

**Superintendent's Nomination Form for the  
Foreign Language  
Textbook and Instructional Materials Review Committee  
Committee Consensus Meeting (Richmond) July 27 - 29, 2004**

Please indicate your first and second choice of committee assignments, and please indicate any additional committees on which you would be willing to serve.

French	Latin
German	Spanish

Name \_\_\_\_\_

Current Position / Language Level(s) \_\_\_\_\_

Current School / School Division. \_\_\_\_\_

School Telephone (    ) \_\_\_\_\_ School Fax (    ) \_\_\_\_\_

Professional Background: (including grade, courses, language levels taught, and years of experience)  
\_\_\_\_\_

List any previous experience on a Virginia Department of Education committee:  
\_\_\_\_\_

Summer Shipping Address (Must be a street address where the materials can be sent & received. Cannot be a post office box.)  
\_\_\_\_\_

City \_\_\_\_\_ State & Zip \_\_\_\_\_

Home Telephone (    ) \_\_\_\_\_ E-mail\* (Required) \_\_\_\_\_

Have you worked for a publisher in any capacity, i.e., author, reviewer, vendor, contributor, pilot tester, or accepted any gift, trip, or sponsorship having more than a nominal monetary value from a publisher or representative?                       Yes                       No

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

I certify this nomination with my name and signature below.

\_\_\_\_\_  
(Printed Name of Superintendent or Designee)

\_\_\_\_\_  
(Signature of Superintendent or Designee)

**Please return by APRIL 1, 2004, to:  
Faye Rollings-Carter, Specialist for Foreign Languages  
Virginia Department of Education  
P.O. Box 2120  
Richmond, VA 23218-2120  
Phone (804) 225-2593                      FAX (804) 786-5466**

Date \_\_\_\_\_

For the full text of Superintendent's Memo No XX go to <http://www.pen.k12.va.us/VDOE/suptsmemos/2004/inf037b.pdf>  
\* The e-mail address should be accessible on a daily basis during the school year and the summer months.