

Registration for Industry Certification Academies
December 2004-February 2005
Virginia Department of Education, Office of Career and Technical Education
101 N. 14th Street, James Monroe Bldg., Richmond, VA 23219

Complete a **separate** registration form for **each** academy you would like to attend. Be sure to submit **this page only** to the person designated below. **Mail or fax to 804-371-2456** by **December 1, 2004**. Please print or type **all** information.

First name		Last name	
School division		School name	
School address		School phone	
School city		School zip	
School fax		E-mail address	
Home address		Home phone	
Home city		Home zip	

Please check **one academy** for which you are registering from the list below.

	Brainbench AutoCAD 2000/2002 Certification January (TBA), 2005 (Richmond) Send to George Willcox gwillcox@pen.k12.va.us		Outdoor Power Equipment Certification (4-stroke exam) February 25, 2005 (Rockbridge County) Send to Dr. Glenn Anderson ganderso@pen.k12.va.us
	Greenhouse Operators Certification February 24, 2005 (Augusta County) Send to Dr. Glenn Anderson ganderso@pen.k12.va.us		Fundamental Concepts of Business & Marketing Certification December 6, 2004 (Henrico Adult Ed. Center) Send to Sallie Carmichael scarmich@mail.vak12ed.edu
	National Prof. Certification in Customer Service December 14, 2004 (Henrico Adult Ed. Center) Send to Sallie Carmichael scarmich@mail.vak12ed.edu		Certified Internet Webmaster (CIW) Associate Certification Academy, Part 1, Internet Business Fundamentals Examination, February 15-17, 2005 (Richmond) Send to Sallie Carmichael scarmich@mail.vak12ed.edu

List the Career and Technical Education course/program you teach that is used to prepare students for industry certification content covered by the training academy for which you would like to register:

Signature of Career and Technical Education administrator approving this registration

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	Virtual Online Academy for Internet & Computing Core (IC3)* December 2004-January 2005 Send to Sallie Carmichael scarmich@mail.vak12ed.edu		Virtual Online Academy for Internet & Computing Core (IC3)* February-April 2005 Send to Sallie Carmichael scarmich@mail.vak12ed.edu
	Virtual Online Academy for Microsoft Office Specialist (MOS 2000)** February-April 2005 Send to Sallie Carmichael scarmich@mail.vak12ed.edu		Virtual Online Academy for Microsoft Office Specialist (MOS XP)** February-April 2005 Send to Sallie Carmichael scarmich@mail.vak12ed.edu
	*Testing for IC3 examinations will be available via the Internet using school and/or home computers.		**Participants enrolling in virtual online academies must individually schedule examination testing at schools that are Certiport Testing Centers where available, or at various public (i.e., certain Virginia Community Colleges) and/or private testing entities.

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	<p>Testing Opportunity for ProStart Certificate of Achievement (first year course) from the National Restaurant Association Education Foundation and Hospitality Alliance (HBA). This testing opportunity is for CTE culinary instructors who use the ProStart culinary curriculum. Chesterfield County will host the testing session at Meadowbrook High School on January 19, 2005, at 3 p.m. Please note that this is the end-of-course examination for the first year of the ProStart curriculum. Contact Sharron Glasscock, (sglassco@pen.k12.va.us), registration coordinator, Virginia Department of Education.</p>		

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	Certified Internet Webmaster (CIW) Associate Certification Academy, Part 3, Network Technology Foundations Examination, April 18-20, 2005 (Richmond) Send to Sallie Carmichael scarmich@mail.vak12ed.edu		

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