Virginia Department of Education
Division of Teacher Education and Licensure
Office of Teacher Education

INTENT TO SUBMIT A COMPETITIVE GRANT PROPOSAL FOR 2004-2005
TO IMPLEMENT A SCHOOL LEADERSHIP DEVELOPMENT PREPARATION PROGRAM

Please complete the bottom of this intent form to indicate the school division(s) and partnership(s) to be included in the proposal to implement a school leadership development preparation program. Five competitive grants totaling up to $100,000 each will be awarded for fiscal year 2004-2005. Personnel in the Virginia Department of Education will conduct a technical assistance meeting on August 16, 2004 for applicant intent forms received by July 30, 2004. Proposals will be due to the Department on or before September 10, 2004. Successful applicants will be notified by October 1, 2004. Funds may be retroactive to July 1, 2004.

Return the intent form by mail or fax (804) 786-6759 **on or before <u>July 30, 2004</u>** to:

Dr. Thomas A. Elliott, Virginia Department of Education
P.O. Box 2120, Richmond, Virginia 23218-2120

School Division (fiscal agent)

is interested in submitting a proposal to implement a defined school leadership development preparation program that addresses the leadership standards established for such preparation as defined by the Board of Education.

The proposal will include: (check all that apply)

_____ **a partnership agreement with at least one Virginia institution of higher education with an approved school leadership preparation program; and/or**

_____ **an entity that addresses established leadership standards as defined by the Board of Education.**

The school division(s) and partnership(s) and/or other entity that will be included in the school leadership development preparation proposal are listed below.

Signature of Superintendent   **Date**

List of School Divisions to be Included in the School Leadership Development Preparation Program Proposal	List of Virginia Institutions of Higher Education and/or Other Entity to be Included in the School Leadership Development Preparation Program Proposal