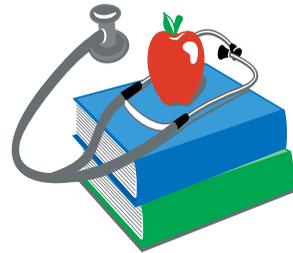


**SCHOOL HEALTH SERVICES INSTITUTE  
LONGWOOD UNIVERSITY  
July 17-20, 2006**

**Presented by:  
Virginia Department of Education  
in Collaboration with  
Virginia Department of Health**



**SCHOOL HEALTH SERVICES INSTITUTE  
LONGWOOD UNIVERSITY  
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**School Health Services Institute**

**The annual School Health Services Institute targets school health coordinators, school nurses, health assistants, supervisors of school health services, and other interested school health staff.**

Participants will receive a certificate of attendance from the Virginia Department of Education (VDOE). Contact hours may be obtained for a \$10.00 fee.

**All participants must be pre-registered. Deadline for registration is Friday, June 2, 2006. PURCHASE ORDERS ARE NOT ACCEPTED BY VDOE.**

If participants cannot attend and fail to cancel by **July 10, 2006**, they will be charged for room and meals each day not in attendance. Another person may substitute for a person unable to attend.

**The registration fee of \$50 includes all on-campus meals, the Longwood University participant fee, and materials.** All rooms are double at a cost of \$25.00 per night; if you desire a private room, the rate is \$48.00 per night. There are a limited number of single rooms. You **MUST** include the additional \$23 per night for a private room in your registration fee. Remember that private rooms share a bathroom.

**Confirmation packets that include directions, a campus map, and additional workshop information will be mailed upon receipt of the registration.**

**General Information**

Lodging at Longwood is in the student dormitory. Dormitory rooms are air conditioned but sparsely furnished. The university provides two sheets, two washcloths, and two towels per person. Dormitory rooms are suites with shared baths.

**You will need to bring all other items** including blanket, alarm clock, a table lamp, hair dryer, clothes hangers, shower shoes, and **pillow**. You also may want to bring your own towels (the university towels are thin). Mirrors are in the bathroom only.

**Please bring your stethoscope and otoscope, if available. Dress comfortably and wear your walking shoes. The pool will be open at scheduled times.**

If you have any questions, please contact:  
LaTamara Hudson at VDOE, (804) 786-5703 or e-mail  
[LaTamara.Hudson@doe.virginia.gov](mailto:LaTamara.Hudson@doe.virginia.gov)

**Please do not contact Longwood University about registration or room assignments.**

Please note – Longwood University is NOT a barrier-free environment. If there are **questions** about access and/or special accommodations, contact the Director of Disabilities Support Services at (434) 395-2391.

**Planned Conference Topics**

**Day 1: Keynote speaker: Nadine Schwab on Confidentiality and Documentation, HIPPA, FERPA.** Other topics include Nurse Practice Act, nursing supervision, delegation, and child abuse.

**Day 2: Keynote speaker: Dr. Lisa Kaplowitz on Pandemic Flu.** Other topics include: evidence-based research, indoor air quality, care of the student with asthma, care of the student with cancer, advocating for school health issues and cultural diversity. New school nurse orientation will be provided.

**Day 3: Keynote: Promoting Healthy Lifestyles in our Schools (panel format) and First Sgt. Ruffin on Methamphetamines in Virginia.** Other topics include: assessment skills, curbing school violence, sexual coercion, depression in the school-age child and inhalant abuse. Day two of new school nurse orientation will be held.

**Day 4: Keynote: Jim Nogle on EMS Triage and Dr. Peter Patrick on Psychotropic drugs.** Other topics include: self injury, eating disorders, individualized health care plans, communicable disease and the role of the school nurse and School Health Advisory Boards. Orientation for new school nurse coordinators will be held.

Conference registration will be held from 4p.m. – 6p.m., Sunday, July 16, 2006, and a reception sponsored by the Virginia Association of School Nurses will follow.

**SCHOOL HEALTH SERVICES INSTITUTE  
LONGWOOD UNIVERSITY  
July 17-20, 2006**

*Please Print:*

Name: \_\_\_\_\_

School Division: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Home E-Mail: \_\_\_\_\_

Double Room \_\_\_\_\_ Private Room \_\_\_\_\_  
\$25 per night                      \$48 per night  
(PVT Rooms will share a bath with another person)

I will stay on campus: \_\_\_S \_\_\_M \_\_\_T\_\_\_W

I plan to share a room with:  
\_\_\_\_\_

Has your roommate already registered?  
Yes \_\_\_\_\_ No \_\_\_\_\_

I will attend the conference from off campus:  
\_\_\_M\_\_\_T\_\_\_W\_\_\_Th

Meal cards will be issued for all participants. On campus participants will receive a meal card for three meals per day. Off campus participants please indicate whether you would like a meal card for three meals per day \_\_\_\_\_ or lunch only \_\_\_\_\_ for the days listed above.

Lodging will be dormitory style at Longwood University. Most rooms are double occupancy at a cost of \$25 per night; single rooms (limited) are \$48 per night.

**Registration Fee:** **\$ 50**  
**Room:**  
**Double \$25 per night x \_\_\_\_\_ nights** \_\_\_\_\_  
**Single \$48 per night x \_\_\_\_\_ nights** \_\_\_\_\_  
**Contact Hours \$10** \_\_\_\_\_  
  
**Total:** **\$ \_\_\_\_\_**

Contact hours are available for a \$10.00 fee and may be added to your cost of registration.

Do you need special accommodations during the conference? (Please explain).

Send a check payable to the **Virginia Department of Education**, for all registration fees, to:

LaTamara Hudson  
Office of Student Services, 20th Floor  
Virginia Department of Education  
P.O. Box 2120  
Richmond, VA 23218

Phone #: (804) 786-5703

**Conference Goal**

The School Health Services Institute promotes the practice of school nursing in Virginia by providing opportunities to improve skills in nursing services, health education, and community collaboration.

**Conference Objectives**

- Gain knowledge of school health legal issues, HIPPA and FERPA
- Enhance knowledge of acute and chronic conditions in school-age children
- Enhance knowledge of common psychosocial disorders in school-age children
- Implement guidelines for the control and management of communicable diseases and infection
- Conduct vision, hearing, and scoliosis screening of school-age children
- Understand the assessment of selected health problems of school-age children
- Provide new school nurses and coordinators with skills and resources to manage a school health program
- Gain knowledge of school health advocacy and leadership skills in schools and the community

**Office Use Only:**

Receipt# \_\_\_\_\_ Date \_\_\_\_\_ Initial \_\_\_\_\_

Please return this form with your workshop selections.

**SCHOOL HEALTH SERVICES INSTITUTE  
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**NAME:** \_\_\_\_\_

**I plan to attend the following tract:**

\_\_\_\_ New school nurse (new school nurses are strongly encouraged to attend this tract)

\_\_\_\_ Experienced school nurse

New school nurse coordinators will have an orientation on Thursday afternoon. Please choose the tract above that most fits your needs.

*Please complete break-out selections where appropriate and return form with your registration.*

**MONDAY, JULY 17, 2006**

**All Participants General Sessions** 9:00am- 5:00pm

Documentation and Confidentiality-Nadine Schwab

Rights of Minors, HIPPA, FERPA-Nadine Schwab

VA Nurse Practice Act, Supervision, Delegation-

Gwen Smith

Panel Discussion-Joanne Henry, Nadine Schwab, Barbara

Robinson, Melody Hackney

Child Abuse-Fran Gray

**Evening Activities, All Participants, Optional (Choose 1)**

\_\_\_\_ Dress for Success- Annette Monroe

\_\_\_\_ Grant Writing- Lee Johnson

\_\_\_\_ Networking- Conference Faculty

\_\_\_\_ Pool

**TUESDAY, JULY 18, 2006**

**All Participants General Sessions** 8:30am – 12:15pm

Public Health 101-Jody Enoch

Pandemic Influenza-Dr. Lisa Kaplowitz

**New School Nurse Tract: General Sessions**

1:00pm -5:00pm

School Entrance Requirements-Erin Cruise, Gwen Smith

History of School Nursing, Role of the Professional

School Nurse-Tia Campbell

Special Education-Pat Burgess

**Experienced School Nurse Tract:** 1:00pm – 5:00pm

**Choose one**

\_\_\_\_ Evidence-Based Research- Presenter to be determined

**OR Choose 2 (Mark 1<sup>st</sup> choice #1, 2<sup>nd</sup> choice #2)**

\_\_\_\_ Indoor Air Quality- Helen Rebull

\_\_\_\_ Care of the Student with Asthma

Kay Stiffler and Debra Clark

\_\_\_\_ Care of the Student with Cancer-Jill Shimp

\_\_\_\_ Advocating for School Health Issues-

Elizabeth Murphy

\_\_\_\_ Cultural Diversity-Barbara Yow

\_\_\_\_ Care of Students with Food Allergies -Helen Rebull

\_\_\_\_ Medicaid Skilled Nursing Services and

Administrative Claiming-Amy Edwards and

Sue Fischer

**Evening Activities, All Participants, Optional (Choose 1)**

\_\_\_\_ Yoga- Jacquie Gooding

\_\_\_\_ Health for Success Resource Night

\_\_\_\_ Pool

**WEDNESDAY, JULY 19, 2006**

**All Participants General Sessions**

8:30am-12:00 noon

Promoting Healthy Lifestyles in our Schools-

Sherry Shrader

Methamphetamines in Virginia-First Sgt. Ruffin

**New School Nurse Tract: General Session**

1:00pm – 5:00pm

Head to Toe Assessment-Elizebeth Morse

**Experienced School Nurse Tract:** 1:00pm – 5:00pm

**Choose one**

\_\_\_\_ Head to Toe Assessment (with New School Nurses)- Elizebeth Morse

\_\_\_\_ Curbing School Violence-Calvin Nunnally

\_\_\_\_ Sexual Coercion-Robert Franklin

**OR Choose 2 (Mark 1<sup>st</sup> choice #1, 2<sup>nd</sup> choice #2)**

\_\_\_\_ Depression in the School Age Child-Wayne Barry

\_\_\_\_ Childhood Nutrition- Kathy Sergent

\_\_\_\_ ENT Assessment-Sandy Shortridge

\_\_\_\_ Inhalant Abuse-Evelyn Waring

**Evening Activities, All Participants, Optional (Choose 1)**

\_\_\_\_ Hands on Screening Skills- Conference Faculty

\_\_\_\_ Tubes & Such- Bonnie Parker

\_\_\_\_ Pool

**THURSDAY, JULY 20, 2006**

**All Participants General Sessions**

8:30am- 12:15pm

EMS Triage-Joe Nogle

Psychotropic Pharmacology-Dr. Peter Patrick

**New and Experienced School Nurses (Choose 1)**

1:00pm-4:00pm

\_\_\_\_ Diabetes-Presenter to be determined

\_\_\_\_ Individualized Health Care Plans- Kathy Whitby

\_\_\_\_ Communicable Disease- Donna Caruso

\_\_\_\_ Self Injury, Eating Disorders & Resources –Sherry Shrader

\_\_\_\_ The Role of the School Nurse and School

Health Advisory Boards- Vicky Southall

**New School Nurse Coordinator Orientation**

**General Sessions** 1:00pm – 4:00pm

New School Nurse Orientation:

Role of the School Nurse Coordinator

Nurse Administrator Standards of Practice

Leadership Skills

Scheduling/Calendar

Budget Development and Management

Communication and Documentation

Public Relations