

**Virginia Advisory Committee Meeting
For
Career and Technical Education
August 3, 2009
CTE Resource Center
Richmond, Virginia**

MINUTES

In attendance:

Byron Hinton, Alan Hawthorne, Elizabeth Russell, Sandy Hespe, Jerry Stewart, John Cates, John Cotton, Jr., Theresa Bryant, and Mike Mills. Guest: Leah Hamaker, Commission on Youth.

Mike Mills called the meeting to order and welcomed the group to Richmond and the CTE Resource Center. The group then introduced themselves. Minutes from the June 9 meeting were approved

Department of Education Updates, presented by Liz Russell

- Edward Sullivan is the new Trade & Industrial Program Area Specialist.
- Industry Certification Data is being submitted and it looks good—this year's data will provide information that has not been captured previously.
- Career Cluster Posters are available for council members—copies have been sent to superintendents, CTE administrators and middle/high school principals across the state. These posters are a wonderful reminder of what great CTE students we have in Virginia.

- **Announcement of New Advisory Committee Members**

Mr. Allan R. Melton, Manager of Product Training,
The Apprentice School, Northrop Grumman – Region II

Mr. Frederick R. Norman, Owner, Commonwealth of Virginia
Consulting, LLC, an Information technology business
development/consulting firm – Region I

Mrs. Lynn May, Registered Nurse – Region III

Ms. Jane Foy, Co-host and Producer, WINA Morning News
Program, Charlottesville – Region V

Mr. Chad Ratliff, General Manager and Co-Owner of the Ratliff
Group, LLC, Real Estate Investment Firm – Region VII

- **Continuing Advisory Committee Members**

- Mike Mills, term ends June 30, 2010
 - Judy Sorrell, term ends June 30, 2010
 - Toney Rigali, term ends June 30, 2010
 - Sandy Hespe, can be reappointed in June, 2010
 - Virginia R. Jones, can be reappointed in June, 2011
 - Jerry W. Stewart, can be reappointed in June 2011
 - Bryon K. Hinton, can be reappointed in June 2011
 - Alan R. Hawthorne, can be reappointed in June 2011
 - John E. Cotton, can be reappointed in June 2011

- **Retiring Advisory Committee Members**

- Ms. Teresa Bryant
 - Mr. Johnny Cates
 - Mr. Franklin D. Harris

CTE Summer Professional Development Institute:

- Brenda Long is the lead coordinator for this conference.
- August 4 is the session the advisory committee will attend beginning with a breakfast at 7:30 in the Governor's Board Room, B20. Congressman Peterson will be our guest.
- Massanutten Technical Center will receive the Advisory Council Award this year.

Program of Work: presented by Mike Mills

- This process started with a collection of ideas, a vision was identified and the Program of Work was developed.
- Members of the board reviewed the Program of Work and made some changes.
- Members of the board prioritized items and volunteered to serve on teams as follows: (This is just the beginning of this process)
 - Marketing – Johnny Cates
 - Constituency – Teresa, Alan, John
 - Threat Monitoring – Brenda, Byron

State Board Presentation: presented by Mike Mills

- This presentation will occur September 17, 2009, 9:00 a.m. on the 22nd Floor in the Jefferson Board Room.
- A PowerPoint presentation will be presented to include:
 1. Funding for CTE Resource Center and Industry Certification
 2. Share concerns about the Technical and Advanced Technical Diploma
 3. CTE Teacher shortage concern

4. Solicit their input—possibly invite to a meeting to share information with this board.

New Business:

Johnny Cates suggested that a change in the by-laws may be appropriate to allow for board members who are moving off of the board to continue to serve as honorary members. If approved, these honorary members would not receive travel expenses. This suggestion will be discussed at future meetings.

Upcoming Meetings:

- October 9, 2009 - 10:00 – 3:00 at the Stonewall Hotel in Staunton (following the completion of the VACTEA Fall Conference)
- January, 2010 - In conjunction with the Seminar in Richmond (specific date and time TBA)

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Sandy Hespe, Secretary