improve, and strengthen the program.
3. Describe how the local school division will assess and publicly report progress toward attaining its performance measures.

Criteria for approval of Part E

- Evaluation methods are adequate and appropriate.
- Strategies for use of evaluation results are adequate to refine, improve, and strengthen the program.
- Plans for assessing and publicly reporting progress toward attaining performance measures are appropriate and adequate.

SECTION 3: UPDATED SDFSCA BUDGET SUMMARY: 2002-2003

School Division:

2002-2003 SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT
(Projected dollar amount of Title IV funds required for administration and implementation of this project)

OBJECT CODE	EXPENDITURE ACCOUNTS (a)	AMOUNT OF TITLE IV FUNDS			
		SALARIES (b)	CONTRACTED SERVICES (c)	OTHER SERVICES (d)	TOTAL AMOUNT (e)
1000	PERSONAL SERVICES				
	Administration (2% Limit)				
	Instruction				
2000	EMPLOYEE BENEFITS				
	Fixed Charges (Administrative and Instructional)				
3000	PURCHASED/CONTRACTED SERVICES				
	Evaluation Services				
	Professional Development				
	Program Activities				
4000	INTERNAL SERVICES				
	Pupil Transportation				
	Food Service				
	Other				
5000	OTHER CHARGES				
	Travel (Staff/Administrative)				
	Other				
6000	MATERIALS AND SUPPLIES				
	Administrative				
	Instructional				
8000	CAPITAL OUTLAY				
9000	PARENTAL INVOLVEMENT				
	TOTAL PROJECT BUDGET				

SECTION 3: SDFSCA BUDGET NARRATIVE/JUSTIFICATION: 2002-2003

GENERAL ASSURANCES

Title I, Part A	– Improving Basic Programs Operated by Local Educational Agencies
Title I, Part C	– Education of Migratory Children
Title I, Part D, Subpart 2	– Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk
Title II, Part A	– Teacher and Principal Training and Recruiting Fund
Title II, Part D	– Enhancing Education Through Technology
Title III, Part A	– English Language Acquisition, Language Enhancement and Academic Achievement
Title IV, Part A	– Safe and Drug-Free Schools and Communities
Title V, Part A	– Innovative Programs
Title VI, Part B, Subpart 2	– Rural and Low-Income School Program

In this consolidated application, the division assures:

1. That each program will be administered in accordance with all applicable statutes, regulations, program plans, and applications;
2. That control of funds provided under each program and title to property acquired with program funds will be in a public agency, a nonprofit private agency, institution, organization, or an Indian tribe, if the law authorizing the program provides for assistance to those entities;
3. That the public agency, nonprofit private agency, institution, or organization, or Indian tribe, will administer those funds and property to the extent required by the authorizing statutes;
4. That it will adopt and use proper methods of administering each program, including-
 - a. the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
 - b. the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
5. That it will maintain fiscal effort in support of free public education;
6. That it will provide services with State and local funds that are at least comparable to services provided in schools and areas not receiving special federal funds;
7. That the majority of the resources in the school division are derived from non-federal funds;
8. That it will comply with the requirements regarding school prayer as specified in P. L. 107-110, Title IX, Section 9524;
9. That it will comply with the audit requirements for each program;
10. That federal funds are used to supplement, not supplant regular non-federal funds;
11. That it will cooperate in carrying out any evaluation of each program conducted by or for the State educational agency, the Secretary, or other Federal officials;

12. That it will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each program;
13. That it will submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each program;
14. That it will maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties;
15. That it consulted with teachers, school administrators, parents, members of the community, nonprofit organizations and other interested parties in the development of this plan;
16. That it afforded a reasonable opportunity for public comment on the plan or application and considered such comment before the application was submitted;
17. That it will comply with the requirement regarding equal access to public school facilities as specified in P. L. 107-110, Title IX, Section 9525;
18. That it will comply with the other application requirements outlined under Title IX - General Provisions as follows:

Section 9501. Private School Children,
Section 9502. Bypass, and
Section 9521. Maintenance of Effort

19. That it is in compliance with the following statutes and regulations:
 - a. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et. seq., which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance;
 - b. Section 504 of the Rehabilitation Act of 1993, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;
 - c. Title IX of the Education Amendments of 1992, as amended, 20 U.S.C. 1681 et. seq., which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance;
 - d. The Age Discrimination Act of 1995, as amended, 42 U.S.C. 6101 et. seq., which prohibits discrimination on the basis of age in programs or activities receiving federal financial assistance;

- e. all provisions of General Education Provisions Act (GEPA) as amended under Public Law 103-382; and
- f. all regulations, guidelines, and standards lawfully adopted under the above statutes by the U. S. Department of Education.

The applicant agrees that compliance with these assurances constitutes a condition of continued receipt of federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contractors, subcontractors, subgrantees, or others with whom it arranges to provide services or benefits to its students or employees in connection with its education programs or activities are not discriminating in violation of the above statutes, regulations, guidelines, and standards against those students or employees. In the event of failure to comply, the applicant understands that assistance can be terminated and the applicant denied the right to receive further assistance. The applicant also understands that the U. S. Department of Education may, at its discretion, seek a court order requiring compliance with the terms of the assurances or seek other appropriate judicial relief.

Division:	
Division Superintendent (Signature):	Board Chairman (Signature):
Division Superintendent (Typed Name):	Board Chairman (Typed Name):
Date:	Date:
SDFSCA Coordinator (Signature)	Date:

Program Specific Assurances in the *No Child Left Behind Act of 2001*

Title IV, Part A – Safe and Drug Free Schools and Communities

Each local educational agency plan shall provide assurances that the local educational agency —

1. will comply with the principles of effectiveness described in section 4115(a) and foster a safe and drug-free learning environment that supports academic achievement;
2. will support drug and violence prevention programs that convey a clear and consistent message that acts of violence and the illegal use of drugs are wrong and harmful;
3. has, or the schools to be served have, a division-/school-level plan for keeping schools safe and drug-free;
4. will make the application and any waiver request under section 4115(a)(3) available for public review after submission of the application; and
5. will provide such other assurances, goals, and objectives identified through scientifically based research that the state may reasonably require in accordance with the purpose of this part.

Division:	
Division Superintendent (Signature):	Board Chairman (Signature):
Division Superintendent (Typed Name):	Board Chairman (Typed Name):
Date:	Date:
SDFSCA Coordinator (Signature)	Date:

Gun Free Schools Act

The division is in compliance with Section 22.1-277.01, Virginia Code which requires the expulsion for one year of any student determined to have brought a weapon to school. A description of each incident, the name of the school concerned, the number of students expelled from each school, and the type of weapon used in each instance of expulsion will be reported to the Virginia Department of Education in compliance with provisions under Section 4141 of Title IV. This agency has a policy that requires referral to the criminal justice or the juvenile delinquency system of any student who brings a firearm or weapon to school.

Division:	
Division Superintendent (Signature):	Board Chairman (Signature):
Division Superintendent (Typed Name):	Board Chairman (Typed Name):
Date:	Date:
SDFSCA Coordinator (Signature)	Date:

APPENDIX A AUTHORIZED USES OF FUNDS

Authorized Uses of Funds: Safe and Drug-Free Schools

See Sec. 4115(b) Local Educational Agency Activities.

Local school divisions are required to use funds to develop, implement, and evaluate comprehensive programs and activities, which are coordinated with other school and community-based services and programs.

These programs and activities **must**

1. Foster a safe and drug-free learning environment that supports academic achievement;
2. Be consistent with the principles of effectiveness and be designed to
 - prevent or reduce violence; the use, possession and distribution of illegal drugs; and delinquency; and
 - create a well disciplined environment conducive to learning, which includes consultation between teachers, principals, and other school personnel to identify early warning signs of drug use and violence and to provide behavioral interventions as part of classroom management efforts; and
3. Include activities to—
 - promote the involvement of parents in the activity or program;
 - promote coordination with community groups and coalitions, and government agencies; and
 - distribute information about the local educational agency’s needs, goals, and programs under SDFSCA.

Permissible Activities

Note: All activities must comply with principles of effectiveness. See statute for full descriptions

1. Age appropriate and developmentally based activities that—
 - address the consequences of violence and the illegal use of drugs, as appropriate;
 - promote a sense of individual responsibility;
 - teach students that most people do not illegally use drugs;
 - teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use;
 - teach students about the dangers of emerging drugs;
 - engage students in the learning process; and
 - incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools.
2. Activities that involve families, community sectors (which may include appropriately trained seniors), and a variety of drug and violence prevention providers in setting clear expectations against violence and illegal use of drugs and appropriate consequences for violence and illegal use of drugs.
3. Dissemination of drug and violence prevention information to schools and the community.

4. Professional development and training for, and involvement of, school personnel, pupil services personnel, parents, and interested community members in prevention, education, early identification and intervention, mentoring, or rehabilitation referral, as related to drug and violence prevention.
5. Drug and violence prevention activities that may include the following:
 - Community-wide planning and organizing activities to reduce violence and illegal drug use, which may include gang activity prevention.
 - Acquiring and installing metal detectors, electronic locks, surveillance cameras, or other related equipment and technologies.
 - Reporting criminal offenses committed on school property.
 - Developing and implementing comprehensive school security plans or obtaining technical assistance concerning such plans.
 - Supporting safe zones of passage activities that ensure that students travel safely to and from school, which may include bicycle and pedestrian safety programs.
 - The hiring and mandatory training, based on scientific research, of school security personnel (including school resource officers).
 - Expanded and improved school-based mental health services related to illegal drug use and violence, including early identification of violence and illegal drug use, assessment, and direct or group counseling services provided to students, parents, families, and school personnel by qualified school-based mental health service providers.
 - Conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities.
 - Alternative education programs or services for violent or drug abusing students that reduce the need for suspension or expulsion or that serve students who have been suspended or expelled from the regular educational settings.
 - Counseling, mentoring, referral services, and other student assistance practices and programs.
 - Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use.
 - Drug and violence prevention activities designed to reduce truancy.
 - Age-appropriate, developmentally-based violence prevention and education programs that address victimization associated with prejudice and intolerance.
 - Consistent with the fourth amendment to the Constitution of the United States, the testing of a student for illegal drug use or the inspecting of a student's locker for weapons or illegal drugs or drug paraphernalia.
 - Emergency intervention services following traumatic crisis events, such as a shooting, major accident, or a drug-related incident that have disrupted the learning environment.
 - Establishing or implementing a system for transferring suspension and expulsion records.
 - Developing and implementing character education programs.
 - Establishing and maintaining a school safety hotline.
 - Community service, including community service performed by expelled students, and service-learning projects.
 - Conducting a nationwide background check of each local educational agency employee that bears upon the employee's fitness—
 - to be responsible for the safety or well-being of children;
 - to serve in the particular capacity in which the employee or prospective employee is or will be employed; or
 - to otherwise be employed by the local educational agency.

- Programs to train school personnel to identify warning signs of youth suicide and to create an action plan to help youth at risk of suicide.
 - Programs that respond to the needs of students who are faced with domestic violence or child abuse.
6. The evaluation of any of the activities authorized under this subsection and the collection of objective data used to assess program needs, program implementation, or program success in achieving program goals and objectives.

SECTION 3: EXPENDITURE ACCOUNTS DESCRIPTIONS

The descriptions provided are examples only. Please refer to the appropriate federal act to ensure that funds expended are appropriate. The following are definitions of the major categories:

OBJECT CODES

1000 **Personal Services. Administration, Instruction, Other Salaries & Wages.**

All compensation for the direct labor of persons in employment of the local school division. Salaries and wages paid to employees, including substitute teachers, for full-and part-time work. This category also includes payments for time not worked, including sick leave, vacation, holidays, and other paid absences (jury duty, military pay, etc.) which are earned during the reporting period.

2000 **Employee Benefits. Fixed Charges (Administrative and Instructional)**

Job-related benefits provided employees as part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance (life, health, disability income, etc.) and employee allowances.

3000 **Purchased/Contracted Services. Evaluation Services, Professional Development, Program Activities, Other**

Professional development services, any evaluation component and program activities should be included under this section.

4000 **Internal Services. Pupil Transportation, Food Service, Other**

Charges from the division or local government to programs for services such as data processing, motor pool, central purchasing, print shop, or food service and pupil transportation, if applicable.

5000 **Other Charges. Travel (Staff/Administrative) Other**

Staff/administrative/consultant travel.

6000 **Materials and Supplies. Administrative, Instructional**

Includes articles and commodities which are consumed or materially altered when used and **minor equipment (less than \$500) which is not capital outlay** (i.e. instructional materials, administrative supplies, etc.).

8000 **Capital Outlay. Equipment for Instruction and all Other Equipment**

Expenditures which result in the acquisition of or additions to fixed assets. (Examples include computers; audio, video, and electronic equipment and all peripheral devices connected with the equipment). **All capital outlay expenditures require prior approval by the Virginia Department of Education.**

9000 **Parental Involvement.**

Salaries and other expenditures for parental involvement activities and programs.