
VIRGINIA PRESCHOOL INITIATIVE APPLICATION
Cover Page
2004 - 2005

Locality:

Period of Funding: July 1, 2004 to June 30, 2005

Deadline for application submission: **May 14, 2004**

Mail one original unbound copy with all required signatures to:

Cheryl P. Strobel
 Virginia Department of Education
 Office of Elementary Instruction
 101 N. 14th Street, 20th floor
 Richmond, Virginia 23219

Checklist:

All eligible localities are required to submit the **Intent to Apply Form by May 14, 2004**. Each of the items listed below must be included in the application.

<input type="checkbox"/>	VPI Form 1	Intent To Apply Form	Signatures required
<input type="checkbox"/>	VPI Form 2	Agency Identification Form	Signatures required
<input type="checkbox"/>	VPI Form 3	Certification Form	Signatures required
<input type="checkbox"/>	VPI Form 4	Program Summary Form	

Application/Guidelines/Budget: Application, guidelines and budget information can be downloaded at:
http://www.pen.k12.va.us/VDOE/Instruction/Elem_M/early.html

Direct questions to:

Cheryl P. Strobel, Early Childhood Specialist
 Phone: (804) 371-7578
 Fax: (804) 786-1703
 E-mail: astrobel@pen.k12.va.us

VIRGINIA PRESCHOOL INITIATIVE
Intent to Apply Form
2004-2005

All eligible localities are required to complete this form whether or not they choose to apply. Please return this form to the Department of Education no later than **May 14, 2004**.

Attention: Cheryl P. Strobel
Office of Elementary Instructional Services
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia, 23218-2120
Fax: 804-786-1703

Please check one:

- Yes, we intend to apply for Virginia Preschool Initiative funding for 2004-2005.
- No, we do not intend to apply for Virginia Preschool Initiative funding for 2004-2005.

School Division:
Contact Person:
Address:
E-mail:
Phone Number:
Fax Number:

Reason, if not applying in 2004-2005:

VIRGINIA PRESCHOOL INITIATIVE
Agency Identification Form
2004 – 2005

1. Locality	1.
2. Lead Agency*	2.
3. Lead Agency Contact Person	3.
4. Address	4.
5. Telephone	5.
6. E-mail address	6.
7. Fax number	7.
8. Agency conducting program if different from the school division	8.
9. Program Contact Person	9.
10. Address	10.
11. Telephone	11.
12. E-mail Address	12.
13. Fax number	13.
14. State funding is being requested for how many children? Please refer to budget information in the Excel spreadsheet.	14.
17. City Manager or County Administrator	17. (Typed Name) Signature: _____ Date: _____
18. Director of Agency conducting the program (if other than school system)	18. (Typed Name) Signature: _____ Date: _____
19. Division Superintendent	19. (Typed Name) Signature: _____ Date: _____

*The lead agency is the school division or local government body responsible for fiscal and program accountability.

VIRGINIA PRESCHOOL INITIATIVE
Certification Form
2004-2005

This locality plans to participate in the Virginia Preschool Initiative and will ensure that the following conditions are met during the implementation of the Initiative:

1. The locality will comply with all requirements of the Virginia Preschool Initiative set forth in the state appropriation act.
2. The locality will provide preschool programs for at-risk four-year-olds not served by another program.
3. Children served will reach their fourth birthday on or before September 30th.
4. The program will include high quality preschool education, health services, social services, parental involvement, and transportation.
5. The program will maintain a group size of 16 children with a child/staff ratio of 8:1.
6. The program will comply with the Minimum Standards for the Accreditation of Child Day Programs Serving Children of Preschool Age or Younger Operated by Public Schools or maintain a license through the Department of Social Services.
7. The program will use *Virginia's Foundation Blocks for Early Learning* and PALS-PreK.
8. The program will be full day (6 hours) and, at least, school year (180 days).
9. Program personnel will have the appropriate professional credentials for the program site.
10. The chief administrator (city manager or county administrator) in conjunction with the school superintendent will identify a lead agency.
11. The lead agency will develop a local plan for the delivery of quality preschool services. The local plan will include budget, preschool education, staff development, health and social services, parental involvement and transportation. The local plan will demonstrate coordination of resources and the combination of funding streams to serve the greatest number of at-risk four-year-old children.
12. The locality will develop and use criteria for student eligibility for services.
13. The locality will maintain a steering committee to coordinate with schools, child care providers, local social services agency, Head Start, local health department and other groups identified by the lead agency.
14. The locality will coordinate services for the purpose of reducing the per child cost, increasing the number of at-risk children served and/or extend services for the entire calendar year.
15. The locality will submit an interim and final report.
16. The locality will participate in verification and review visits.
17. No participation fees will be charged to families.
18. The required local match based on the composite index of local ability-to-pay has been met. Seventy-five percent of the local match will be cash and no more than twenty-five percent will be in-kind.
19. Funds will be used to supplement, not supplant, any funds currently provided for preschool programs within the locality.
20. State funds will be used exclusively for educational personnel and program requirements.

Signature of City Manager or County Administrator

Date

Signature of Agency Head conducting program

Date

Signature of Superintendent/or Designee

Date

VIRGINIA PRESCHOOL INITIATIVE
Program Summary
2004-2005

Locality:	
Number of <u>State</u> Funded VPI Students:	
Number of VPI Classrooms:	
Number of Schools or Centers:	
Number of Teachers with BS or Higher Degree:	
Number of Teachers with Associates Degree:	
Number of Teachers with Child Development Associate certificate (CDA):	
Total Number of Teachers (full-time equivalent):	
Number of Paraprofessionals with BS or Associates Degree:	
Number of Paraprofessionals with Child Development Associate certificate (CDA):	
Number of Paraprofessionals with High School Diploma or GED:	
Total Number of Paraprofessionals (full-time equivalent):	
Type of Schools or Centers:	<input type="checkbox"/> Public <input type="checkbox"/> Profit <input type="checkbox"/> Community Action <input type="checkbox"/> Non-Profit
Curricula:	<input type="checkbox"/> High/Scope <input type="checkbox"/> Creative Curriculum <input type="checkbox"/> Locally Developed <input type="checkbox"/> Other (specify) _____
Test/Evaluation Design:	<input type="checkbox"/> Brigance <input type="checkbox"/> Bracken <input type="checkbox"/> Boehm <input type="checkbox"/> Child Observation Record <input type="checkbox"/> Dial R <input type="checkbox"/> Work Sampling System <input type="checkbox"/> Denver II <input type="checkbox"/> Pre-K PALS <input type="checkbox"/> Locally Developed <input type="checkbox"/> Other (specify) _____
VPI is collaborating with other preschool programs:	<input type="checkbox"/> Title I <input type="checkbox"/> Head Start <input type="checkbox"/> Early Childhood Special Education <input type="checkbox"/> Even Start Family Literacy <input type="checkbox"/> Others (specify) _____
This locality uses free/reduced lunch eligibility as a criteria for program eligibility:	<input type="checkbox"/> Yes <input type="checkbox"/> No

