

PROJECT SERV
SCHOOL EMERGENCY RESPONSE TO VIOLENCE
APPLICATION

DUE DATE: November 8, 2002

Submit an original and two copies of this application

This application should be submitted to Arlene Cundiff, Safe and Drug-Free Schools Coordinator, Virginia Department of Education, Office of Compensatory Programs, P. O. Box 2120, Richmond, Virginia 23218-2120. For additional information, please contact Miss Cundiff at (804) 225-2871.

Please complete the following:

Name of School Division:	Address:
Name of Contact Person:	Address:
Contact Person's Telephone Number: (include area code)	Fax Number: (include area code)

Superintendent's Signature	Date
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**TO BE COMPLETED BY AUTHORIZED STATE EDUCATIONAL AGENCY (SEA)
OFFICIAL**

Signature of Authorized SEA Official

Date of Review and Approval

PART 1**NEEDS ASSESSMENT**

Describe how the learning environment in your school division has been disrupted as a direct result of the sniper attacks.

PART 2

DESCRIPTION OF SERVICES

Based upon the needs assessment, describe the services that will be provided in your school division.

PART 3

PRIVATE SCHOOL PARTICIPATION

Describe how your school division will provide for equitable participation by private school students and teachers.

PART 4**BUDGET NARRATIVE**

Include a breakdown of the budget categories on page 6. Totals on both pages must be the same. The total request is not to exceed a total of \$25,000.

PART 5

BUDGET SUMMARY

This form is the same one that is currently used for all federal grant programs.

OBJECT CODE	EXPENDITURE ACCOUNTS (a)	AMOUNT OF PROJECT SERV FUNDS			
		SALARIES (b)	CONTRACTED SERVICES (c)	OTHER SERVICES (d)	TOTAL AMOUNT (e)
1000	PERSONAL SERVICES				
	Administration				
	Instruction				
2001	EMPLOYEE BENEFITS				
	Fixed Charges (Administrative and Instructional)				
3000	PURCHASED/CONTRACTED SERVICES				
	Evaluation Services				
	Professional Development				
	Program Activities				
4000	INTERNAL SERVICES				
	Pupil Transportation				
	Food Service				
	Other				
5000	OTHER CHARGES				
	Travel (Staff/Administrative)				
	Other				
6000	MATERIALS AND SUPPLIES				
	Administrative				
	Instructional				
8000	CAPITAL OUTLAY				
9000	PARENTAL INVOLVEMENT				
	TOTAL PROJECT BUDGET				\$

PART 6

PROJECT SERV
(School Emergency Response to Violence)

ASSURANCES

The applicant hereby assures the Chief State School Officer that:

- Funds will be used for the specific intent for which they have been provided.
- Funds will not be used for construction or for medical services.
- Funds will be utilized within the current school year. All requests for reimbursement will be filed no later than June 1, 2003. No carry-over of funds will be allowed.
- Funds will be used to supplement and not supplant other state and local funds.
- The school division will comply with reporting requirements to the Virginia Department of Education and the U.S. Department of Education.

Printed Name of Superintendent

Name of School Division

Signature of Superintendent

Date