State Special Education Advisory Committee
DRAFT Agenda
July 15-16, 2010

Persons needing special accommodations, including sign language interpreting should contact Ms. Cathy Pomfrey (Email: Cathy.Pomfrey@doe.virginia.gov) or by phone: 804-225-3252 Voice; Text users dial 711 (Relay) before the meeting date. This agenda and other information are available at: http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html.

In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.

Location:
Doubletree Hotel Richmond Airport
5501 Eubank Road, Sandston
Virginia, United States 23150-1909
Tel: 1-804-226-6400   Fax: 1-804-226-1269

Thursday, July 15
8:00 AM  Continental Breakfast

8:30 Call to Order, Welcome, and Introductions

8:40 – 9:30 Business Session:
1) Approval of Minutes
2) SSEAC Annual Report Draft
3) Report Follow-up to Public Comment from Previous Meeting:
   - Disability History & Awareness
   - Grading

9:30 –11:30 Presentations

9:30- 10:00 State Performance Plan-Annual Performance Report

10:00- 10:30 Discipline Data

10:30-10:45 Break

10:45 – 11:15 Effective Schoolwide Discipline Project Update

11:15- 11:30 Positive Behavior Intervention Support for Students with Significant Disabilities

11:30 – 12:00 Public Comment - Refer to SSEAC Public Comment Guidelines

12:00 – 1:00 PM Lunch
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1:00 Presentations, continued
1:00 – 2:00 State Assessment Update
2:00- 2:45 Guidelines & Resources Update
2:45- 3:00 Break
3:00 – 3:45 Assistant Superintendent Report
3:45- 4:30 Constituency Reports
4:30 Adjourn
5:30-6:00 Evening Public Comment – Refer to SSEAC Public Comment Guidelines

Friday, July 16
8:00 AM Continental Breakfast
8:30 – 9:30 Call to Order & Ad hoc Subcommittees Meetings
9:30 – 10:30 Ad Hoc Subcommittees’ Report
10:30 – 10:45 Break
10:45 – 11:15 Public Comment Review
11:15 – 11:30 Future Meeting Agenda Discussion
11:30 Adjourn
11:30 – 12:00 Executive Subcommittee Meeting for Future Agenda
Ad Hoc Subcommittee Members (revised 10/15/09)

Constituency Involvement: Christina Draper (Chairperson), Tamara Temoney, Carletta Wilson, Eva Aikens, Sandy Hermann, Kathy Maybee (PEATC Liaison)
(Staff – Gloria Dalton)

Personnel: Jennifer O’Berry-Hamm (Chairperson), Fran Goforth, Jacqueline Nelson, Melodie Henderson, Suzanne Bowers, Jackie Mayal
(Staff – Tara McDaniel)

Response to Intervention (RtI): Peter Squire (Chairperson), Mona Holmes, Judy Averill, Mary Ann Dicenza, Lori Jackson, Bernadette Jones
(Staff – Cindy Cave, Susan Trulove)
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State Special Education Advisory Committee 
Guidelines for Public Comment 
(adopted April 27, 2006, revised July 13, 2006)
The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its 
regular meetings. SSEAC members use comments from the public and other information sources to 
advise the Virginia Board of Education and the Virginia Department of Education of the unmet 
educational needs of children with disabilities in the state. Among the other information sources used 
by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local 
school division reports. These reports are available on the Virginia Department of Education’s Web site 

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public 
comment is limited to 3 minutes.

2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, Text 
users dial 711 (Relay) or by E-mail at Cathy.Pomfrey@doe.virginia.gov to be scheduled to 
speak. Speakers should request special accommodations, if needed.

3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at 
the meeting. Written copies of comments are helpful. A single copy may be handed to the 
secretary and if desired, multiple copies (23 for members and staff) may be distributed at the 
meeting.

4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying 
questions.

5. The topics of public comment are included in the SSEAC’s meeting minutes. Public comment 
will become part of the public record and accessible to anyone wishing to review the minutes of 
the SSEAC meetings. Speakers should withhold information they do not wish to make public.

6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the 
public comment involves student- or school-specific information, staff will contact the speaker 
to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special 
Education and Student Services Office by phone at 804-225-3252, Text users dial 711 (Relay) and at 
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