State Special Education Advisory Committee
Agenda (rev. 9/20/2012)
September 26 - 28, 2012

Persons needing special accommodations, including sign language interpreting, should contact Dr. Suzanne Creasey by September 19, 2012 at Suzanne.Creasey@doe.virginia.gov or by phone at 804-225-2923, text users dial 711 (Relay). This agenda and other information are available at: http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml.

In case of inclement weather, call 804-225-2923, after 2:00 PM on the previous day, for information on cancellation.

Location:
Holiday Inn Richmond Airport
445 International Center Drive
Sandston, Virginia 23150
1-804-236-1111

Wednesday, September 26, 2012
4:00 p.m. Meeting of the Executive Committee
- Develop draft annual report for consideration by the full committee

Thursday, September 27, 2012
8:30 a.m. Continental Breakfast
9:00 a.m. Call to Order, Welcome, and Introductions
- Ms. Jackie Fagan, Committee Chair

9:10–9:45 a.m. Business Session
1) Approval of Minutes
2) Approval of Agenda
3) Report Follow-up to Public Comment from Previous Meeting
4) Discussion about ad hoc subcommittees and assignments
   - The executive committee suggested keeping constituency involvement and personnel. It suggested eliminating RtI and replacing with a subcommittee on Special Issues with topics to be determined by the SSEAC.
5) Approve changes to bylaws related to missed meetings
   - Ms. Pat Haymes, Coordinator
   Office of Dispute Resolution and Administrative Services
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9:45–10:00 a.m.  Assistant Superintendent’s Report  
- Dr. Suzanne Creasey for  
  Mr. John Eisenberg, Assistant Superintendent  
  Division of Special Education and Student Services  
  Virginia Department of Education

10:00–11:00 a.m.  Virginia Alternate Assessment Program Revisions (VAAP)  
- Dr. Sharon Siler, Team Lead  
  Alternate Assessment  
  Virginia Department of Education  
- Mrs. Deborah Johnson, Specialist  
  Special Education Instructional Services  
  Virginia Department of Education

11:00–11:15 a.m.  Break

11:15–Noon  Role of State Special Education Advisory Cs  
- Dr. Suzanne Creasey, Specialist  
  Office of Dispute Resolution and Administrative Services  
  Virginia Department of Education

Noon–12:45 p.m.  Working Lunch  
- New members will meet with Suzanne Creasey over lunch for  
  new member orientation.

1:00–1:30 p.m.  Public Comment - Refer to SSEAC Public Comment Guidelines

1:30–1:45 p.m.  Presentation of Draft Annual Report  
- Ms. Jackie Fagan, Committee Chair

1:45–2:15 p.m.  Facilitated Small Group Discussion on Annual Report

2:15–2:45 p.m.  Reports/Recommendations from Small Group Facilitated Discussion

2:45–3:00 p.m.  Break

3:45–4:30 p.m.  Constituency Reports

4:00 p.m.  Adjourn

Dinner on Your Own
State Special Education Advisory Committee
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Friday, September 28, 2012

8:30 a.m.  Continental Breakfast

9:00 a.m.  Call to Order and Review of the Agenda
  ● Ms. Jackie Fagan, Committee Chair

9:10–10:10 a.m. Finalize Annual Report

10:10–11:00 a.m. Ad Hoc Subcommittee Meetings
  ● Personnel – Johnelle Tolbert
    Special Education Human Resource Development
    Teacher Education
    Virginia Department of Education
  ● Constituency Involvement – Suzanne Creasey
  ● Special Issues (topic to be determined) - TBD

11:00–11:15 a.m. Ad Hoc Subcommittees’ Reports

11:15–11:30 a.m. Public Comment Review

11:30–11:45 a.m. Future Meeting Agenda Discussion
  ● Proposed follow up or other presentations desired at future meetings

11:45 a.m.  Adjourn

11:45–Noon Executive Subcommittee Meeting
  ● Discuss future agenda items
The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state. Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education’s Web site http://www.doe.virginia.gov/.

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public comment is limited to 3 minutes.

2. Those wishing to speak should contact Mrs. Michele Orr by phone at 804-786-0790, text users dial 711 (Relay) or by E-mail at Michele.Orr@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.

3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (25 for members and staff) may be distributed at the meeting.

4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.

5. The topics of public comment are included in the SSEAC’s meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.

6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.