



**VIRGINIA ALTERNATE ASSESSMENT PROGRAM (VAAP):
REQUEST FOR EXCEPTION TO THE 1% CAP FOR
ADEQUATE YEARLY PROGRESS (AYP) FOR THE 2008 ADMINISTRATION**

NAME OF SCHOOL DIVISION	NAME OF DIVISION SUPERINTENDENT
SUPERINTENDENT ADDRESS	SUPERINTENDENT PHONE NUMBER
SUPERINTENDENT E-MAIL ADDRESS	

Your division may complete this form to request an exception to the one percent cap on the projected number of proficient or advanced scores on the VAAP that may be included in AYP determinations. The one percent cap is determined by dividing the number of VAAP proficient/advanced scores by the number of students at each tested grade level. The number of students at the tested grade level is determined by the division's total September 30th fall membership for grades 3-8 and 11. The one percent cap applies only at the division and state levels, not for individual schools.

- The proficient and advanced scores on the VAAP are projected to be more than one percent of fall membership in the grades tested; therefore, **our division is seeking an exception to the one percent cap.**

This total is expected to exceed the one percent cap for the following reasons: *(check all those that apply and provide complete explanations/data for each.)*

- Because our school division has a very small total student population a few students have a significant impact on the percentages. *Please attach an explanation and provide supporting data.*
- A special program or programs exist in our division that has drawn large numbers of students with the most significant cognitive disabilities. Examples include Intermediate Care Facilities or other licensed residential/day programs. Regional programs and State Operated Programs do not qualify under this exception. *Please attach an explanation and provide supporting data.*
- Our division has a disproportionately high number of foster care parents or adoptive parents of students with the most significant cognitive disabilities. *Please attach an explanation and provide supporting data.*
- A local military base includes our school division on their list of compassionate assignments, and a significant number of service members have children with significant cognitive disabilities who are enrolled in our school division. *Please attach an explanation and provide supporting data.*

- Our division has a unique demographic anomaly that has caused a higher number of students with significant cognitive disabilities. *Please attach an explanation and provide supporting data.*

Please Note: School divisions requesting an exception based upon demographic anomalies may be subject to an on-site review of policies, procedures, student record data, and other information

I am requesting an exception to the one percent cap for students who participated in the VAAP.

Superintendent

Date

Please mail, fax or e-mail the completed form and attachments by May 16, 2008:

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