

**THE 2003-2004  
LEE-JACKSON EDUCATIONAL FOUNDATION  
\$53,000 SCHOLARSHIP PROGRAM**

The objective of the program is to acquaint young people with the historical legacy of two of Virginia's most outstanding military figures, Generals Robert E. Lee and Thomas J. "Stonewall" Jackson.

**One \$10,000, eight \$2,000, and eighteen \$1,000 college scholarships are available to Virginia high school juniors and seniors submitting outstanding essays on the career, character, or some other aspect of the life of either General Robert E. Lee or General "Stonewall" Jackson, or both.**

Three \$1,000 scholarships will be awarded in each of Virginia's eight public high school regions. A \$1,000 bonus scholarship will be awarded to the author of the best essay in each of those eight regions.

Three \$1,000 scholarships will be awarded to private school or homeschooled students whose essays are judged to be the best from this sector. A \$1,000 bonus scholarship will be awarded to the author of the best essay in this sector.

An additional award of \$8,000 will go to the public school, private school, or homeschooled student who authors the essay judged to be the best in the state.

**A \$1,000 award will be given to a school in each of the nine judging sectors (eight public school regions and one private/homeschooled region) in the name of the high school teacher or advisor who sponsors the most participating students in that sector.**

**ELIGIBILITY**

Any student who is a Virginia resident, is classified as a junior or senior in a Virginia public or private high school or home school, plans to attend a four-year accredited U.S. college, and later enrolls as a full-time student is eligible to apply. Financial need is not a consideration.

**HOW TO APPLY**

Application packets are sent to all high schools in Virginia in September of each year. Students may obtain an application form and a complete set of application guidelines including deadlines from their school principal or guidance counselor. Complete application forms and guidelines are also available from the Foundation's web site at:  
[www.lee-jackson.org](http://www.lee-jackson.org).

Students must complete the application form and file it with their school principal. The application must be accompanied by an essay on either General Lee or General Jackson, or both. The deadline for completion of essays and submission to principals is generally in mid-December just prior to the Christmas holiday break.

**THE ESSAY**

Judges seek clear, well-expressed, original essays. The length of the essay is not as important as the argument, idea, or points developed. Essays might address such topics as:

- General Lee's or General Jackson's heritage and their lives at war and at peace
  - Jackson as a tactician or Lee as a strategist
  - Lee's or Jackson's impact on modern battlefield tactics
  - Lee's Christian fervor or Jackson's religious passion
  - Jackson's enigmatic personality or Lee's dedication to gentlemanly virtues
  - Lee as President of Washington College or possible changes in the course of the Civil War had Jackson not died so early.
- These topics are suggestions only, and students should feel free to choose any relevant topic they find interesting. History and English teachers may be particularly useful resources for ideas to research.

Student winners in public schools will be selected by a screening committee in each locality. Student winners in private and home schools will be selected by a screening committee appointed by the Lee-Jackson Educational Foundation.

The Lee-Jackson Educational Foundation of Charlottesville was founded in 1953 by the late Jay W. Johns, a successful Pennsylvania industrialist transplanted to Virginia who became a great admirer of Generals Robert E. Lee and Thomas J. "Stonewall" Jackson. He believed that both of these Americans possessed distinguished traits of character that should be emulated by future generations.

**The Lee-Jackson Educational Foundation  
P.O. Box 8121  
Charlottesville, VA 22906  
(434) 977-1861  
[www.lee-jackson.org](http://www.lee-jackson.org)**

## **LEE-JACKSON EDUCATIONAL FOUNDATION SCHOLARSHIP PROGRAM 2003-2004 PROGRAM GUIDELINES**

### **GENERAL DESCRIPTION AND PURPOSE:**

The Lee-Jackson Educational Foundation of Charlottesville was founded in 1953 by the late Jay W. Johns, a successful Pennsylvania industrialist transplanted to Virginia, who became a great admirer of Generals Robert E. Lee and Thomas J. "Stonewall" Jackson. He believed that both these Americans possessed distinguished traits of character that should be emulated by future generations.

Since both these Virginians believed fervently in the importance of education, the Foundation honors them by working to increase educational opportunities for Virginia's youth. The Foundation has established a non-discriminatory scholarship program to encourage high school students to continue their education, and sponsors an annual essay competition to make its awards. Scholarships are given for outstanding essays which demonstrate a carefully researched, well-reasoned examination of the historical legacy left by Generals Lee and Jackson. Essays are judged by panels of educators, historians, and Foundation members who emphasize historical accuracy, quality of research, and clarity of written expression in their evaluations.

### **AMOUNT AND DISTRIBUTION OF SCHOLARSHIPS:**

An award of \$1,000 is to be made to each of the three best essays submitted in each of the eight public high school regions of the state. (3 x \$1,000 x 8, or \$24,000).

Essays from private school and homeschooled students will be viewed together as a separate region for the purpose of making scholarship awards. Accordingly, \$1,000 will be awarded for each of the three best essays submitted by students from this region. (3 x \$1,000, or \$3,000)

The essay judged to be the best overall in each of the nine regions (eight public school regions and one private school/homeschool region) will be awarded an extra \$1,000. (1 x \$1,000 x 9, or \$9,000)

Finally, a bonus award of \$8,000 will go to the single essay that is judged to be the most outstanding in the state. (1 x \$8,000, or \$8,000)

The winning essay, therefore, will be awarded a total of \$10,000. The winning essayist will be designated as the J. Clifford Miller, Jr. Scholar.

To encourage support for this scholarship program and to encourage the largest possible number of student participants, the Foundation will also give a cash award of \$1,000 to the school in each of the nine regions whose student advisor (teacher, principal, guidance counselor, etc.) is identified as being responsible for generating the largest number of essays. (1 x \$1,000 x 9, or \$9,000)

**Student Advisors are encouraged to file the required High School Summary Form with the Foundation by the due date specified. The Foundation uses this report from each participating school to determine the recipients of the nine \$1,000 Student Advisor awards.**

## ELIGIBILITY

Any junior or senior in a Virginia public or private high school or home school may apply. The student should not have received a Lee-Jackson scholarship in the past and must be a resident of Virginia who plans to attend, and later enrolls in, an accredited four-year college or university in the United States as a full-time student. Students who intend to enroll in a community college must plan to enroll in the college transfer program of the community college. The contestant should demonstrate the natural ability to succeed in college and have a sincere desire to attend. Financial need is not a requirement.

## APPLICATION PROCEDURES:

To enter the annual essay competition, the student must file a **completed Lee-Jackson Educational Foundation Scholarship Application Form** (available from the high school principal or guidance counselor or from the Foundation's web site at [www.lee-jackson.org](http://www.lee-jackson.org)) and completed essay with the high school principal.

Students should not attach high school transcripts, recommendations, test scores, or any other extraneous material to their application and essay. Students should also avoid putting their name or school on any essay page other than the application form. To prevent lost or mixed-up pages, students should label each essay page with their social security number, essay title, and page number in the upper right corner.

**Students sending essays and applications directly to the Foundation without first submitting them to the high school principal will have their packets returned and risk missing the submission deadline.**

Because widespread participation is encouraged, all essays submitted to high school principals should be forwarded for further review.

Each public high school principal will submit students' applications and essays to the division superintendent in the school's county or city of residence and mail the completed **High School Summary Form** to the Foundation. Public schools sending their students' essays and applications directly to the Foundation will have their packets returned and risk missing the submission deadline.

Private school principals and home schooling families should submit students' application forms, essays, and the **High School Summary Form** directly to the Foundation. Parents should sign their homeschooled students' applications forms.

Principals are reminded to include all participating students on the **High School Summary Form** and to submit the form directly to the Foundation by the specified deadline. The Foundation uses this form to determine the winners of the nine \$1,000 Student Advisor awards.

## **EVALUATION OF ESSAYS:**

Though the length of the essay is not a major consideration as long as the thesis is well developed, successful papers from past years have generally been from 7 to 10 pages in length. Essays should be double-spaced and printed in 12 point type using New Times Roman or a similar font. Judges seek clear, cohesive, well-expressed, original essays. Students should focus on successful presentation and defense of a carefully defined thesis leading to a well-reasoned conclusion. Students should avoid reports, creative writing, and forms of written expression other than essays. The subject matter of the essay should focus on overriding themes applicable to the men and the period, e.g., dedication, leadership, integrity, and personal character. Themes such as these will allow the student to choose individual topics and develop ideas thoroughly. Students are encouraged to research their topics thoroughly, and to attach a comprehensive bibliography to their essays with any necessary footnotes clearly documented. History and English teachers are requested to provide encouragement and assistance to students.

The Foundation wishes to emphasize that scholarships are intended to reward conscientious students for the hard work required to produce an outstanding original historical essay. All qualifying applicants can expect to have their essays judged fairly and competitively against those of their peers and are encouraged to submit their best work for consideration by the Foundation's judging panels. Students submitting poorly researched, plagiarized, or hastily written compositions should not expect to receive scholarship awards.

Essays might address such topics as General Lee's or General Jackson's heritage and their lives at war and at peace, Jackson as a tactician, Lee as a strategist, Lee's or Jackson's impact on modern battlefield tactics, Lee's Christian character, Jackson's religious persuasion, or Jackson the enigma. These are merely examples; students are free to select any relevant subject that appeals to them. Topics need not be restricted to the Civil War activities of Lee and Jackson and may be critical if the contestant so desires.

It should be stressed that the Foundation does not wish to influence the student as to the content or conclusions presented in the essay. Selection of winners will be based solely upon the merits of each essay. Information provided on the application will be used for statistical purposes only. The Foundation does not discriminate on the basis of sex, race, religion, or creed in the awarding of its scholarships.

## **SELECTION PROCESS:**

After applications are received from all the public high schools in the division, each division superintendent will select the best five essays. Division superintendents are encouraged to evaluate all applications submitted. After the five best essays are selected, the division superintendent will forward those applications and essays and the completed **Division Superintendent Summary Form** to the chairman of his/her regional screening committee.

From these applicants, each regional screening committee will select four students to represent the region and will rank them first, second, third, and an alternate. These applications and essays will then be forwarded to the Foundation with the completed **Regional Screening Committee Summary Form** and a copy of each **Division Superintendent Summary Form** received.

A Foundation-appointed committee will review private school and home school applications. These applications, along with the completed **High School Summary Form**, should be mailed to:

The Lee-Jackson Educational Foundation  
P.O. Box 8121  
Charlottesville, VA 22906

## **NOTIFICATION OF WINNERS**

Scholarship winners will be notified of their award via US mail to their home address. Copies of the winners list will be made available to Division Superintendents through the Virginia Department of Education as soon after April 15<sup>th</sup> as possible. An updated winners list and a copy of the \$10,000 winning essay will be made available on the Foundation's website in September when the new application packet is posted to the site.

Winners will be announced in time to permit presentations at graduation exercises. High school principals are encouraged to provide special recognition in awards ceremonies. Representatives from the Lee-Jackson Educational Foundation may be available to make presentations upon request.

## **DISBURSEMENT OF FUNDS:**

The Foundation will certify to Virginia National Bank the names of the scholarship recipients. Scholarship recipients will receive a **Verification of Enrollment Form** with their award letter. The college registrar or appropriate official who verifies the student's actual enrollment must complete this form. The completed form must be mailed to the Foundation's administrator at the address listed above. Upon receipt of this information, the scholarship check will be authorized and mailed to the college.

Virginia National Bank will issue checks payable jointly to the scholarship recipient and the college. These checks will be mailed to the financial aid director of the college attended. The scholarship recipient is required to deposit the full amount of the scholarship with the college. Scholarship awards are made for the full academic year. Up to one-half of the value of the scholarship should be made available to the student each semester of attendance, or one-third each quarter of attendance **to pay tuition and required fees only**. Any undisbursed funds may be applied toward the following year's expenses following the same procedure as the initial year.

## LEE-JACKSON EDUCATIONAL FOUNDATION SCHOLARSHIP PROGRAM

### 2003-2004 Processing Cycle

- December 19, 2003      ESSAYS DUE TO PRINCIPALS/PARENTS FOR SIGNATURE  
--Last day for public and private high school students to submit their completed applications and essays to their high school principals for signature.  
--Last day for home schooled high school students to submit their completed applications and essays to their parents for signature.
- January 9, 2004      ESSAYS/FORMS DUE TO SUPERINTENDENT/FOUNDATION  
--Last day for public high school principals to submit students' applications and essays to their division superintendents.  
--Last day for private high school principals and home school parents to submit students' applications and essays to the Foundation.  
--Last day for public and private school principals and home school parents to send completed **High School Summary Form** to the Foundation. \*\*\*PLEASE REMEMBER: The Foundation uses this form to determine the winners of our \$1,000 student advisor awards!
- February 13, 2004      ESSAYS/FORMS DUE TO REGIONAL SCREENING COMMITTEE  
Last day for division superintendents to submit their five best essays to the chairperson of their respective regional screening committee along with the completed **Division Superintendent Summary Form**.
- March 12, 2004      ESSAYS/FORMS DUE TO FOUNDATION  
Last day for regional screening committees to submit their top three essays and one alternate to the Foundation along with the completed **Regional Screening Committee Summary Form** and copies of all **Division Superintendent Summary Forms** received.
- April 15, 2004      WINNERS ANNOUNCED  
Foundation sends each scholarship winner an award letter, a copy of the "*Policy Governing Payment to Lee-Jackson Educational Foundation Scholarship Holders,*" and a **Verification of Enrollment Form**.
- April 15, 2004      Foundation sends each student advisor winner an award notice.
- April 15, 2004      Foundation sends a letter to Virginia National Bank and the Virginia Department of Education listing the winners (both students and student advisors) and alternates.

**Entries will be considered "on time" if they are hand-delivered or postmarked by the deadlines listed! No e-mailed entries will be accepted.**



**LEE-JACKSON EDUCATIONAL FOUNDATION SCHOLARSHIP  
HIGH SCHOOL SUMMARY FORM**

**(For Public, Private, and Home School Use)**

Name of High School: \_\_\_\_\_

Complete Mailing Address of School: \_\_\_\_\_

Region #: \_\_\_\_\_ (If private school, write "PRIVATE"; if home school, write "HOME")

Please complete the information below and send this form directly to the Lee-Jackson Educational Foundation at the address below at the same time you submit the essays and applications to the next judging level. **REMEMBER: The Foundation uses this form to determine our \$1,000 Student Advisor winners!!! Please submit to the Foundation by the specified due date!!!**

**Special Note: Public schools must forward all submitted essays and application forms to the division superintendent for further review. Private schools and home schooled students should submit essays and applications directly to the Foundation.**

	<u>Name of Student Advisor</u>	<u># of Applications Sponsored</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

Number of applications submitted without student advisor sponsorship: \_\_\_\_\_

Total Number of applications submitted: \_\_\_\_\_

**Send to:**

Lee-Jackson Educational Foundation  
P.O. Box 8121  
Charlottesville, VA 22906  
FAX # 434-974-6083

\_\_\_\_\_  
Submitted by (print name)

\_\_\_\_\_  
Signature

( ) \_\_\_\_\_  
Phone #

( ) \_\_\_\_\_  
Fax #



**LEE-JACKSON EDUCATIONAL FOUNDATION SCHOLARSHIP  
DIVISION SUPERINTENDENT SUMMARY FORM**

**(Public School Use Only)**

Name of School Division: \_\_\_\_\_

Region #: \_\_\_\_\_

**Please complete the information below and enclose this form with the 5 essays and applications you submit to your regional screening committee chairperson. A list of all regional screening committee chairpersons is enclosed for your reference.**

	<b><u>Name of Student</u></b>	<b><u>High School</u></b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

**Total number of applications submitted to regional screening committee:** \_\_\_\_\_

\_\_\_\_\_  
**Submitted by (print name)**

\_\_\_\_\_  
**Signature**

(\_\_\_\_) \_\_\_\_\_  
**Phone #**

(\_\_\_\_) \_\_\_\_\_  
**Fax #**

**LEE-JACKSON EDUCATIONAL FOUNDATION SCHOLARSHIP  
REGIONAL SCREENING COMMITTEE SUMMARY FORM**

**(Public School Use Only)**

**Region #:** \_\_\_\_\_

**Please complete the information below (rank-ordering winners) and enclose this form with the four essays and applications (three winners and one alternate) you submit to the Foundation.**

	<b><u>Name of Student</u></b>	<b><u>High School</u></b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
*4.	_____	_____

**\* Alternate**

**Please also attach a copy of each Division Superintendent Summary Form you received.**

**Send to:**

**The Lee-Jackson Educational Foundation  
P.O. Box 8121  
Charlottesville, VA 22906  
FAX# 434-974-6083**

\_\_\_\_\_  
**Submitted by (print name)**

\_\_\_\_\_  
**Signature**

( ) \_\_\_\_\_  
**Phone #**

( ) \_\_\_\_\_  
**Fax #**

**STATE SUPERINTENDENT'S LEADERSHIP ADVISORY COUNCIL**

2003-2004

**REGION STUDY GROUP NO. 1**

Chairman - **Dr. J. Roy Geiger, II**  
Superintendent, New Kent County Public Schools  
P.O. Box 110  
New Kent, VA 23124-0110  
(804) 966-9650 FAX (804) 966-9879

**REGION STUDY GROUP NO. 2**

Chairman - **Dr. Jonathan L. Lewis**  
Superintendent, Poquoson City Public Schools  
500 City Hall Avenue, Room 214  
Poquoson, VA 23662  
(757) 868-3055 FAX (757) 868-3107

**REGION STUDY GROUP NO. 3**

Chairman - **Mr. Dale E. Sander**  
Superintendent, Fredericksburg City Public Schools  
817 Princess Anne St.  
Fredericksburg, VA 22401-5819  
(540) 372-1130 FAX (540) 372-1111

**REGION STUDY GROUP NO. 4**

Chairman - **Dr. H. D. Northern, Jr.**  
Superintendent, Shenandoah County Public Schools  
600 N. Main St., Suite 200  
Woodstock, VA 22664-1885  
(540) 459-6222 FAX (540) 459-6707

**REGION STUDY GROUP NO. 5**

Chairman - **Dr. David G. Melton**  
Superintendent, Louisa County Public Schools  
P.O. Box 7  
Mineral, VA 23117  
(540) 894-5115 FAX: (540) 894-0252

**REGION STUDY GROUP NO. 6**

Chairman - **Dr. Frederick S. Morton, IV**  
Superintendent, Montgomery County Public Schools  
200 Junkin Street  
Christiansburg, VA 24073-3098  
(540) 382-5104 FAX: (540) 381-6127

**REGION STUDY GROUP NO. 7**

Chairman - **Mr. Samuel S. Cook**  
Superintendent, Galax City Public Schools  
223 Long Street  
Galax, VA 24333  
(276) 236-2911 FAX (276) 236-5776

**REGION STUDY GROUP NO. 8**

Chairman - **Dr. Gwen E. Edwards**  
Superintendent, Nottoway County Public Schools  
P.O. Box 47  
Nottoway, VA 23955  
(434) 645-9596 FAX (434) 645-1266

**SCHOOL DIVISIONS AND REGION NUMBERS**

**COUNTY**

Accomack	II	Giles	VII	Pittsylvania	VI
Albemarle	V	Gloucester	III	Powhatan	I
Alleghany	VI	Goochland	I	Prince Edward	VIII
Amelia	VIII	Grayson	VII	Prince William	IV
Amherst	V	Greene	V	Prince George	I
Appomattox	V	Greensville	VIII	Pulaski	VII
Augusta	V	Halifax	VIII	Rappahannock	IV
Bath	V	Hanover	I	Richmond	III
Bedford	V	Henrico	I	Roanoke	VI
Bland	VII	Henry	VI	Rockbridge	V
Botetourt	VI	Highland	V	Rockingham	V
Brunswick	VIII	Isle of Wight	II	Russell	VII
Buchanan	VII	King George	III	Scott	VII
Buckingham	VIII	King and Queen	III	Shenandoah	IV
Campbell	V	King William	III	Smyth	VII
Caroline	III	Lancaster	III	Southampton	II
Carroll	VII	Lee	VII	Spotsylvania	III
Charles City	I	Loudoun	IV	Stafford	III
Charlotte	VIII	Louisa	V	Surry	I
Chesterfield	I	Lunenburg	VIII	Sussex	I
Clarke	IV	Madison	IV	Tazewell	VII
Craig	VI	Mathews	III	Warren	IV
Culpeper	IV	Mecklenburg	VIII	Washington	VII
Cumberland	VIII	Middlesex	III	Westmoreland	III
Dickenson	VII	Montgomery	VI	Wise	VII
Dinwiddie	I	Nelson	V	Wythe	VII
Essex	III	New Kent	I	York	II
Fairfax	IV	Northampton	II		
Fauquier	IV	Northumberland	III		
Floyd	VI	Nottoway	VIII		
Fluvanna	V	Orange	IV		
Franklin	VI	Page	IV		
Frederick	IV	Patrick	VI		

**CITY**

**TOWN**

Alexandria	IV	Manassas	IV	Colonial Beach	III
Arlington	IV	Manassas Park	IV	West Point	III
Bedford	V	Martinsville	VI		
Bristol	VII	Newport News	II		
Buena Vista	V	Norfolk	II		
Charlottesville	V	Norton	VII		
Chesapeake	II	Petersburg	I		
Colonial Heights	I	Poquoson	II		
Covington	VI	Portsmouth	II		
Danville	VI	Radford	VII		
Fairfax	IV	Richmond	I		
Falls Church	IV	Roanoke	VI		
Franklin	II	Salem	VI		
Fredericksburg	III	Staunton	V		
Galax	VII	Suffolk	II		
Hampton	II	Virginia Beach	II		
Harrisonburg	V	Waynesboro	V		
Hopewell	I	Williamsburg	II		
Lexington	V	Winchester	IV		
Lynchburg	V				

