

## **COLLECTION PROCEDURE Afterschool Snack Program**

A meal counting and collection procedure must be established for the Afterschool Snack Programs. In collecting payments for Afterschool Snacks to substantiate the reimbursement claims,

1. you must develop a meal counting and collection procedure whether you are claiming all snacks as free or categorical.
2. please describe in detail the procedure you will use for the Afterschool Snack Program.

The method of coding for all categories must be inconspicuous.