

**State Special Education Advisory Committee (SSEAC)  
Agenda  
March 31 - April 2, 2004**

**Persons needing special accommodations, including sign language interpreting should contact Ms. Ossie Lawrence by March 26, 2004 at [olawrenc@mail.vak12ed.edu](mailto:olawrenc@mail.vak12ed.edu) .**

**Location:**

Radisson Hotel Historic Richmond  
301 West Franklin St. (Board Room, 3<sup>rd</sup> Floor)  
Richmond, VA Phone 804-644-9871

**Wednesday March 31, 2004**

7:00 – 9:00 PM – Executive Subcommittee Meeting \*: Annual Report Discussion  
(Dinner will be provided for executive subcommittee members)  
**(\*Note-only the executive subcommittee members meet during this time; the full SSEAC will convene April 1 at 8:30 AM)**

**Thursday April 1, 2004**

8:30 – Call to Order, Welcome and Introductions

8:45 – 11:15 Presentations -

- Parent Involvement Project (Ms. Judy Hudgins, VDOE Office of Student Services)
- Persistently Dangerous Schools (Ms. Arlene Cundiff, VDOE Office of Student Services)
- Highly Qualified Teachers and Recruitment Initiatives ( Ms. Patty Pitts, and Dr. Pat Burgess, VDOE Division of Teacher Education and Licensure)

Discussion -

- Personnel Licensure Issues (Ms. Charlene Christopher, SSEAC Chairperson)

11:15 Break

11:30 – Public Comment <sup>1</sup>

12:00 – 12:45 Lunch

---

<sup>1</sup> **Public Comment Policy**, Adopted July 2002

Public comment is to be received without SSEAC comment. The comment can be provided in person, written, faxed or email. The SSEAC chair or member summarizes the comment and forwards it to the assistant superintendent or director at the Virginia Department of Education. Persons wishing to speak will be provided a written copy of this public comment policy and the Department will acknowledge receipt of the comment. This policy to be posted on the Web site and hard copy made available.

12:45 – 4:30

Presentations, continued –

- Standards of Quality Funding (VDOE Staff, Division of Finance and Budget)
- Special Education Placement Data (Mr. Paul Raskopf, Division of Special Education and Student Services)
- Special Education Disproportionality Data (Mr. Paul Raskopf, Division of Special Education and Student Services)

Assistant Superintendent's Report (Mr. Doug Cox, Division of Special Education and Student Services) –

- Federal Annual Performance Report
- Individuals with Disabilities Education Act (IDEA) Reauthorization
- State Assessment Update
- State Improvement Grant

Business:

- Approval of January 2004 Meeting Minutes
- Membership
- 2004 Annual Report
- Establish Dates for 2004-05 Meetings

Subcommittee Work

## **Friday April 2, 2004**

8:00 AM – Call to Order

8:00 – 11:00 Subcommittee Work and Reports:

- Constituency Reports
- Subcommittee Reports

11:00 - 11:15 Break

11:15 - 11:30 Public Comment Recommendations

11:30 – 12:00 noon – Discuss Future Agenda Items and Adjourn