

Attachment A to Info. Supts Memo No. 144

DATE	ACTIVITY REQUESTED OF LOCAL SCHOOL DIVISION	RESPONSE OF SCHOOL DIVISION TO DOE/DMAS
Aug./Sept. 2003	Flyers to be sent to Title I, PASS, and some targeted Tidewater schools by DMAS	Send response of receipt of information and distribution to students to Pam Howze phowze@DMAS.state.va.us
Sept./Oct. 2003	National School Lunch Program letters to nutrition directors provided by DMAS	Response cards mailed to DMAS to Pam Howze
Oct. 2003	Child Health Month	
Sept.2003/ June 2004	Designate the school nurse coordinator as the contact person for the child health insurance programs	E-mail name of person assigned to this responsibility to gsmith@mail.vak12ed.edu
Sept.2003/ June 30, 2004	Include Child Health Insurance information provided by DMAS with one other avenue of outreach (Parent/Teacher conferences, school events, PTA meetings).	E-mail from school nurse coordinator/contact person to Gwen Smith gsmith@mail.vak12ed.edu that this has been done.
January 2004/June 30, 2004	Include FAMIS information provided by DMAS with summer school registration forms, Special Education mailings, Kindergarten Registration packets, and HeadStart program.	E-mail from school nurse coordinator/contact person to Pam Howze phowze@DMAS.state.va.us
February 2004	Reprint Health History Emergency care cards to include: Does your child have health insurance? Yes No. Would you like more information? Yes No.	E-mail from school nurse coordinator/contact person to Gwen Smith gsmith@mail.vak12ed.edu