

CAREER AND TECHNICAL EDUCATION

DRAFT

Capitalizing On The

FUTURE

*PROFESSIONAL DEVELOPMENT INSTITUTE
August 1-5, 2005
Richmond, Virginia*

*Sponsored by
Virginia Department of Education and
Career and Technical Education Professional Organizations*

Where to Stay

Hotels

Crowne Plaza Hotel

Marketing Headquarters
555 East Canal Street
Richmond, VA 23219
Phone: 804-788-0900
Parking: \$7

Holiday Inn Select Koger South

Family and Consumer Sciences Headquarters
10800 Midlothian Turnpike
Richmond, VA 23235
Phone: 804-379-3800
Parking: free

Holiday Inn West

Virginia Association of Vocational Education
Special Needs Personnel Headquarters
6531 West Broad Street
Richmond, VA 23230
Phone: 804-285-9951
Parking: free

Marriott

Health and Medical Sciences Headquarters
Trade and Industrial Headquarters
500 East Broad Street
Richmond, VA 23219
Phone: 804-643-3400
Parking: \$9 self-park

Sheraton Park South

Technology Headquarters
9901 Midlothian Turnpike
Richmond, VA 23235
Phone: 804-323-1144
Parking: free

Sheraton Richmond West

Business and Information Technology
Headquarters
6624 West Broad Street
Richmond, VA 23230
Phone: 804-285-2000
Parking: free

For All Hotels

Hotel Registration

The deadline for hotel reservations is July 1, 2005, to receive special rates. Rooms are available on a first-come, first-served basis, so make your reservations early. When making reservations, please indicate you are participating in the CTE Professional Development Institute, sponsored by the Virginia Department of Education. Hotels will begin accepting reservations on May 1.

Lodging/Room Rates

\$74 (plus tax) Single or Double
Lodging rates are subject to change and must match the prevailing state rates for lodging and tax charges in August 2005. All hotels will accept purchase orders for payment of lodging rooms (not for guaranteeing the room).

Lodging Guarantee

All reservations must be guaranteed to a credit card, or a deposit must be received in advance for payment of one night's lodging plus tax. A maximum of four (4) rooms may be reserved under one name.

Confirmation

A written confirmation from the hotel will be mailed to registrants upon receipt of registration.

Check-in/Check-out Times

Hotel check-in and out varies with each hotel. Please ask for times when making your reservation. The hotel will accommodate any early arrivals on a space-available basis.

Cancellations or Changes

You must notify the hotel holding your reservation of any cancellations, changes in arrival or departure dates, or roommate change at least 72 hours prior to scheduled arrival date. Any cancellations received after the deadline may result in a charge equal to one night's lodging rate plus tax.

Getting Around by Bus

Free bus transportation will be provided each day to and from all hotels to the Richmond Convention Center and all off-site workshop locations.

How to Get to Hotels

See attached hotel directions.

NOTE: The Marriott will have limited lodging for participants not with any of the CTE services listed with each hotel.

Directions to Richmond Convention Center and Institute Hotels

Greater Richmond Convention Center

403 North 3rd Street

Richmond, VA 23219

(804) 783-7300 Parking: \$6 Daily

From South or Richmond I-95 North Bound: Exit 74C Medical College of Virginia. Stay to the left and take the Broad Street, State Capitol, Coliseum Exit. Go west on Broad Street to North 3rd Street. Turn right onto 3rd Street and travel ¼ of block. Turn right into the Greater Richmond Convention Center's parking deck.

From North of Richmond I-95 South/64 East Bound: Exit I-95 to the I-64 East/Third Street Exit 75. Bear right for 3rd Street. (Do not go straight on the junction, it will take you to I-64 East). Travel ahead to 3rd and Marshall Streets. Turn left into the Greater Richmond Convention Center's parking deck.

From West of Richmond I-64 East Bound to I-95 South to 64 East Bound: I-64 East to junction I-95 South to I-64 East/Third Street Exit 75. Bear right for 3rd Street. (Do not go straight on the junction; it will take you to I-64 East). Travel ahead to 3rd and Marshall Streets. Turn left into the Greater Richmond Convention Center's parking deck.

From East of Richmond I-64 West Bound (from Airport): Exit 190 Fifth Street Exit. Proceed to Fifth and Jackson Streets. Turn right onto Jackson Street and proceed to Third Street. Turn left onto 3rd Street and travel 3 blocks (to 3rd and Marshall Streets). Turn left into the Greater Richmond Convention Center's parking deck.

Crowne Plaza Hotel

555 East Canal Street

Richmond, VA 23219

(804) 788-0900

From I-95N or I-95S: Take Exit 74A to the Downtown Expressway. Exit at Canal Street (\$.15 toll). The hotel is ¼ mile on the left.

From East or West: I-64 to I-95 South to Exit 74A to Canal Street Exit. The hotel is ¼ mile on the left.

Holiday Inn Select Koger South

10800 Midlothian Turnpike

Richmond, VA 23235

(804) 379-3800

From I-95 South: Exit 79 Powhite Parkway (76) – Stay in the right lane to Midlothian Turnpike (Route 60 West). Go 2 miles to Koger Center Boulevard. The hotel is on the right.

From I-95 North: Exit 67 Chippenham Parkway (150). Go 10 miles to Midlothian Turnpike (Route 60 West). Go 5 miles to Koger Center Boulevard. The hotel is on the right.

Holiday Inn West

6531 West Broad Street

Richmond, VA 23230

(804) 285-9951

From North: Traveling on I-95, take Exit 79 to I-64. Merge onto West Broad Street/US-250 via Exit 183B toward Broad Street.

From South: Traveling on I-95 North, take Exit 79 to I-64 West. Merge onto West Broad Street/US-250 via Exit 183B toward Broad Street.

From East: Traveling on I-64 West to I-95 North, take Exit 79 – Charlottesville I-64. Merge onto West Broad Street/US-250 via Exit 183B toward Broad Street.

From West: Traveling on I-64, merge onto West Broad Street/US-250 via Exit 183B toward Broad Street.

Marriott

500 East Broad Street

Richmond, VA 23219

(804) 643-3400

From East: Take I-64 West to Exit 190 (Downtown/5th Street/Coliseum Exit), which will put you directly on 5th Street. Proceed 4 blocks and the hotel will be on your left.

From West: Take I-64 East to I-95 South. Continue on I-95 South to Exit 74C (Broad Street West). Bear right off of the exit. Proceed 9 blocks and the hotel will be on your right at 5th and Broad Streets.

From North: Take I-95 South to Exit 74C (Broad Street West). Bear right off of the exit. Proceed 9 blocks and the hotel will be on your right at 5th and Broad Streets.

From South: Take I-95 North to Exit 74C (Broad Street West). Bear right off of the exit. Proceed 9 blocks and the hotel will be on your right at 5th and Broad Streets.

Powhite from Southside: Take the Downtown Expressway to the 7th Street Exit. Bear left onto 7th Street. Proceed 5 blocks north and make a left onto Broad Street. Go through the light and the hotel will be on your right at 5th and Broad Streets.

Sheraton Park South

9901 Midlothian Turnpike

Richmond, VA 23235

(804) 323-1144

From East: Take Interstate 64 West to Interstate I-95 South (Downtown Expressway) Exit 74-A. After the toll stay in left lane towards the Powhite Parkway (Route 76 South). Cross the James River and go through the toll. Exit at the Midlothian Turnpike West. Hotel is located 1 mile farther on the left.

From North: Take Interstate 95 South to Exit 79. Immediately bear left onto Interstate I-95 South towards the Powhite Parkway (Route 76 South). Cross the James River and go through the toll plaza. Take Midlothian Turnpike going west, (Exit Route 60 West). After you pass the toll, get in the left lane. Hotel is located 1 mile farther on the left.

From West: Take I-64 East to I-195 South (Exit 186), going towards the Powhite Parkway (Route 76). Cross the James River and go through the toll. Take the Midlothian Turnpike West Exit. Go through the toll and get in the left lane. The hotel is located 1 mile farther on the left.

From South: Take I-95 North towards Route 288, Exit 62. Follow to Powhite Parkway North (Route 76) and go through the toll. Follow to Midlothian Turnpike West Exit. Get into the left lane. The hotel is located 1 mile farther on the left.

Sheraton Richmond West

6624 West Broad Street

Richmond, VA 23230

(804) 285-2000

From North: Take I-95 South to I-64 West (Exit 79). Do not take the I-295 bypass. Take Broad Street Exit 183B and turn left at the first traffic light into the Brookfield Complex. The hotel is located on the left.

From West: Follow I-64 East. Take the Broad Street Road East Exit and turn left at the first traffic light into the Brookfield Complex. The hotel is on the left.

From South: Take I-95 North to I-64 West (Exit 79). Do not take the I-295 bypass. Continue to the Broad Street East Exit 183B and turn left at the first traffic light into the Brookfield Complex. The hotel is on the left.

From Richmond International Airport: Take I-64 West to I-95 North. Proceed to the Charlottesville/I-64 Exit 79. Continue to the Broad Street East Exit 183B and turn left at the first traffic light into the Brookfield Complex. The hotel is on the left.

Institute General Registration Form

Program-specific participants should complete the appropriate registration, as described in #3 below.

2005 CTE Professional Development Institute Richmond Convention Center August 1-5, 2005

1. Please return by June 17 one registration form for each individual attending, with a credit card number or check made payable to **Treasurer, Virginia Tech CE**. Pre-registration is required; **there will be no on-site registration.**
2. Registration on or before June 17, 2005: **\$125 per person** After June 17, 2005: **\$150 per person**
Registration includes breakfast, lunch, refreshment breaks, and a dessert buffet on Tuesday. (Dinner on Tuesday is provided by VACTE.) Continental breakfast, lunch, and breaks for Wednesday and Thursday are included. For those program areas still in session on Friday morning, continental breakfast is also included. Registration may be paid by check or credit card (VISA, Mastercard, American Express). Purchase orders will not be accepted.
3. **Program-Specific Registrations:** Business and Information Technology, Family and Consumer Sciences, Health and Medical Sciences, Technology Education, and Trade and Industrial Education participants registering for special training sessions and/or professional organization activities must use the appropriate registration form on page 8, 9, 10, 11, or 12 in lieu of this form.
4. Please notify the Institute Registrar at (540) 231-5182 to arrange cancellations/refunds and substitutions. Deadline for cancellations and substitutions is July 22, 2005. After July 22, there will be a \$30 processing fee for cancellations.
5. Accessibility information for registrants with disabilities is needed in advance. Please contact Amanda Timcik at (540) 231-7084, or E-mail: atimcik@vt.edu.

Registration Information

This form is for persons not registering through a program area. For Program-Specific Registrations, see item #3 above.

(Print or Type – Please copy form for additional participants)

Name _____

Title _____

Specific Course(s) Taught, if Applicable _____

School Division _____

Name of School, Community College/University/Workplace _____

Summer Contact Information

Mailing Address _____

(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Yes, I am willing to serve as a workshop facilitator for Institute workshops.

If your response is yes, you will receive additional information at a later date.

Payment must accompany this registration form (or program-specific registration form). NO purchase orders accepted.

Method of Payment (Registration on or before June 17, 2005: **\$125 per person** After June 17, 2005: **\$150 per person**)

Send Institute Registration and Payment to:

Conference Registrar, Outreach Program Services
Virginia Tech
702 University City Boulevard, Mail Code 0272
Blacksburg, VA 24061-0272
Phone: 540-231-5182
Fax: 540-231-3306, (credit cards Only)

Check _____(Amount)

Check Payable to: **Treasurer, Virginia Tech CE**

Credit Card (VISA, MasterCard, American Express Only)

Cardholder's Name _____

Credit Card Type VISA MasterCard American Express

Credit Card Number _____

Expiration Date _____

Agricultural Education Special Registration

Headquarters Hotel – Holiday Inn West

August 1-3, 2005

(Note: If completing registration for Agricultural Education, do NOT submit a General Registration Form.)

Agricultural Education Registration

(Print or Type – Please copy form for additional participants)

Name _____

School Division _____

Name of School, Community College, University, or Workplace _____

Summer Contact Information

Mailing Address _____

(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

I plan to attend the August 1, 2005, Commercial Pesticide Applicators Academy (1 p.m. – 5 p.m.)

Summary of Registration Fees

Amount Enclosed

Method of Payment

Institute Registration (\$125 before
June 17, or \$150 after June 17,
2005) _____

Check _____(Amount)
Check Payable to: **Treasurer, Virginia Tech CE**

Credit Card
 VISA
 Master Card
 American Express

Make one payment (check or credit card) and send to:
 Conference Registrar, Outreach Program Services
 Virginia Tech
 702 University City Boulevard, Mail Code 0272
 Blacksburg, VA 24061-0272
 Phone: 540-231-5182
 Fax: 540-231-3306

Cardholder's Name _____
 Credit Card Number _____
 Expiration Date _____

Business and Information Technology Special Registration

Headquarters Hotel – Sheraton West

Note: Use this form to register for BOTH the CTE Institute (August 2) and VBEA Summer Conference (August 3-4) and Pre/Post Sessions (August 1, 4, 5) and submit by June 17.

Business and Information Technology Sessions/Activities Registration

(Print or Type – Please copy form for additional participants)

Name _____

Specific Course(s) Taught _____

School Division _____

Name of School, Community College, University, or Workplace _____

Is this your first VBEA Conference? Yes No

(If this is your first VBEA conference, your name is automatically entered into a drawing for a \$50 first-time attendee stipend.)

Name of FBLA Region: _____

Summer Contact Information

Mailing Address _____
(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Yes, I am willing to serve as a workshop facilitator for Institute workshops, or

Yes, for Business and Information Technology/VBEA sessions only

If your response is yes, you will receive additional information at a later date.

Pre- and post-conference Industry Certification Academies, testing, and special training, sponsored by VDOE
Registration required (no cost). All sessions will be held in Henrico County Schools (HPS). Busing will be provided from the Sheraton Richmond West Hotel to the site. All sessions are tentatively scheduled for 8:30 a.m. to 5 p.m. on August 1, except for Dreamweaver and Flash that begin August 1, continue the afternoon of August 4, and conclude the morning of August 5.
 NOTE: Mileage will be paid for industry certification academy participants (not for Voice/Handwriting session participants.)

<input type="checkbox"/> Microsoft Office Specialist (MOS) XP Monday, August 1, 8:30 a.m. – 5 p.m. includes both training and testing	<input type="checkbox"/> Microsoft Office Specialist (MOS) 2003 Monday, August 1, 8:30 a.m. – 5 p.m. includes both training and testing
<input type="checkbox"/> Internet & Computing Core (IC³) Monday, August 1, 8:30 a.m. – 5 p.m. includes both training and testing	<input type="checkbox"/> Macromedia Dreamweaver MX 2004 (Brainbench certification) training and testing Monday, August 1, 8:30 – 5 p.m. Thursday, August 4, 2 p.m. – 5:30 p.m. Friday, August 5, 8:30 a.m. – 11:30 a.m.
<input type="checkbox"/> Macromedia Flash MX Monday, August 1, 8:30 a.m. – 5 p.m. Thursday, August 4, 2 p.m. 5:30 p.m. Friday, August 5, 8:30 – 11:30 a.m. includes both training and testing	<input type="checkbox"/> Voice and Handwriting Recognition Training by Karl Barksdale – training only Monday, August 1, 8:30 a.m. – 5 p.m.

Post-session industry certification testing for IC³, MOS-2000, XP, and 2003-this will be open to anyone who needs testing only. We do not require registration, but to accommodate the numbers, please indicate if you are not already signed up for an academy above and would like an opportunity to test without training on:

Thursday afternoon, August 4, 2 - 5:30 p.m.
Henrico County Public Schools

Friday morning, August 5, 8:30 – 11:30 a.m.
Henrico County Public Schools

Virginia Business Education Association (VBEA) hands-on computer workshops (training only – no industry certification offered)
 Wednesday, August 3, and Thursday, August 4, Henrico County Public Schools (except for Palm Pilot training), busing provided.
 Please note times and dates carefully when registering. You may indicate 1st and 2nd preferences, if you wish, but registration is first-come, first-served. All sessions except Palm Pilot will be held in Henrico County Schools.
Registration Required (with payment)

<input type="checkbox"/> 1. \$10 Beginning Palm Pilot Training , at HOTEL 9:30 a.m. – 12:30 p.m., Wednesday, August 3	<input type="checkbox"/> 2. \$10 Beginning Palm Pilot Training at HOTEL 9:30 a.m. – 12:30 p.m., Thursday, August 4
<input type="checkbox"/> 3. \$10 Advanced Palm Pilot Training , at HOTEL 1:30 – 4:30 p.m., Wednesday, August 3	<input type="checkbox"/> 4. \$10 Dreamweaver – training only 9:30 a.m. – 12:30 p.m. Wednesday, August 3

Business and Information Technology (continued)

<input type="checkbox"/> 5. \$10 Fireworks , training only 9:30 a.m. – 12:30 p.m., Wednesday, August 3	<input type="checkbox"/> 6. \$10 Keyboarding Methodology training for teachers 9:30 a.m. – 12:30 p.m., Wednesday, August 3
<input type="checkbox"/> 7. \$10 Photoshop Beginning , training only 9:30 a.m. – 12:30 p.m., Wednesday, August 3	<input type="checkbox"/> 8. \$10 Photoshop Advanced , training only 9:30 a.m. – 11:45 a.m., Thursday, August 4
<input type="checkbox"/> 9. \$5 Beginning Blackboard , (90 minutes) 9:30 a.m. – 11 a.m., Wednesday, August 3	<input type="checkbox"/> 10. \$5 Advanced Blackboard , (90 minutes) 11 a.m. – 12:30 p.m., Wednesday, August 3
<input type="checkbox"/> 11. \$5 NetOp – software for networked classrooms 9:30 – 11 a.m., (90 min) Wednesday, August 3	<input type="checkbox"/> 12. \$5 Acrobat , training only, (90 minutes) 11 a.m. – 12:30 p.m., Wednesday, August 3
<input type="checkbox"/> 13. \$5 XHTML vs. HTML , (90 minutes) 9:30 a.m. – 11 a.m., Wednesday, August 3	<input type="checkbox"/> 14. \$5 Illustrator , training only, (90 minutes) 9:30 – 11 a.m., Wednesday, August 3
<input type="checkbox"/> 15. \$5 Operating Systems , (90 minutes) 11 a.m. – 12:30 p.m., Wednesday, August 3	<input type="checkbox"/> 16. \$10 GoLive/Live Motion 9:30 a.m. – 11:45 a.m., Thursday, August 4
<input type="checkbox"/> 17. \$10 Macromedia Flash , training only 9:30 a.m. – 11:45 a.m., Thursday, August 4	<input type="checkbox"/> 18. \$10 VB.Net (Visual Basic.Net), training only 9:30 a.m. – 11:45 a.m., Thursday, August 4
<input type="checkbox"/> 19. \$10 Middle School Instruction with Pizazz 9:30 a.m. – 11:45 a.m., Thursday, August 4	<input type="checkbox"/> 20. \$10 Microsoft Access , training only 9:30 a.m. – 11:45 a.m., Thursday, August 4

CTE Institute

On August 2, all Career and Technical Education program areas will convene at the Richmond Center (transportation provided). Nationally acclaimed keynote speakers and sessions as well as a vendor exhibition will be available. All meals and breaks are included in the conference registration. This is considered Day 1 of the Business and Information Technology Conference.

VBEA Concurrent Sessions

Concurrent special interest sessions will be held Wednesday morning and afternoon and Thursday morning. Some of the topics include financial literacy, special populations, FBLA, Job Interviews, Becoming a Test Center, Business skills – Shortage in the IT Industry, Time/Stress Management, Bullying in Schools, Tips and Techniques for Teachers, Portable Website bookmarks, Certified Internet Webmaster (CIW) and Thomson Learning, Sam/Tom, National Board certification, 2015 Business Education in the Future. Curriculum topic roundtables (held in rooms) also are scheduled at 30-minute intervals.

VBEA Special Activities – all activities held at the Sheraton Park West Hotel in Richmond

Breakfast/Opening Session, 7:30 a.m. - 9 a.m., Wednesday, August 3, breakfast provided by Virginia Department of Education
Dr. Jo Lynne DeMary, State Superintendent of Public Instruction, featured speaker

Box Lunches - 12:30 p.m. - 1:30 p.m., Wednesday, August 3, provided by Virginia Department of Education

VBEA Social - 5 p.m. - 7 p.m., provided by Thomson Learning/South-Western Publishers. \$5 fee to be paid with registration

Breakfast/VBEA Business Meeting - 7:30 a.m. - 9 a.m., Thursday, August 4, Breakfast provided by Virginia Department of Education

VBEA Awards Luncheon - 12 noon - 1:30 p.m., Thursday, August 4. \$15 fee to be paid with registration

Morning and afternoon breaks - provided daily by the Virginia Department of Education

Summary of Registration Fees	Amount Enclosed	Method of Payment
CTE Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)	_____	<input type="checkbox"/> Check _____ Amount
VBEA Hands-on Workshop(s): List session numbers and total registration _____	_____	Check Payable to: Treasurer, Virginia Tech CE
	(all sessions)	<input type="checkbox"/> Credit Card:
VBEA Social (\$5)	_____	<input type="checkbox"/> VISA
VBEA Awards Luncheon (\$15)	_____	<input type="checkbox"/> Master Card
Total Registration Fees:	_____	<input type="checkbox"/> American Express
Make one payment (check or credit card) and send to: Conference Registrar, Outreach Program Services Virginia Tech 702 University City Boulevard, Mail Code 0272 Blacksburg, VA 24061-0272 Phone: (540) 231-5182 Fax: (540) 231-3306		Cardholder's Name _____
		Credit Card Number _____
		Expiration Date _____

Family and Consumer Sciences Special Registration

Headquarters Hotel – Holiday Inn Koger Select

August 1-4, 2005

(Note: If completing registration for Family and Consumer Sciences, do NOT submit a General Registration Form.)

Family and Consumer Sciences Sessions/Activities Registration

(Print or Type – Please copy form for additional participants)

If registering for VATFACS activities, use this form for Institute registration and submit by June 17.

Name _____

- Specific Course(s) Taught:
- Middle School - Exploratory
 - High School – Family Focus
 - High School – Work Focus
 - Early Childhood
 - Culinary Arts
 - Fashion Design
 - Hospitality
 - Interior Design
 - Combination Teacher (Teach in more than one program)
 - Special Program. Specify _____

School Division _____

Name of School, Community College, University, or Workplace _____

Summer Contact Information

Mailing Address _____

(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Virginia Association for Teachers of Family and Consumer Sciences (VATFACS) Banquet

Wednesday, August 3, 2005 Banquet **Cost: \$35** I plan to attend: Yes No

I plan to attend one or more of the August 1, 2005, Monday pre-conference session(s). Topics include: FCCLA, Teacher Cadet Follow-Up and/or Effective Teaching Strategies. More information will be forthcoming.

Summary of Registration Fees	Amount Enclosed	Method of Payment
Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)	_____	<input type="checkbox"/> Check _____(Amount) Check Payable to: Treasurer, Virginia Tech CE <input type="checkbox"/> Credit Card <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express Cardholder's Name _____ Credit Card Number _____ Expiration Date _____
VATFACS Banquet (\$35)	_____	
Total Registration Fees:	_____	
Make one payment (check or credit card) and send to: Conference Registrar, Outreach Program Services Virginia Tech 702 University City Boulevard, Mail Code 0272 Blacksburg, VA 24061-0272 Phone: 540-231-5182 Fax: 540-231-3306		

Health and Medical Sciences

Special Registration

Headquarters Hotel - Marriott

(Note: If completing registration for Health and Medical Sciences, do NOT submit a General Registration Form.)

Health and Medical Sciences teachers will want to attend the Institute's general sessions on August 2, as well as

- The Virginia Health Occupations Education Association (VHOEA) Business Meeting: Monday afternoon, August 1 from 5 p.m. to 6 p.m.
- Program area and curriculum focus sessions, August 3-5, 2005.

Health and Medical Sciences Sessions/Activities Registration

(Print or Type - Please copy form for additional participants)

If registering for VHOEA activities, use this form for Institute registration and submit by June 17.

Name _____

Specific Course(s) Taught _____

School Division _____

Name of School, Community College, University, or Workplace _____

Summer Contact Information

Mailing Address _____
(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

- Yes, I am willing to serve as a workshop facilitator for Institute workshops, or
 Yes, for Health and Medical Sciences Workshops only

If your response is yes, you will receive additional information at a later date.

Summary of Registration Fees	Amount Enclosed	Method of Payment
Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)	_____	<input type="checkbox"/> Check _____(Amount) Check Payable to: Treasurer, Virginia Tech CE
Make one payment (check or credit card) and send to: Conference Registrar, Outreach Program Services Virginia Tech 702 University City Boulevard, Mail Code 0272 Blacksburg, VA 24061-0272 Phone: 540-231-5182 Fax: 540-231-3306		<input type="checkbox"/> Credit Card <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express
		Cardholder's Name _____ Credit Card Number _____ Expiration Date _____

<h1 style="margin: 0;">Marketing</h1> <h2 style="margin: 0;">Special Registration</h2> <h3 style="margin: 0;">Headquarters Hotel – Crowne Plaza</h3>
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Marketing educators will want to attend the CTE Joint Conference sessions on August 2 as well as VAME tours (August 1), workshop sessions (August 3), and general sessions with keynote speakers:

- Opening session (August 1): Mr. Hugh F. Gouldthorpe, Jr. (How to Make a Giraffe Smile)
- Closing session (August 4): Dr. Mike Ellerbrock (Marketers Get It Right: Value on the Margin)

VAME Introduces Online Registration for the 2005 Joint Conference

You may register online for the Joint Conference at www.vame.org beginning May 1, 2005, using a purchase order, credit card, or check.

Online registration closes July 22, 2005. After that date, you must register onsite at the hotel.

Links are also available on the Website for:

- Securing lodging at the Crowne Plaza Hotel (\$74 plus tax per night)
- Registering for the tour of your choice on Monday, August 1
- A printable VAME membership form to be mailed to Katy Roche, VAME Treasurer

Look for directions to the hotel and additional parking options on the Web site.

Any questions regarding registration for the Joint Conference can be directed to:

Elaine Lynch
540-562-3900, Ext. 200
elynch@rcs.k12.va.us

COMBINED REGISTRATION FEE FOR VAME AND JOINT CONFERENCE

New Teacher Registration	Early Registration before 7/5/05	Registration after 7/5/05 and on-site
\$160 (hired after 5/1/05)	VAME member \$160	VAME member \$215
	Non-VAME member \$190	Non-VAME member \$245

- The early registration deadline is July 5, 2005.
- To qualify for a VAME member registration fee, you must have been an affiliated member by March 31, 2005.
- Registration fees include the following meals:
 - August 1 (VAME: lunch buffet)
 - August 2 (CTE Joint Session: one lunch, one dinner, and a dessert break)
 - August 3 (VAME: continental breakfast and lunch buffet)
 - August 4 (VAME: breakfast buffet)
- Online registration closes July 22, 2005. After July 22, you must register onsite at the hotel.
- Cancellations must be received in writing no later than July 22, 2005, to receive a refund. After July 22, 2005, no refunds will be given.

Technology Education Special Registration

Headquarters Hotel – Sheraton Park South

(Note: If completing registration for Technology Education, do NOT submit a General Registration Form.)

In addition to the CTE experiences on Tuesday, August 2, Technology Education teachers will want to attend the following events:

- Program area and curriculum concurrent and focus sessions
- Epsilon Pi Tau Exemplary Initiation: Wednesday, August 3, at 5:30 p.m.
- VTEA Awards and Scholarship Banquet including Teacher and Program of the Year Recognition: Wednesday, August 3, at 6:45 p.m.
- Virginia Technology Education Association (VTEA) Annual Business Meeting and Breakfast: Thursday, August 4, at 7:15 a.m.

Technology Education Sessions/Activities

(Print or Type – Please copy form for additional participants)

If registering for special in-service sessions and/or VTEA activities, use this form for Institute registration and submit by June 17.

Name _____

Specific Course(s) Taught _____

School Division _____

Name of School, Community College, University, or Business _____

Summer Contact Information

Mailing Address _____
(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Yes, I am willing to serve as a workshop facilitator for institute workshops, or

Yes, for Technology Education Workshops only

If your response is yes, you will receive additional information at a later date.

James Madison University (Must register for Institute)

TITLE: ISAT 501 – Workshop in Technology: Geospatial Technology

This graduate course provides training in the use of geographic information systems (GIS) and global positioning systems (GPS). These technologies are key in many business, government, and industry workplaces such as natural resource management, landscape architecture and planning, surveying, civil engineering, urban planning, and real estate development. The course will engage teachers in experiences that will build their understanding of the fundamental concepts and applications of GIS and GPS systems (hardware & Software) in real world situations. Participants will: a) collect GPS position data with handheld receivers and integrated that data into a GIS system, b) experience how to develop and analyze spatial data sets with data from a number of different application areas, and c) develop instructional resources for use with students in geography, science, mathematics, and technology education classes.

Yes, I wish to register for the JMU 3 graduate credit hour course.

Cost: \$672 (a \$15 processing fee must be paid separately to JMU)

AutoCAD 2000 Certification Prep (Must register for Institute)

This two day AutoCAD 2000 certification prep workshop will: 1) help you improve your understanding of the AutoCAD concepts and drawing competencies that will be tested, 2) strengthen your general AutoCAD skills and knowledge, 3) introduce you to the exam format and provide you with useful tips for preparing for and taking the exam, and 4) provide an opportunity to take the actual test for practice as a group.

Yes, I wish to register for the AutoCAD 2000 Certification Prep

Wednesday, August 3, and Thursday, August 4, 8:30 a.m. to 4 p.m.

Cost: (No change, sponsored by Virginia Department of Education)

Technology Education Concurrent Sessions (Must register for Institute)

Concurrent special interest sessions will be held Wednesday morning and afternoon and Thursday morning and afternoon. Some of the topics include: Digital Video, Digital Cameras & Editing, AutoCAD, Autodesk Revits, Rapid Prototyping, Inventor, Adobe Premier, Digital Visualization, Web Design, GPS, GIS, ProDeskTop, Pen Making, Material Science, Construction-foam Modeling Balsa House, Solid Works, Computer Aided Manufacturing, Modular Instruction/Grading & Supplemental Activities, FI in Schools, ProBase, Mechanical Challenge, Inexpensive Circuit Board Production, Cardboard Engineering, Robotics, Project Lead the Way, Robotics, Engineering, Transportation Challenge, Vertical Limit, Hand Tossed Glider, Electronics, Biotechnology, Nanotechnology, Computer Security

Technology Education (continued)

<p>Virginia Technology Education Association (VTEA) Activities</p> <p>Wednesday, August 3, 6:45 p.m. VTEA Awards and Scholarship Banquet Cost: \$40</p> <p>I plan to attend: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Wednesday, August 3, Immediately after the VTEA Awards and Scholarship Banquet Co-Sponsored by members of the Educational Exhibitors Association – SHIP, Inc. Cost: \$5</p> <p>I plan to attend: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<table border="0"> <thead> <tr> <th style="text-align: left;">Summary of Registration Fees</th> <th style="text-align: right;">Amount Enclosed</th> </tr> </thead> <tbody> <tr> <td>Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>VTEA Awards and Scholarship Banquet (\$40)</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Teachers Social Function (\$5)</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>JMU Graduate Course (\$672)</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Total Registration Fees:</td> <td style="text-align: right;">_____</td> </tr> </tbody> </table> <p>Make one payment (check or credit card) and send to:</p> <p>Conference Registrar, Outreach Program Services Virginia Tech 702 University City Boulevard, Mail Code 0272 Blacksburg, VA 24061-0272 Phone: 540-231-5182 Fax: 540-231-3306</p>	Summary of Registration Fees	Amount Enclosed	Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)	_____	VTEA Awards and Scholarship Banquet (\$40)	_____	Teachers Social Function (\$5)	_____	JMU Graduate Course (\$672)	_____	Total Registration Fees:	_____	<p>Method of Payment</p> <p><input type="checkbox"/> Check _____ Amount Check Payable to: Treasurer, Virginia Tech CE</p> <p><input type="checkbox"/> Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express</p> <p>Cardholder's Name _____ Credit Card Number _____ Expiration Date _____</p>
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JMU Graduate Course (\$672)	_____													
Total Registration Fees:	_____													

Trade and Industrial Education Special Registration Headquarters Hotel - Marriott

(Note: If completing registration for Trade and Industrial Education, do NOT submit a General Registration Form.)

Trade and Industrial Education teachers will want to attend many of the Institute's general sessions, as well as

- Program area and curriculum concurrent and focus sessions
- The Trade and Industrial Education Program Updates on Wednesday, August 3, and Thursday, August 4
- The VATIE Awards Banquet on Wednesday, August 3, at 6:30 p.m.

Trade and Industrial Education Sessions/Activities Registration

(Print or Type - Please copy form for additional participants)

If registering for special training sessions and/or VATIE activities, use this form for Institute registration and submit by June 17.

Name _____

Specific Course(s) Taught _____

School Division _____

Name of School, Community College, University, or Workplace _____

Summer Contact Information

Mailing Address _____

(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Virginia Association of Trade and Industrial Educators (VATIE) Awards Banquet

Co-sponsored by our friends from business and industry

Wednesday, August 3, 2005 Banquet **Cost: \$45** I plan to attend: Yes No

Summary of Registration Fees

Amount Enclosed

Method of Payment

Institute Registration (\$125 before June 17,
or \$150 after June 17, 2005) _____

VATIE Awards Banquet (\$45) _____

Total Registration Fees: _____

Check _____ (Amount)
Check Payable to: **Treasurer, Virginia Tech CE**

Credit Card
 VISA Master Card
 American Express

Make one payment (check or credit card) and send to:
Conference Registrar, Outreach Program Services
Virginia Tech
702 University City Boulevard, Mail Code 0272
Blacksburg, VA 24061-0272
Phone: 540-231-5182
Fax: 540-231-3306

Cardholder's Name _____
Credit Card Number _____
Expiration Date _____

Virginia Association of Vocational Special Needs Personnel Special Registration

Headquarters Hotel – Holiday Inn West

August 1-3, 2005

(Note: If completing registration for Virginia Association of Vocational Special Needs, do NOT submit a General Registration Form.)

Virginia Association of Vocational Special Needs Personnel Registration

(Print or Type – Please copy form for additional participants)

If registering for VAVESNP activities, use this form for Institute registration and submit by June 17.

Name _____

School/Organization _____

Summer Contact Information

Mailing Address _____

(To receive confirmation and further information)

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ E-mail _____

Registration Fee: \$125 per person before June 17, or \$150 after June 17, 2005
 Registration fee includes: Lunch and an evening reception on Monday; breakfast, lunch, refreshment breaks, and a dessert buffet on Tuesday (dinner is provided by VACTE); and breakfast and lunch on Wednesday.

Summary of Registration Fee	Amount Enclosed	Method of Payment
Institute Registration (\$125 before June 17, or \$150 after June 17, 2005)	_____	<input type="checkbox"/> Check _____(Amount) Check Payable to: Treasurer, Virginia Tech CE
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