

State Special Education Advisory Committee (SSEAC) Agenda

Persons needing special accommodations, including sign language interpreting should contact Ms. Cathy Pomfrey (Email: Cathy.Pomfrey@doe.virginia.gov) or by phone: 804-225-3252 Voice; 800-422-1098 TTY by June 15, 2007. This agenda and other information are available at: <http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html> .

In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.

Location – Directions are attached.

Kirkley Hotel
2900 Candler's Mountain Road
Lynchburg, VA. 24502
Phone: (866) 510-6333

Wednesday Evening, October 24

- 6:00 – 7:00 PM Dinner (All SSEAC members, guests and Department staff)
- 7:00 – 7:30 New Member Orientation and Subcommittee Assignments
The SSEAC chairperson and Executive members ¹ will host a brief orientation session for new members whose terms begin October 2007 and January 2008.
- 7:30 – 9:00 Ad Hoc Subcommittee Meetings ²
The Personnel and Constituency Involvement subcommittees will discuss PEATC's request to address the facilitated IEP initiative.

Thursday, October 25

- 8:00 AM Continental Breakfast
- 8:30 Call to Order and Introductions
- Welcome from Dr. Paul McKendrick, Superintendent, Lynchburg City Public Schools

¹ Executive Subcommittee – Anne Fischer (Chair), Mike Behrmann (Vice Chair), Suzanne Conroy (Secretary), Emily Dreyfus, Peter Squire, Jacquelyn Nelson

² Refer to attached Subcommittee Assignment List (revised July 2007)

- 8:45 – 10:15 Panel on Effective Leadership for Inclusive Practices in Schools
- Dr. Stephen Luke, National Dissemination Center for Children with Disabilities
 - Dr. Lori Korinek, College of William and Mary
 - Dr. Susanne Croasdaile, T/TAC at Virginia Commonwealth University
 - Dr. Rick Richardson, Associate Superintendent for Instruction and Student Services, New Kent County Public Schools
 - Ms. Polly Smith, Preschool Special Education Teacher, Lynchburg City Public Schools
 - Mr. Brad Bizzell, T/TAC at Virginia Tech
- 10:15 – 10:30 Break
- 10:30 – 11:30 Continue Leadership for Inclusive Practices Panel Discussion
- 11:30 – 12:00 Noon Public Comment (refer to *SSEAC Public Comment Guidelines*)
- 12:00 – 1:00 PM Lunch
- 1:00 – 2:00 Business Session:
- 1) Approval of Minutes
 - 2) 2006-07 Annual Report
 - 3) Subcommittee Membership
 - 4) Public Comment Follow-Up
 - 5) Parent Survey Discussion for Response Rate
- 2:00 – 2:30 Assistant Superintendents Report (Mr. Doug Cox)
- 2:30 – 3:00 Constituency Reports
- 3:00 – 3:15 Break
- 3:15 - 4:30 Presentation:
Special Education Draft State Regulations (Dr. Judy Douglas)
- 4:30 Adjourn
- 5:30 – 6:30 PM Dinner (SSEAC members, guests and Department staff)
- 7:00 – 8:00 PM Public Forum:
- The SSEAC welcomes local special education advisory committee representatives and others for informal discussion (refer to the *SSEAC Guidelines for Participation in the Public Forum*).

Friday, October 26

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| 8:00 AM | Continental Breakfast |
| 8:30 | Call to Order |
| 8:30 – 10:00 | Presentations: <ol style="list-style-type: none">1. State Assessment Overview – SOL Substitute Tests for Verified Credits, Development of Assessment for Modified Achievement Standard (Mr. Jeff Phenicie)2. Self-Determination Projects Update with a Focus on Students and Parents (Ms. Marianne Moore, Ms. Judy Hudgins) |
| 10:00 – 10:15 | Break |
| 10:15 | Public Comment Review |
| 11:00 | Future Meeting Agenda Discussion |
| 11:30 | Adjourn |
| 11:30 – 12:00 Noon | Executive Subcommittee Meeting for Future Agenda |

Directions to the Kirkley Hotel
2900 Candler's Mountain Road
Lynchburg, VA. 24502
Phone: (866) 510-6333

Door to Door Directions

[Click Here](#)

If coming to Lynchburg via 29 South

(From Washington DC or Charlottesville area)

1. Follow 29 South - Lynchburg /Danville (460W-29S)
2. Take the second exit - 501 North/Buena Vista/Candler's Mountain Road
3. Go thru 3 traffic lights/turn right at the fourth light onto Woodall Road

If coming to Lynchburg via 29 North

(From Danville/Greensboro area)

1. Follow 29 North to Lynchburg - (do not take 29 business)
2. Exit at Candler's Mountain Road (left hand exit) 501 North Buena Vista
3. Go thru 3 traffic lights/turn right at the fourth light onto Woodall Road

If coming in on 460 East or 460 West

1. Exit at Candler's Mountain Road/501 North Buena Vista Exit
2. Go thru 3 traffic lights/turn right at the fourth light onto Woodall Road

If you need help in Route ... Please call (434) 237-6333 or toll free at (866)-510-6333

Ad Hoc Subcommittee Assignments (updated July 2007)

Constituency Involvement: Peter Squire (Chairperson), Anne Fischer, Carletta Wilson, ,
Susanne Conroy, PEATC liaison
(Staff – Judy Hudgins)

Data & Reports: Emily Dreyfus, Mike Wong, Jacqueline Nelson, Tamara Temoney, Carol
Hamilton, Mary Ann Dicensa
(Staff – Paul Raskopf) *Note: This subcommittee needs a new chairperson.*

Personnel: Mike Behrmann (Chairperson), Cindy Mills, Rick Richardson, Sharon Duncan,
Melodie Henderson
(Staff – Pat Burgess)

Speakers should keep the following guidelines in mind when making public comment.

**State Special Education Advisory Committee
Guidelines for Public Comment**

(adopted April 27, 2006, revised July 13, 2006)

The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education's Web site www.doe.virginia.gov.

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public comment is limited to 3 minutes.
2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 or by E-mail at Cathy.Pomfrey@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.
3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (23 for members and staff) may be distributed at the meeting.
4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.
5. The topics of public comment are included in the SSEAC's meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.
6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 and at the Web site: www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html.

**State Special Education Advisory Committee
Guidelines for Participation in the Public Forum**
(adopted October 19, 2006; revised January 2007)

The State Special Education Advisory Committee (SSEAC) welcomes members of the public to an informal public forum at most of its regular meetings. SSEAC members use issues raised and points made at these forums, as well as other information sources^{*}, to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the commonwealth.

Public participation at these forums differs from formal public comment made during the designated public comment period at each SSEAC meeting. The informal public forums are not recorded nor are minutes kept. Attendees are asked to sign-in with their names, addresses, e-mail addresses and telephone numbers, and this information is made available to SSEAC members and is a matter of public record.

Topics raised at the informal public forums will be summarized by the SSEAC chair during a portion of the quarterly meeting and that summary will be entered into the minutes. There is no requirement for formal follow-up on statements made during the forums.

The public should keep the following in mind when participating in the informal public forums:

1. While speakers do not have to observe strict time limits, they should monitor their time so all who wish to participate have a chance to do so.
2. SSEAC members will interact with forum participants in a discussion about the issues raised.
3. The views expressed by individual SSEAC members are the views of those members only and do not necessarily represent the views of the SSEAC, the Virginia Board of Education, or the Virginia Department of Education.
4. Neither SSEAC members nor staff of the Virginia Department of Education can comment on matters involving due process, administrative complaints, or any other legal actions, nor can they divulge other confidential information.

If at any time a speaker wishes to enter their statements as formal public comment, they may do so by either attending the SSEAC meeting during the public comment period, or providing a written public comment to a SSEAC member or Department of Education staff member to be read during the public comment period. Public comments are part of the official public record of each SSEAC meeting.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 and at the Web site:
www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html,

^{*} Among the other information sources used by the SSEAC to identify issues and solutions are testimonies delivered as public comments at the SSEAC meetings, constituency reports by SSEAC members, information from Virginia Department of Education staff, the state performance plan, annual reports, and local school division reports. Minutes of the SSEAC meetings and reports are available on the Virginia Department of Education's Web site www.doe.virginia.gov.