

**THE
LEE-JACKSON FOUNDATION
\$50,000 SCHOLARSHIP PROGRAM**

The objective of the program is to acquaint young people with the historical legacy of two of Virginia's most outstanding military figures, Generals Robert E. Lee and Thomas J. "Stonewall" Jackson.

One \$10,000, eight \$2,000, and eighteen \$1,000 college scholarships are available to Virginia high school juniors and seniors submitting outstanding essays on the career, character, or some other aspect of the life of either General Robert E. Lee or General "Stonewall" Jackson, or both.

Three \$1,000 scholarships will be awarded in each of Virginia's eight public high school regions. A \$1,000 bonus scholarship will be awarded to the author of the best essay in each of those eight regions.

Three \$1,000 scholarships will be awarded to private school or home schooled students whose essays are judged to be the best of those from this sector. A \$1,000 bonus scholarship will be awarded to the author of the best essay in this sector.

An additional award of \$8,000 will go to the public school, private school, or homeschooled student who authors the essay judged to be the best in the state.

A \$1,000 award will be given to a school in each of the nine judging sectors (eight public school regions and one private/homeschooled region) in the name of the high school teacher or advisor who sponsors the most participating students in that sector.

ELIGIBILITY

Any student who is a Virginia resident, is classified as a junior or senior in a Virginia public or private high school or home school, plans to attend a four-year accredited U.S. college, and later enrolls as a full-time student is eligible to apply. Financial need is not a consideration.

HOW TO APPLY

Application packets are sent to all high schools in Virginia in September of each year. Students may obtain an application form and a complete set of

application guidelines including deadlines from their school principal or guidance counselor.

Students must complete the application form and file it with their school principal. The application must be accompanied by an essay on either General Lee or General Jackson, or both. The deadline for completion of essays and submission to principals is generally in mid-December.

THE ESSAY

The length of the essay is not as important as the topic, idea, or points developed. Clear, well-expressed, original essays are sought. Essays might address such topics as General Lee's or General Jackson's heritage and their lives at war and at peace, Jackson as tactician, Lee as a strategist, Lee's or Jackson's impact on modern battlefield tactics, Lee's Christian character, Jackson's religious passion, Jackson the enigma, Lee on gentlemanly virtues, Lee as President of Washington College, or possible changes in the course of the Civil War had Jackson not died so early. History and English teachers may be particularly useful resources for ideas to research.

Student winners in public schools will be selected by a screening committee in each locality. Student winners in private and home schools will be selected by a screening committee appointed by the Lee-Jackson Foundation.

The Lee-Jackson Foundation of Charlottesville was founded in 1953 by the late Jay W. Johns, a successful Pennsylvania industrialist transplanted to Virginia who became a great admirer of Generals Robert E. Lee and Thomas J. "Stonewall" Jackson. He believed that both of these Americans possessed distinguished traits of character that should be emulated by future generations.

**The Lee-Jackson Foundation
P.O. Box 8121
Charlottesville, VA 22906
(434) 977-1861
lee-jackson.org**

updated 8/12/02

LEE-JACKSON FOUNDATION SCHOLARSHIP PROGRAM 2002-2003 PROGRAM GUIDELINES

GENERAL DESCRIPTION AND PURPOSE:

The Lee-Jackson Foundation of Charlottesville was founded in 1953 by the late Jay W. Johns, a successful Pennsylvania industrialist transplanted to Virginia, who became a great admirer of Generals Robert E. Lee and Thomas J. “Stonewall” Jackson. He believed that both these Americans possessed distinguished traits of character that should be emulated by future generations.

Since both these Virginians believed fervently in the importance of education, the Foundation honors them by working to increase educational opportunities for Virginia’s youth. The Foundation has established a non-discriminatory scholarship program to encourage high school students to continue their education, and sponsors an annual essay competition to make its awards. Scholarships are given for outstanding essays which demonstrate a carefully researched, well-reasoned examination of the historical legacy left by Generals Lee and Jackson. Essays are judged by panels of educators, historians, and Foundation members who emphasize historical accuracy, quality of research, and clarity of written expression in their evaluations.

AMOUNT AND DISTRIBUTION OF SCHOLARSHIPS:

An award of \$1,000 is to be made to each of the three best essays submitted in each of the eight public high school regions of the state. (3 x \$1,000 x 8, or \$24,000).

Essays from private school and homeschooled students will be viewed together as a separate region for the purpose of making scholarship awards. Accordingly, \$1,000 will be awarded for each of the three best essays submitted by students from this region. (3 x \$1,000, or \$3,000)

The essay judged to be the best overall in each of the nine regions (eight public school and one private school/homeschool) will be awarded an extra \$1,000. (1 x \$1,000 x 9, or \$9,000)

Finally, a bonus award of \$8,000 will go to the single essay that is judged to be the most outstanding in the state. (1 x \$8,000, or \$8,000)

The winning essay, therefore, will be awarded a total of \$10,000. The winning essayist will be designated as the J. Clifford Miller, Jr. Scholar.

To encourage support for this scholarship program and to encourage the largest possible number of student participants, the Foundation will also give a cash award of \$1,000 to the school in each of the nine regions whose student advisor (teacher, principal, guidance counsebr, etc.) is identified as being responsible for generating the largest number of essays. (1 x \$1,000 x 9, or \$9,000)

Student Advisors are encouraged to file the required High School Summary Form with the Foundation by the due date specified. The Foundation uses this report from each participating school to determine the recipients of the nine \$1,000 Student Advisor awards.

ELIGIBILITY

Any junior or senior in a Virginia public or private high school or home school may apply. The student should not have received a Lee-Jackson scholarship in the past and must be a resident of Virginia who plans to attend, and later enrolls in, an accredited four-year college or university in the United States as a full-time student. Students who intend to enroll in a community college must plan to enroll in the college transfer program of the community college. The contestant should demonstrate the natural ability to succeed in college and have a sincere desire to attend. Financial need is not a requirement.

APPLICATION PROCEDURES:

To enter the annual essay competition, the student must file a **completed Lee-Jackson Foundation Scholarship Application Form** (see attached and also available from the high school principal or guidance counselor) and completed essay with the high school principal.

Students should not attach high school transcripts, recommendations, test scores, or any other extraneous material to their application and essay. Students should also avoid putting their name or school on any essay page other than the application form. To prevent lost or mixed-up pages, students should label each essay page with their social security number, essay title, and page number in the upper right corner.

Students sending essays and applications directly to the Foundation without first submitting them to the high school principal will have their packets returned and risk missing the submission deadline.

Because widespread participation is encouraged, all essays submitted to high school principals should be forwarded for further review.

Each public high school principal will submit students' applications and essays to the division superintendent in the school's county or city of residence and mail the completed **High School Summary Form** to the Foundation. Public schools sending their students' essays and applications directly to the Foundation will have their packets returned and risk missing the submission deadline.

Private school principals and home schooling families should submit students' application forms, essays, and the **High School Summary Form** directly to the Foundation. Parents should sign their homeschooled students' applications forms.

Principals are reminded to include all participating students on the **High School Summary Form** and to submit the form directly to the Foundation by the specified deadline. The Foundation uses this form to determine the winners of the nine \$1,000 Student Advisor awards.

EVALUATION OF ESSAYS:

Though the length of the essay is not a major consideration as long as the thesis is well developed, successful papers from past years have generally been from 7 to 10 pages in length. Essays should be double-spaced and printed in 12 point type using New Times Roman or a similar font. Clear, cohesive, well-expressed, original essays are sought. Students should focus on successful presentation and defense of a carefully defined thesis leading to a well-reasoned conclusion. Reports, creative writing, and forms of written expression other than essays should be avoided. The subject matter of the essay should focus on overriding themes applicable to the men and the period, e.g., dedication, leadership, integrity, and personal character. Themes such as these will allow the student to choose individual topics and develop ideas thoroughly. Students are encouraged to research their topics thoroughly, and to attach a comprehensive bibliography to their essays with any necessary footnotes clearly documented. History and English teachers are requested to provide encouragement and assistance to students.

The Foundation wishes to emphasize that scholarships are intended to reward conscientious students for the hard work required to produce an outstanding original historical essay. All qualifying applicants can expect to have their essays judged fairly and competitively against those of their peers and are encouraged to submit their best work for consideration by the Foundation's judging panels. Students submitting poorly researched, plagiarized, or hastily written compositions should not expect to receive scholarship awards.

Essays might address such topics as General Lee's or General Jackson's heritage and their lives at war and at peace, Jackson as a tactician, Lee as a strategist, Lee's or Jackson's impact on modern battlefield tactics, Lee's Christian character, Jackson's religious persuasion, or Jackson the enigma. These are merely examples; students are free to select any subject that appeals to them. Topics need not be restricted to the Civil War activities of Lee and Jackson and may be critical if the contestant so desires.

It should be stressed that the Foundation does not wish to influence the student as to the content or conclusions presented in the essay. Selection of winners will be based solely upon the merits of each essay. Information provided on the application will be used for statistical purposes only. The Foundation does not discriminate on the basis of sex, race, religion, or creed in the awarding of its scholarships.

SELECTION PROCESS:

After applications are received from all the public high schools in the division, each division superintendent will select the best five essays. Division superintendents are encouraged to evaluate all applications submitted. After the five best essays are selected, the division superintendent will forward the applications, essays, and the completed **Division Superintendent Summary Form** to the chairman of his/her regional screening committee.

From these applicants, each regional screening committee will select four students to represent the region and will rank them first, second, third, and an alternate. These applications and essays will then be forwarded to the Foundation with the completed **Regional Screening Committee Form** and a copy of each **Division Superintendent Summary Form**.

A Foundation-appointed committee will review private school and home school applications. These applications, along with the completed **High School Summary Form**, should be mailed to:

The Lee-Jackson Foundation
P.O. Box 8121
Charlottesville, VA 22906

NOTIFICATION OF WINNERS

Scholarship winners will be notified of their award by US mail to their home address. Copies of the winners list will be made available to Division Superintendents through the Department of Education as soon after April 15th as possible. An updated winners list and a copy of the \$10,000 winning essay will be made available on the Foundation's website in September when the new application packet is posted to the site.

Winners will be announced in time to permit presentations at graduation exercises. High school principals are encouraged to provide special recognition in awards ceremonies. Representatives from the Lee-Jackson Foundation may be available to make presentations upon request.

DISBURSEMENT OF FUNDS:

The Foundation will certify to Virginia National Bank the names of the scholarship recipients. Scholarship recipients will receive a **Verification of Enrollment Form** with the award letter. The college registrar or appropriate official who verifies the student's actual enrollment must complete this form. The completed form must be mailed to the Foundation's administrator at the address listed above. Upon receipt of this information, the scholarship check will be authorized and mailed to the college.

Virginia National Bank will issue checks payable jointly to the scholarship recipient and the college. These checks will be mailed to the financial aid director of the college attended. The scholarship recipient is required to deposit the full amount of the scholarship with the college. Scholarship awards are made for the full academic year. Up to one-half of the value of the scholarship should be made available to the student each semester of attendance, or one-third each quarter of attendance **to pay tuition and required fees only**. Any undisbursed funds may be applied toward the following year's expenses following the same procedure as the initial year.

LEE-JACKSON FOUNDATION SCHOLARSHIP PROGRAM

2002-2003 Processing Cycle

- December 20, 2002 Last day for public and private high school students to submit their applications and essays to their high school principals.
Last day for home schooled high school students to submit their applications and essays to their parents for signature.
- January 10, 2003 Last day for public high schools to submit students' applications and essays to their respective division superintendent.
Last day for private high schools and home schooled students to submit students' applications and essays to the Foundation.
Last day for public and private school principals and home schooled students to send completed **High School Summary Form** to the Foundation.
- February 14, 2003 Last day for division superintendents to submit their five best essays to the chairperson of their respective regional screening committee along with the completed **Division Superintendent Summary Form**.
- March 14, 2003 Last day for regional screening committees to submit their top three essays and one alternate to the Foundation along with the completed **Regional Screening Committee Summary Form** and copies of all **Division Superintendent Summary Forms** received.
- April 15, 2003 Foundation sends each scholarship winner an award letter, a copy of the "*Policy Governing Payment to Lee-Jackson Foundation Scholarship Holders*," and a **Verification of Enrollment Form**.
- April 15, 2003 Foundation sends each student advisor winner an award notice.
- April 15, 2003 Foundation sends a letter to Virginia National Bank and the Virginia Department of Education listing the winners (both students and student advisors) and alternates.

Entries will be considered "on time" if they are hand-delivered or postmarked by the deadlines listed! No e-mailed entries will be accepted.

**LEE-JACKSON FOUNDATION SCHOLARSHIP
APPLICATION FORM**

Please print:

Name: _____
 Last **First** **Middle**

Home Address: _____
 Number and Street

 City **Zip Code**

Home Phone Number: _____

Social Security Number: _____

School Currently Attending: _____

Is this a Private or Home School? _____ **City or County:** _____

Are you a junior? _____ **Are you a senior?** _____

How did you learn about the Lee-Jackson Foundation Scholarship Program? Check one:

- _____ **Teacher**
- _____ **Guidance Counselor**
- _____ **Assistant Principal or Principal**
- _____ **Lee-Jackson Foundation Web Site**
- _____ **Other (please list)** _____

IMPORTANT REQUIRED INFORMATION: Name of teacher or other school staff member who advised you in the writing of the essay and the school's region number. (The region number is important in order to qualify schools for the \$1,000 award as an incentive to encourage student participation.)

_____ **Name of Advisor**

_____ **Region #**

_____ **Signature of Applicant**

_____ **Date**

NOTE: All essays become the property of the Lee-Jackson Foundation which may publish all or portions of the essay either in print or on its Web site.

**LEE-JACKSON FOUNDATION SCHOLARSHIP
HIGH SCHOOL SUMMARY FORM**

Name of High School: _____

Complete Mailing Address of School: _____

Region #: _____ (If private school, write "PRIVATE"; if home school, write "HOME")

Please complete the information below and send this form directly to the Lee-Jackson Foundation at the address below at the same time you submit the essays and applications to the next judging level. **REMEMBER: The Foundation uses this form to determine our \$1,000 Student Advisor winners!!! Please submit to the Foundation by the specified due date!!!**

Special Note: Public schools must forward all submitted essays and application forms to the division superintendent for further review. Private schools and home schooled students should submit essays and applications directly to the Foundation.

| | <u>Name of Student Advisor</u> | <u># of Applications Sponsored</u> |
|----|--------------------------------|------------------------------------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |
| 6. | _____ | _____ |
| 7. | _____ | _____ |

Number of applications submitted without student advisor sponsorship: _____

Total Number of applications submitted: _____

Send to:

Lee-Jackson Foundation
P.O. Box 8121
Charlottesville, VA 22906

Submitted by (print name)

Signature

() _____
Phone #

() _____
Fax #

**LEE-JACKSON FOUNDATION SCHOLARSHIP
DIVISION SUPERINTENDENT SUMMARY FORM**

(Public School Use Only)

Name of School Division: _____

Region #: _____

Please complete the information below and enclose this form with the 5 essays and applications you submit to your regional screening committee chairperson. A list of all regional screening committee chairpersons is enclosed for your reference.

| | <u>Name of Student</u> | <u>High School</u> |
|----|-------------------------------|---------------------------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |

Total number of applications submitted to regional screening committee: _____

Submitted by (print name)

Signature

(____) _____

Phone #

(____) _____

Fax #

**LEE-JACKSON FOUNDATION SCHOLARSHIP
REGIONAL SCREENING COMMITTEE SUMMARY FORM**

(Public School Use Only)

Region #: _____

Please complete the information below (rank-ordering winners) and enclose this form with the four essays and applications (three winners and one alternate) you submit to the Foundation.

| | <u>Name of Student</u> | <u>High School</u> |
|-----|-------------------------------|---------------------------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| *4. | _____ | _____ |

*** Alternate**

Please also attach a copy of each Division Superintendent Summary Form you received.

Send to:

**The Lee-Jackson Foundation
P.O. Box 8121
Charlottesville, VA 22906**

Submitted by (print name)

Signature

() _____
Phone #

() _____
Fax #

STATE SUPERINTENDENT'S LEADERSHIP ADVISORY COUNCIL
2002-2003

REGION STUDY GROUP NO. 1

Chairman - **Dr. Dorothea M. Shannon**
Superintendent, Prince George County Public Schools
P.O. Box 400, 6410 Courts Drive
Prince George, VA 23875
(804) 733-2700 FAX (804) 733-2737

REGION STUDY GROUP NO. 2

Chairman - **Dr. Jonathan L. Lewis**
Superintendent, Poquoson City Public Schools
500 City Hall Avenue, Room 214
Poquoson, VA 23662
(757) 868-3055 FAX (757) 868-3107

REGION STUDY GROUP NO. 3

Chairman - **Mr. Harry M. Ward**
Superintendent, Mathews County Public Schools
P.O. Box 369, Route 14, Main Street
Mathews, VA 23109
(804) 725-3909 FAX (804) 725-3951

REGION STUDY GROUP NO. 4

Chairman - **Dr. Thomas H. DeBolt**
Superintendent, Manassas Park City Public Schools
1 Park Center Court, Suite A
Manassas Park, VA 20111-2395
(703) 335-8850 FAX (703) 361-4583

REGION STUDY GROUP NO. 5

Chairman - **Dr. T. Lowell Lemons**
Superintendent, Waynesboro City Public Schools
301 Pine Avenue
Waynesboro, VA 22980
(540) 946-4600 FAX: (540) 946-4608

REGION STUDY GROUP NO. 6

Chairman - **Dr. Frederick S. Morton, IV**
Superintendent, Montgomery County Public Schools
200 Junkin Street
Christiansburg, VA 24073-3098
(540) 382-5104 FAX: (540) 381-6127

REGION STUDY GROUP NO. 7

Chairman - **Mr. Samuel S. Cook**
Superintendent, Galax City Public Schools
223 Long Street
Galax, VA 24333
(276) 236-2911 FAX (276) 236-5776

REGION STUDY GROUP NO. 8

Chairman - **Dr. Gwen E. Edwards**
Superintendent, Nottoway County Public Schools
10321 Colonial Trail
P.O. Box 47
Nottoway, VA 23955
(434) 645-9596 FAX (434) 645-1266

SCHOOL DIVISIONS AND REGION NUMBERS

COUNTY

| | | | | | |
|--------------|------|----------------|------|----------------|------|
| Accomack | II | Giles | VII | Pittsylvania | VI |
| Albemarle | V | Gloucester | III | Powhatan | I |
| Alleghany | VI | Goochland | I | Prince Edward | VIII |
| Amelia | VIII | Grayson | VII | Prince William | IV |
| Amherst | V | Greene | V | Prince George | I |
| Appomattox | V | Greensville | VIII | Pulaski | VII |
| Augusta | V | Halifax | VIII | Rappahannock | IV |
| Bath | V | Hanover | I | Richmond | III |
| Bedford | V | Henrico | V | Roanoke | VI |
| Bland | VII | Henry | VI | Rockbridge | V |
| Botetourt | VI | Highland | V | Rockingham | V |
| Brunswick | VIII | Isle of Wight | II | Russell | VII |
| Buchanan | VII | King George | III | Scott | VII |
| Buckingham | VIII | King and Queen | III | Shenandoah | IV |
| Campbell | V | King William | III | Smyth | VII |
| Caroline | III | Lancaster | III | Southampton | II |
| Carroll | VII | Lee | VII | Spotsylvania | III |
| Charles City | I | Loudoun | IV | Stafford | III |
| Charlotte | VIII | Louisa | V | Surry | I |
| Chesterfield | I | Lunenburg | VIII | Sussex | I |
| Clarke | IV | Madison | IV | Tazewell | VII |
| Craig | VI | Mathews | III | Warren | IV |
| Culpeper | IV | Mecklenburg | VIII | Washington | VII |
| Cumberland | VIII | Middlesex | III | Westmoreland | III |
| Dickenson | VII | Montgomery | VI | Wise | VII |
| Dinwiddie | I | Nelson | V | Wythe | VII |
| Essex | III | New Kent | I | York | II |
| Fairfax | IV | Northampton | II | | |
| Fauquier | IV | Northumberland | III | | |
| Floyd | VI | Nottoway | VIII | | |
| Fluvanna | V | Orange | IV | | |
| Franklin | VI | Page | IV | | |
| Frederick | IV | Patrick | VI | | |

CITY

TOWN

| | | | | | |
|------------------|-----|----------------|-----|----------------|-----|
| Alexandria | IV | Manassas | IV | Colonial Beach | III |
| Arlington | IV | Manassas Park | IV | West Point | III |
| Bedford | V | Martinsville | VI | | |
| Bristol | VII | Newport News | II | | |
| Buena Vista | V | Norfolk | II | | |
| Charlottesville | V | Norton | VII | | |
| Chesapeake | II | Petersburg | I | | |
| Colonial Heights | I | Poquoson | II | | |
| Covington | VI | Portsmouth | II | | |
| Danville | VI | Radford | VII | | |
| Fairfax | IV | Richmond | I | | |
| Falls Church | IV | Roanoke | VI | | |
| Franklin | II | Salem | VI | | |
| Fredericksburg | III | Staunton | V | | |
| Galax | VII | Suffolk | II | | |
| Hampton | II | Virginia Beach | II | | |
| Harrisonburg | V | Waynesboro | V | | |
| Hopewell | I | Williamsburg | II | | |
| Lexington | V | Winchester | IV | | |
| Lynchburg | V | | | | |

