

Attachment A to Superintendents Memo No. 201

DATE	ACTIVITY REQUESTED OF SCHOOL DIVISION	RESPONSE OF SCHOOL DIVISION TO DOE/DMAS
Sept./Oct 2006	Mail inserts sent to nutrition directors by DMAS. Include mailing inserts in students' National School Lunch acceptance letters.	Response cards mailed to FAMIS: FAMIS@dmass.virginia.gov
Oct. 2006	Child Health Month Continue outreach throughout the month at PTA meetings, health and safety fairs, and other school events.	Send notification of continued outreach to FAMIS: FAMIS@dmass.virginia.gov
Sept. 2006/June 2007	Designate the school nurse coordinator as the contact person for the child health insurance programs. Using the emergency cards, identify the number of students in your school that do not have health insurance.	E-mail name of person assigned to this responsibility to Gwen Smith at: Gwen.smith @doe.virginia.gov
Sept. 2006/June 2007	Include FAMIS information provided by DMAS with <u>one</u> other avenue of outreach (other than during Child Health Month), e.g. Parent/Teacher conferences, school events, PTA meetings.	School nurse coordinator/contact person to e-mail synopsis of district activity to Gwen Smith at: Gwen.smith @doe.virginia.gov
Jan./June 2007	Include FAMIS information provided by DMAS with <u>one</u> of the following: summer school registration, Special Education mailings, or Kindergarten and Head Start registration.	School nurse coordinator/contact person to e-mail synopsis of district activity to FAMIS: FAMIS@dmass.virginia.gov
February 2007	Reprint Health History Forms or Emergency Data Cards to include: Does your child have health insurance? Yes___ No___ Would you like more information? Yes___ No___ Use this information to continue outreach next year.	