

## **State Special Education Advisory Committee (SSEAC) Agenda**

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Persons needing special accommodations, including sign language interpreting should contact Ms. Cathy Pomfrey (Email: [Cathy.Pomfrey@doe.virginia.gov](mailto:Cathy.Pomfrey@doe.virginia.gov)) or by phone: 804-225-3252 Voice; 800-422-1098 TTY **by July 10, 2009**. This agenda and other information are available at: <http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html>.

**In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.**

### ***Location:***

#### **Holiday Inn Select Koger South**

1021 Koger Center Boulevard  
Richmond, Virginia 23235  
Ph: 804-379-3800 Fax: 804-379-2763  
<http://www.hiselectrva.com/about.htm>

### ***Thursday, July 23***

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| 8:00 AM       | <b>AM Break</b>   |
| 8:30          | Call to Order, Welcome, and Introductions   |
| 8:40 – 9:30   | Business Session: <ol style="list-style-type: none"><li>1) Approval of Minutes</li><li>2) Nominate and Vote for New Executive Committee At-large Member(s)</li><li>3) Subcommittee Reorganization Assignments</li><li>4) Bylaws and Operational Procedures Revisions</li><li>5) SSEAC Annual Report</li></ol> |
| 9:30 – 10:30  | Presentations:<br><br>Restraint & Seclusion Sample Training Elements –<br><i>Ms. Jennifer O’Berry-Ham, Director, Minnick Educational Center &amp; Mr. Mike Williams, Teacher, Minnick Education Center, Wytheville Campus</i><br><br>Restraint & Seclusion Policy Study Update – <i>Dr. Judy Douglas</i>      |
| 10:30- 10:45  | <b>Break</b>  |
| 10:45 – 11:30 | Ad hoc Subcommittees Meetings – <i>Subcommittee liaisons</i><br>Personnel – <i>Dr. Pat Burgess Amann</i><br>Response to Intervention – <i>Ms. Susan Trulove</i><br>Constituency Involvement – <i>Gloria Dalton</i>  |

***Revised 7/7/09***

- 11:30 – 12:00      **Day Public Comment Session** - Refer to SSEAC Public Comment Guidelines
- 12:00 – 1:00 PM    **Working Lunch**
- 1:00 – 3:00        Presentations:
- 1:00 – 2:30        Special Education National View -  
*Ms. Nancy Reder, Director for Government Relations, NASDSE*
- 2:30 – 3:00        Response to Intervention Update -  
*Ms. Susan Trulove, Dr. Cindy Cave*
- 3:00-3:15         **Break**
- 3:15- 3:45         State Personnel Development Grant: Literacy in Secondary Schools Update – *Dr. Tom Manthey*
- 3:45 – 4:15        Ad Hoc Subcommittees’ Report
- 4:15 – 4:45        Assistant Superintendent’s Report
- 4:45                Adjourn
- 6:00 – 6:30        **Evening Public Comment Session-** Refer to SSEAC Public Comment Guidelines

***Revised 7/7/09***

***Friday, July 24***

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|---------------|--|
| 8:00 AM       | <b>AM Break</b>  |
| 8:30          | Call to Order  |
| 8:30 – 10:00  | Presentation:<br>State Performance Plan-Annual Performance Report Data Update:<br>Secondary Transition and Post Secondary Outcomes – <i>Ms. Marianne Moore, Dr. Liz Getzel-VCU</i> |
| 10:00 – 10:15 | <b>Break</b>   |
| 10:15 – 10:45 | Constituency Reports   |
| 10:45 – 11:30 | Public Comment Review <ul style="list-style-type: none"><li>▪ Public Comment Follow-up</li></ul>   |
|               | Future Meeting Agenda Discussion   |
| 11:30         | Adjourn  |
| 11:30 – 12:00 | Executive Subcommittee Meeting for Future Agenda   |

***Revised 7/7/09***

**Ad Hoc Subcommittee Members** (*revised April 24, 2009*)

**Constituency Involvement\***: Christina Draper (Chairperson), Tamara Temoney, Carletta Wilson, , Eva Aikens, Kathy Maybee (PEATC Liaison)  
(*Staff – Gloria Dalton*)

**Personnel**: Jennifer O’Berry-Hamm (Chairperson), Fran Goforth, Jacqueline Nelson, Melodie Henderson, Suzanne Bowers,  
(*Staff – Pat Amann*)

**Response to Intervention (RtI)**: Peter Squire (Chairperson), Mona Holmes, Judy Averill, Mary Ann Dicensa, Robert Chappell  
(*Staff – Cindy Cave, Susan Trulove*)

**Speakers should keep the following guidelines in mind when making public comment.**

**State Special Education Advisory Committee  
Guidelines for Public Comment**

(adopted April 27, 2006, revised April 24, 2009)

The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education's Web site [www.doe.virginia.gov](http://www.doe.virginia.gov).

1. The total time allotted for public comment is specified on the agenda. Each public comment is limited, generally to 3 minutes.
2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 or by E-mail at [Cathy.Pomfrey@doe.virginia.gov](mailto:Cathy.Pomfrey@doe.virginia.gov) to be scheduled to speak. Speakers should request special accommodations, if needed.
3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (23 for members and staff) may be distributed at the meeting.
4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.
5. The topics of public comment are included in the SSEAC's meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.
6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 and at the Web site: [www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html](http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html).