

Virginia Department of Education
Division of Teacher Education and Licensure
P. O. Box 2120
Richmond, Virginia 23218-2120

**APPLICATION FOR THE SCIENCE, TECHNOLOGY, ENGINEERING, AND
MATHEMATICS (STEM) TEACHER RECRUITMENT AND
RETENTION INCENTIVE AWARDS**

2017-2018 SCHOOL YEAR

**Please submit the original application signed by the teacher applicant and the division superintendent. Photocopies, faxes, and emails are not acceptable.
Previous award recipients do not submit an application.**

Please complete (type or print):

Teacher Name: _____
Last First Middle

Virginia Teaching License Number: _____

Mailing Address: _____
(Street Address, P. O. Box)

City State Zip Code

Phone Numbers: Work: (____) _____ Home: (____) _____ Cell: (____) _____

Name of Employing Virginia School Division: _____

Name of Assigned School: _____

Accreditation Status of School: _____

Full-Time Teaching Assignment (include all subjects and grade levels):

Subjects: _____

Grades: _____

Number of Years of Full-Time Teaching Experience Completed: _____

APPLICANT AND SCHOOL DIVISION SUPERINTENDENT CERTIFICATION
Please submit the original, signed application. Photocopies, faxes, and emails are not acceptable.

The following section is to be completed by the teacher applicant:

By my signature, I certify that I meet the criteria checked below:

Check Only One:

_____ **1. Teacher (Regardless of Teaching Experience) Reassigned from a Fully Accredited School to a Hard-to-Staff School or a School Not Fully Accredited:** I certify that I am a teacher employed full-time in a Virginia school division; hold an active five-year Virginia teaching license (Collegiate Professional or Postgraduate Professional License) with an endorsement in Middle Education 6-8: Mathematics; Mathematics: Algebra I; Mathematics; Middle Education 6-8: Science; Biology; Chemistry; Earth Science; Physics; or Technology Education and am assigned to a teaching position full-time in a corresponding STEM subject area; and I was reassigned from a fully accredited school in a Virginia school division in 2016-2017 to a hard-to-staff school or a school that is not fully accredited for 2017-2018.

Complete the following:

Name of Fully Accredited Virginia Public School and School Division Assigned in the 2016-2017 School Year:

_____ School

_____ School Division

Name of Hard-to-Staff School or Low-Performing Public School Not Fully Accredited and School Division Reassigned in the 2017-2018 School Year:

_____ School

_____ School Division

_____ **2. Teacher New to the Profession or a Teacher with up to Three Years' Teaching Experience (less than three years' experience at time of application):** I certify that I am a teacher with up to three years of teaching experience; employed full-time as a teacher in a Virginia school division, and hold an active five-year Virginia teaching license (Collegiate Professional or Postgraduate Professional License) with an endorsement in Middle Education 6-8: Mathematics; Mathematics: Algebra I; Mathematics; Middle Education 6-8: Science; Biology; Chemistry; Earth Science; Physics; or Technology Education and am assigned to a teaching position full-time in a corresponding STEM subject area for 2017-2018.

_____ Signature of **Teacher**

_____ Date

_____ Printed Name

The following section is to be completed and signed by the school division superintendent:

By my signature, I certify that the teacher has met the criteria checked above.

_____ Signature of the **Division Superintendent**

_____ Date

_____ Printed Name

_____ School Division

PLEASE RETURN THIS FORM TO THE FOLLOWING ADDRESS TO BE RECEIVED NO LATER THAN FRIDAY, SEPTEMBER 29, 2017: Dr. Kendra Crump, Director of Licensure and School Leadership, Division of Teacher Education and Licensure, Virginia Department of Education, P. O. Box 2120, Richmond, VA 23218-2120. Notification will be sent to school divisions of teachers eligible for the grant awards by **Monday, December 18, 2017**. **The employing school divisions are to notify the recipients of their award.**