

PHASE II

**TITLE VI FLEXIBILITY
AND
ACCOUNTABILITY**

**Part B - Rural Education
Initiative**

**Subpart 2 Rural and Low-
Income School Program**

Application

August 2002

NO CHILD LEFT BEHIND ACT OF 2001

TITLE VI FLEXIBILITY AND ACCOUNTABILITY

Part B — Rural Education Initiative

Subpart 2 — Rural And Low-Income School Program

Program Overview And Application Guidance

Purpose:

The Rural Education Initiative is to address the unique needs of rural school districts that frequently---

- (1) lack the personnel and resources needed to compete effectively for Federal competitive grants; and
- (2) receive formula grant allocations in amounts too small to be effective in meeting their intended purposes.

Eligibility:

A local educational agency shall be eligible to receive a grant under this subpart if---

- (A) 20 percent or more of the children ages 5 through 17 years served by the local educational agency are from families with incomes below the poverty line; and
- (B) all of the schools served by the agency are designated with a school locale code of 6, 7, or 8, as determined by the Secretary.

Award Basis:

A State educational agency shall award grants to eligible local educational agencies according to a formula based on the number of students in average daily attendance served by the eligible local educational agencies or schools in the State.

Use of Funds:

Grants awarded to local educational agencies under this subpart shall be used for any of the following areas in support of the five ESEA Performance Goals:

- (1) Teacher recruitment and retention, including the use of signing bonuses and other financial incentives.
- (2) Teacher professional development, including programs that train teachers to utilize technology to improve teaching and to train special needs teachers.
- (3) Educational technology, including software and hardware, as described in *Title II, Preparing, Training, and Recruiting High Quality Teachers and Principals, Part D, Enhancing Education Through Technology*.
- (4) Parental involvement activities.
- (5) Activities authorized under *Title IV, 21st Century Schools, Part A, Safe and Drug-Free Schools Program*.
- (6) Activities authorized under *Title I, Improving the Academic Achievement of the Disadvantaged, Part A, Improving Basic Programs Operated By Local Educational Agencies*.
- (7) Activities authorized under *Title III, Language Instruction for Limited English Proficient and Immigrant Students*.

Needs Assessment:

Utilize the results of the data from the school division and the eligible Title I schools. List the assessment instruments and other data sources; summarize the analysis of the data; and list the conclusions that will form the basis for the measurable objectives.

Measurable Objectives and Benchmarks:

Each application shall include measurable objectives and benchmarks indicated by the needs assessment. Establish the priorities of the school division based on the implications in the needs assessment. Develop and list in priority order the measurable objectives and benchmarks.

Adequate yearly progress (AYP) future targets are the “benchmarks” for the “measurable objectives.” The development of benchmarks is contingent upon the establishment of the state’s AYP starting point and AYP future targets. Since the AYP starting point and AYP future targets are not yet available, it will not be possible to include benchmarks (AYP future targets) in the measurable objectives for the 2002-2003 Rural and Low-Income School Program Application.

Assurances:

Assurances are a requirement of this grant and must be signed by the school division superintendent or designee.

Continuation of Funding:

After a school division has received funding from this grant for three years, the state educational agency will determine whether the school division has made adequate yearly progress. If adequate yearly progress has been made, the school division will continue to receive this funding and will be allowed to use the funds in any of the seven areas. However, if the state educational agency determines that a school division did not make adequate yearly progress, funds under this grant will still be awarded but must be spent to carry out the requirements of section 1116 (Academic Assessment and Local Education Agency and School Improvement).

Submit Application:

Please submit an original and five copies of this application to Gabie Frazier, Title I Specialist, Virginia Department of Education, Office of Compensatory Programs, 101 North 14th Street, 23rd Floor, Richmond, Virginia 23219. For additional information, please contact Mrs. Frazier at (804) 225-2907.

PHASE II, INDIVIDUAL PROGRAM APPLICATION
TITLE VI, PART B, RURAL AND LOW-INCOME SCHOOL PROGRAM
OPERATED BY LOCAL EDUCATION AGENCIES
Public Law 107-110, No Child Left Behind (NCLB) Act of 2001

To be Completed by State Education Agency						
State Code	State Project No.	County/City Code	Cong. District	Total Allocation	Amt. Requested	Total Amt. Approved
Signature of Authorized State Education Agency Official			Date Approved		For Fiscal Year Ending September 30	

LOCAL EDUCATION AGENCY CERTIFICATION

The applicant designated below applies for a Title VI, Part B allocation as appropriated under NCLB, Title VI, Part B, Subpart 2 of the Act. Funds are available for provision of instructional activities and services, as set forth in this application and as designed to meet the education needs of disadvantaged children.

I HEREBY CERTIFY that, to the best of my knowledge, the information contained in this application is correct. The agency named below has authorized me, as its representative, to file this application and such action is recorded in the minutes of the School Board meeting held on _____, 20____.

Maintenance of Fiscal Effort: Average Per Pupil Expenditure from Non-Federal Funds	
(A) For FY Ending June 30, 2000 \$ _____	(B) For FY Ending June 30, 2001 \$ _____

_____	_____	_____
Board Chairman	Signature	Date
_____	_____	_____
Superintendent/Designee	Signature	Date

Title VI Coordinator		Applicant (Legal Name of Agency)	
Mailing Address (Street, City or Town, Zip Code)		Mailing Address (Street, City or Town, Zip Code)	
Phone:	Fax:	Phone:	Fax:
E-mail Address:			

VIRGINIA DEPARTMENT OF EDUCATION

LEA: _____

BUDGET SUMMARY

CODE: _____

(Projected dollar amount of Title VI, Part B, Subpart 2 Funds required for administration and implementation of this project)

OBJECT CODE	EXPENDITURE ACCOUNTS (a)	AMOUNT OF TITLE I, PART C FUNDS			
		SALARIES (b)	CONTRACTED SERVICES (c)	OTHER SERVICES (d)	TOTAL AMOUNT (e)
1000	PERSONAL SERVICES				
	Administration				
	Instruction				
	Instructional Assistants				
	Other				
2000	EMPLOYEE BENEFITS				
	Fixed Charges (Administrative and Instruction)				
3000	PURCHASED/CONTRACTED SERVICES				
	Supportive Services (Medical, Dental)				
	Evaluation Services				
	Professional Development				
	Other				
4000	INTERNAL SERVICES				
	Pupil Transportation				
	Food Services				
	Other				
5000	OTHER CHARGES				
	Travel (Staff/Administrative)				
	Maintenance of Plant				
	Operation of Plant				
	Indirect Cost				
	Other				
6000	MATERIALS AND SUPPLIES				
	Administrative				
	Instructional				
8000	CAPTIAL OUTLAY				
	Equipment for Instruction				
	Buildings				
	Remodeling				
	All Other Equipment				
9000	PARENTAL INVOLVEMENT				
TOTTOTAL PROJECT BUDGET					\$

LEA: _____

CODE: _____

BUDGET BREAKDOWN:

Specify all expenditures in each object code indicated on the budget summary sheet presented on page 5.

EXPENDITURE ACCOUNTS DESCRIPTIONS

These accounts are for recording expenditures of the educational agency for activities under its control. The descriptions provided are examples only. Please refer to the appropriate federal act to ensure that funds expended are appropriate. Each expenditure category for a project must be approved by the Department of Education. The following are definitions of the major categories:

OBJECT CODES

1000 **Personal Services. Administration, Instruction, Instructional Assistants, Other Salaries & Wages.**

All compensation for the direct labor of persons in employment of the local agency. Salaries and wages paid to employees, including substitute teachers, for full-and part-time work. This category also includes payments for time not worked, including sick leave, vacation, holidays, and other paid absences (jury duty, military pay, etc.) which are earned during the reporting period.

2000 **Employee Benefits. Fixed Charges (Administrative and Instructional)**

Job-related benefits provided employees as part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance (life, health, disability income, etc.) and employee allowances.

3000 **Purchased/Contracted Services. Supportive Services (Medical/Dental/Clothing), Evaluation Services, Professional Development, Other**

Supportive Services (health, dental, eyeglasses) acquired from outside sources. (A school division must document that other local agencies/entities cannot provide the supportive services(s) before charges are applied to any federal program.) Any professional development services or any evaluation component should be included under this section.

4000 **Internal Services. Pupil Transportation, Food Service, Other**

Charges from the division or local government to programs for services such as data processing, motor pool, central purchasing, print shop, or food service and pupil transportation, if applicable.

5000 **Other Charges. Travel (Staff/Administrative), Maintenance of Plant, Operation of Plant, Indirect Cost, Other**

Utilities, communications, leases/rentals, staff/administrative/consultant travel, or indirect costs.

NOTE: Indirect costs cannot be claimed against capital outlay.

6000 **Materials and Supplies. Administrative, Instructional**

Includes articles and commodities which are consumed or materially altered when used and **minor equipment (less than \$500) which is not capital outlay** (i.e. instructional materials, administrative supplies, etc.).

8000 **Capital Outlay. Equipment for Instruction, Buildings, Remodeling, and all Other Equipment**

Expenditures which result in the acquisition of or additions to fixed assets except outlays for major capital facilities which are constructed or acquired. (Examples include computers; audio, video, and electronic equipment and all peripheral devices connected with the equipment; classroom furnishings; early childhood equipment; buildings; and remodeling). Capital outlay expenditures require prior approval by the Virginia Department of Education.

***The use of Title II funds for Capital Outlay is restricted.**

9000 **Parental Involvement.**

Salaries and other expenditures for parental involvement activities and programs.

JUSTIFICATION FOR SUPPORTIVE SERVICES
(Object Code 3000)

Justify supportive services included in this application. Supportive services such as medical, dental, and eyeglasses may be provided **only** to students participating in the Title I program. The school division, however, must **first** seek these services from existing resources in the community. If funds are not reasonably available from other public and private sources to provide such services, then Title I funds may be used as a last resort.

JUSTIFICATION FOR TRAVEL COSTS
(Object Code 5000)

Travel expenses must be justified by demonstrating a relationship between the proposed travel and the needs identified in this application. Indicate the estimated costs.

JUSTIFICATION FOR CAPITAL OUTLAY
(Object Code 8000)

All capital outlay expenditures must be approved in advance by the Department of Education. Indicate the item, price, quantity, location, and justify the usage of each item in relation to the measurable objective(s).

Use of Funds:

The Rural and Low-Income School Program grant allows for expenditures of funds in seven areas. These expenditures are to be used to achieve the indicated measurable objectives and benchmarks presented in this application and to support the five ESEA Performance Goals indicated at the bottom of this page.

- F1. Teacher recruitment and retention, including the use of signing bonuses and other financial incentives.
- F2. Teacher professional development, including programs that train teachers to utilize technology to improve teaching and to train special needs teachers.
- F3. Educational technology, including software and hardware, as described in Title II, Part D.
- F4. Parental involvement activities.
- F5. Activities authorized under the Safe and Drug-Free Schools program, Title IV, Part A.
- F6. Activities authorized under Title I, Part A, Basic Program Requirements.
- F7. Activities authorized under Title III, Language Instruction for Limited English Proficient and Immigrant Students.

Please check the expenditure area(s) for which these funds will be used.

F1 **F2** **F3** **F4** **F5** **F6** **F7**

<p>Goal 1: All students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics by 2013-2014.</p> <p>Goal 2: All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.</p> <p>Goal 3: By 2005-2006, all students will be taught by highly qualified teachers.</p> <p>Goal 4: All students will be educated in learning environments that are safe, drug free, and conducive to learning.</p> <p>Goal 5: All students will graduate from high school.</p>

Measurable Objectives and Benchmarks:

Based on the priorities of the school division (and eligible Title I schools, if applicable), develop and list in order of priority the measurable objectives and benchmarks supported by any of the following seven expenditures areas in this application.

Teacher Recruitment and Retention

Professional Development

Parental Involvement

Educational Technology

Safe and Drug-Free Schools

Authorized Title I Activities

Authorized Title III Activities

A measurable objective has the following four components:

1. **subject** (who is the target or focus?);
2. **behavior** (what will be changed/improved?);
3. **specific criteria** for assessing improvement, readiness, or achievement; and
4. **time period** for performance or assessment.

**Adequate yearly progress (AYP) future targets are the “benchmarks” for the “measurable objectives.” The development of benchmarks is contingent upon the establishment of the state’s AYP starting points and AYP future targets. Since the AYP starting point and AYP future targets are not yet available, it will not be possible to include benchmarks (AYP future targets) in the measurable objectives for the 2002-2003 Rural and Low-Income School Program Application.

Program Services/Activities To Be Provided Through Authorized Uses of Funds

Measurable Objectives # _____:

Complete a Program Services/Activities page for each measurable objective that is a priority for the school division and/or the schools.)

1. Program Services/Activities:

2. Justification of Program Services/Activities:

3. Budget Amounts: Indicate the expenditure area (F1 – F7) used to support this measurable objective.

This page may be duplicated as necessary.

RURAL AND LOW-INCOME SCHOOL PROGRAM ASSURANCES

The applicant hereby assures the State Superintendent of Public Instruction that:

1. To more effectively address local academic needs, the Rural and Low-Income School Program grant shall be used in one or more of the seven identified categories.
2. The Rural and Low-Income School Program grant will be used to supplement and not supplant other state and local education funds.
3. The total amount of funding used for the benefit of private school children and teachers has not been affected.
4. The school division will specify the ESEA Goals, its local measurable goals, and benchmarks supported by these funds.
5. The school division will annually assess the academic achievement of students in schools receiving services from the Rural and Low-Income School Program. Students' achievement results will be determined by Virginia's statewide assessment process.
6. Funds will be spent only for activities specified in the approved application.

Division:	
Division Superintendent (Signature):	Board Chairman (Signature):
Division Superintendent (Typed Name):	Board Chairman (Typed Name):
Date:	Date: