

Application for Initial Approval of Nursing Education Program

Attend Board orientation on establishment of a nursing education program. Information will be available on the BON website on how to register for an orientation session. Three sessions will be offered annually.

Application and fee is received to the BON. Letter will be sent to the nursing program informing of process and name/ contact information of assigned reviewer.

Application is reviewed by Board staff for compliance with regulation. Prior to complete program review, compliance with 18VAC90-20-40 will first be established.

Regulatory compliance verified by Board staff

Board staff is unable to verify regulatory compliance

Initial approval is granted to establish the program. Student admissions are authorized. **

Program will be notified in writing regarding area of application where compliance cannot be verified. The program will have up to one year from date of application to provide evidence of regulatory compliance.

The nursing program will submit quarterly reports until full approval is considered based on NCLEX pass rates and survey visit

The program provides revisions to application documents within one year of receipt of application

Regulatory compliance cannot be verified within one year of receipt of application

Full program approval is granted

BON determines regulatory compliance is met

School notified in writing of not meeting regulatory compliance for initial program approval

If causes for denial or withdrawal of program approval exist as identified in 90-20-132, initial program approval is withdrawn. Nursing program will be notified by letter.

Program application is considered by Educational Informal Conference Committee with recommendation to the full Board

Program may request an informal conference to consider the program application

The decision of the full BON is reflected in a Board Order. The decision can be further appealed to a formal hearing.

The nursing program is closed in compliance with 18VAC90-20-170

Program appeals decision to informal conference

Initial Program approval granted. Proceed to **

Program approval denied. Program may appeal to Circuit Court