

**State Special Education Advisory Committee (SSEAC)
Agenda for January 11-13, 2006**

Persons needing special accommodations, including sign language interpreting should contact Ms. Ossie Lawrence at Ossie.Lawrence@doe.virginia.gov by December 30, 2005 or by phone: 804-225-2932 Voice; 800-422-1098 TDD. This agenda and other information are available at:
<http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html> .

In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.

Location: Driving directions are attached.
Crowne Plaza Richmond West Hotel
6531 West Broad Street
Richmond, VA 23230
Phone (804) 285-9951

Wednesday, January 11 - Evening Meeting for Selected Subcommittees

6:00 – 7:30 PM	Executive Subcommittee Dinner Meeting
7:30 – 9:00 PM	Nominating Subcommittee Meeting

Thursday, January 12

8:00 AM	Continental Breakfast Call to Order, Welcome and Introductions
8:15 – 11:15	Presentations for SSEAC Action: <u>Prior Mailing: State Performance Plan, Service Delivery Task Force Draft Guiding Principles</u> <ol style="list-style-type: none">1. Assistant Superintendent's Report (Doug Cox)2. Special Education Regulations Process Update (Judy Douglas, Melissa Smith)3. Service Delivery Standards Update (Pat Abrams)
10:15 – 10:30	Break

4. State Performance Plan Update (Paul Raskopf)
– Graduation, Dropout, Assessment Data
Assessment Update (Shelley Loving-Ryder)

5. Title I Programs and Students with Disabilities
(Brenda Spencer)

11:30 – 12:00 Noon

Public Comment

12:00 – 1:00 PM

Lunch

1:00 – 2:15

Business Session:

1. Approval of Minutes
 2. Nominations for Executive Subcommittee
 3. Committee Operational Procedures
 4. Subcommittee Structure and Work
- [Prior Mailing: Subcommittees Description,
Subcommittee Matrix](#)

2:15 – 2:30

Break

2:30 – 4:00

Ad Hoc Subcommittees Meet with VDOE Staff Liaisons:

1. Data and Reports (Paul Raskopf)
2. Constituency Involvement (Judy Hudgins)
3. Autism (Marie Ireland)

4:00 – 4:30

Subcommittees Report to Large Group

4:30 PM

Adjourn – Dinner on Your Own

January 12 Evening Session for All SSEAC Members

6:30 – 8:00 PM

Orientation and Retreat Session for All SSEAC Members
(agenda attached)

[Prior Mailing: Virginia Freedom of Information Advisory
Council Reference Materials](#)

Friday, January 13

8:00 AM	Continental Breakfast Call to Order
8:30 – 10:30	Informational Presentation: <ul style="list-style-type: none">• Response to Intervention (Dr. George Batsche, University of South Florida)
10:30 – 10:45	Break
10:45 – 11:15	Constituency Reports
11:15 – 11:30	Future Meeting Agenda Discussion Action Item: Early Intervening <ul style="list-style-type: none">○ Response to Intervention○ Disproportionality○ Instructional Support Team (IST) Sites
11:30	Adjourn
11:30 – 12:00 Noon	Executive Committee Meeting for Future Agenda Action

**State Special Education Advisory Committee Guidelines For Public Comment
(revised Dec. 2005)**

1. The State Special Education Advisory Committee (SSEAC) is pleased to receive public comment at each of its regular meetings. In order to allow the Committee sufficient time for its other business, the total time allotted to public comment will generally be limited to thirty (30) minutes. Individuals seeking to speak to the Committee will be allotted three (3) minutes each.
2. Those wishing to speak should contact Ms. Cathy Pomfrey at (804) 225-3252. Normally, speakers will be scheduled in the order that their requests are received until the entire allotted time slot has been used. Where issues involving a variety of views are presented before the SSEAC, the SSEAC reserves the right to allocate the time available so as to insure that the SSEAC hears from different points of view on any particular issue.
3. Speakers are urged to contact Ms. Cathy Pomfrey in advance of the meeting. Because of time limitations, those persons who have not previously registered to speak prior to the day of the SSEAC meeting cannot be assured that they will have an opportunity to appear before the SSEAC. In order to make the limited time available most effective, speakers are urged to provide multiple written copies of their comments or other material amplifying their views.
4. Public comment is to be received without SSEAC comment. Persons wishing to speak will be provided a written copy of these public comment guidelines. The Department will follow-up as appropriate to the nature and subject of the comment.

SSEAC Member Orientation and Retreat Agenda

6:30 – 7:20 PM	Introduction Activity
	Committee Purpose and Operation
7:20 – 7:25	Break
7:25 – 7:50	Roles of Members
	Freedom of Information Act Rules for Public Bodies
7:50 – 8:00	Background Materials & Wrap Up

Driving Directions to Jan. 2006 SSEAC Meeting



6531 West Broad Street
Richmond, VA 23230
(804) 285-9951

From Interstate 95 North or South

- Take Exit 79 onto I-64 West (Do not take Bypass I-295)
- Take Exit 183 B – Broad Street East
- Follow 250 E. Broad Street
- Stay in your right hand lane
- Crowne Plaza Richmond West will be ¼ mile on your right

From Interstate 64 East

- Take Exit 183 onto Rt 250 East
- Stay in your right hand lane
- Crowne Plaza Richmond West will be ¼ mile on your right

From I-64 West or Richmond International Airport

- Take I-95 North back to I-64 West
- Take I-64 West to Exit 183B-Broad Street East
- Follow 250 E. Broad Street
- Stay in your right lane
- Crowne Plaza Richmond West will be ¼ mile on your right