

About Form OU1 - User Logon Establishment - The purpose of this form is to collect the email addresses and phone numbers of the Users listed on Forms OR1, OB1, OA1 , and OM1.

Completing OU1 - User Logon Establishment - Required

A - School Division Name and Code. Required.

B - User Information. Required. Use the columns provided to list the names of the Users, email addresses of the Users, indicate if the Users have SSWS logons, and the phone numbers of the Users.

[hyperlink to form OU1](#)

Need HELP with these forms? Call Karen Lux @804-371-6877 or Linda Borland @804-225-3806

