

**NATIONAL BOARD CERTIFICATION  
2004 SUBSIDY GRANT APPLICATION  
PART ONE  
VIRGINIA DEPARTMENT OF EDUCATION**

**What?** Grant monies from state funding will provide \$1,000 to 75 candidates. If sufficient federal funds are awarded to NBPTS through a United States Department of Education grant, this funding will be applied as in past years to increase the support provided by the General Assembly from \$1,000 to \$2,000 for the initial 75 candidates. If federal funding in excess of \$75,000 is awarded, the additional funding will be used to provide as many \$1,000 federal subsidy grants as possible.

**Candidate's Fee Responsibility:**

- If a \$2,000 grant becomes available, the recipient must apply for certification directly to NBPTS and make an initial payment of \$300 between July 1 and July 31, 2004.
- If selected for a \$1,000 grant, the recipient must apply for certification directly to NBPTS and make an initial payment of \$300 between July 1 and July 31, 2004. The remaining \$1,000 is paid directly to NBPTS by January 31, 2005.

**Who?** Virginia public school teachers may apply for a grant who meet the following criteria:

- A baccalaureate degree from a regionally accredited college or university;
- Three years of full-time teaching experience by the end of the 2003-04 school year;
- A valid five-year Virginia teaching license; and
- Employment in a Virginia public school for the 2004-05 school year.

**When?** The grant application deadline is **June 25, 2004**; grant notification will be by **July 9, 2004**.

**How?** Complete Part Two of the 2004 Subsidy Grant Application.

**Selection Criteria:**

Priority will be given to grant subsidy candidates employed in identified hard to staff schools; the remaining will be randomly selected and will be divided among the eight superintendents' regions.

**Twenty-four Certificates Areas Available for the 2004-05 School Year:**

- Individuals can review these certificate areas and the portfolio directions on the NBPTS Web site at [www.nbpts.org](http://www.nbpts.org) under Candidate Resource Center.
- Important! A candidate's grade and/or teaching assignment for 2004-05 as well as the students' age level must align with the certification area selected. Please review the 2004 Guide to National Board Certification which is available under the Candidate Resource Center.

**Information about National Board Certification NBC Subsidy Grant Program:**

- [www.pen.k12.va.us](http://www.pen.k12.va.us) under "Supt.'s Memos for May 28, 2004" and Teacher Education and Licensure for information about the NBC grant subsidy program in Virginia.
- [www.nbpts.org](http://www.nbpts.org) under Candidate Resource Center or call **1-800-22TEACH**.

**APPLICATION DEADLINE IS JUNE 25, 2004**

**NATIONAL BOARD CERTIFICATION  
2004 SUBSIDY GRANT APPLICATION  
PART TWO  
VIRGINIA DEPARTMENT OF EDUCATION**

**INDIVIDUALS MUST SUBMIT THIS FORM TO THE VIRGINIA DEPARTMENT OF EDUCATION BY JUNE 25, 2004, IN ORDER TO BE CONSIDERED FOR A SUBSIDY GRANT. THE SELECTED CANDIDATES WILL BE NOTIFIED BY JULY 9, 2004. PLEASE REVIEW PART ONE FOR INFORMATION ABOUT THE 2004 SUBSIDY GRANT APPLICATION PROCESS. PLEASE MAKE A COPY OF THIS APPLICATION FOR YOUR RECORDS.**

(PLEASE PRINT OR TYPE)

Name: \_\_\_\_\_ School Division: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(street) (city, state, and zip code)

Home Phone Number: (\_\_\_\_\_) Social Security Number: \_\_\_\_\_

Home Email Address: \_\_\_\_\_

Position (Subject/Grade) for 2004-05: \_\_\_\_\_

School Name: \_\_\_\_\_ School Phone Number (\_\_\_\_\_) \_\_\_\_\_

School Address: \_\_\_\_\_  
(street) (city, state, and zip code)

School Email Address: \_\_\_\_\_ School Fax Number: (\_\_\_\_\_) \_\_\_\_\_

National Board Certification Area Selected: \_\_\_\_\_

(Must be completed – please review the available 24 certificate areas at [www.nbpts.org](http://www.nbpts.org) under Candidate Resource Center.)

**PLEASE CIRCLE YES OR NO TO ALL ITEMS.**

- |     |    |  |
|-----|----|--|
| YES | NO | I have previously received NBC subsidy funds through the Virginia Department of Education.   |
| YES | NO | I hold a baccalaureate degree from a regionally accredited college or university.  |
| YES | NO | I have taught for a minimum of three years full-time by the end of the 2003-04 school year, have held a teaching license for those three years, and currently hold a valid five-year Virginia teaching license.  |
| YES | NO | I am employed as a public school teacher in Virginia for the 2004-2005 school year.  |
| YES | NO | I agree to pay \$300 of the \$2,300 application fee between July 1 and July 31, 2004, if I am awarded a \$2,000 subsidy grant.   |
| YES | NO | I am interested in a \$1,000 grant. I agree to pay \$300 between July 1 and July 31, 2004, and the remaining \$1,000 to NBPTS by January 31, 2005, if I am awarded a \$1,000 grant. (Circling yes to this item <u>does not</u> affect your eligibility for a \$2,000 grant.) |
| YES | NO | I have read Part One of the application. I am familiar with the National Board Certification process, and I have reviewed the information in the Candidate Resource Center for the 2004 candidates at <a href="http://www.nbpts.org">www.nbpts.org</a> .                     |

By my signature, I certify that the information I have provided is correct, and I agree to complete the National Board Certification process. I also understand that any information submitted to the Virginia Department of Education after a required deadline will nullify my grant.

\_\_\_\_\_  
(Applicant's signature)

\_\_\_\_\_  
(Date)

PLEASE RETURN THIS APPLICATION TO  
MARJORIE K. HEYWOOD, NBC COORDINATOR  
DIVISION OF TEACHER EDUCATION AND LICENSURE  
VIRGINIA DEPARTMENT OF EDUCATION  
PO BOX 2120, RICHMOND, VA 23218-2120  
FAX: 804-786-6759

THE SUBSIDY GRANT APPLICATION MUST BE RECEIVED BY **JUNE 25, 2004**