

Commonwealth of Virginia  
Department of Education  
P. O. Box 2120  
Richmond, VA 23218

**Persistently Dangerous Schools Identification:  
Notification Form for Category I Incident**

This form provides an official notification to the Department of Education that a Category I incident that immediately places a school in “cautioned,” “on probation,” or “persistently dangerous” status has occurred.

**Division Name** \_\_\_\_\_ **Division No.** \_\_\_\_\_

**Incident School Name** \_\_\_\_\_ **Incident School No.** \_\_\_\_\_

**Date of Incident** \_\_\_\_\_ **Incident No.** \_\_\_\_\_

**Student ID**

**Offense Code Violated**

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**Signature of Superintendent**

\_\_\_\_\_  
**Date**

**Please return to: Joyce Martin**  
**FAX # 804-371-8978**  
**Within 10 days of Category I Incident**