Persons needing special accommodations, including sign language interpreting, should contact and inform Dr. Suzanne Creasey of needed accommodations by April 3, 2013, at Suzanne.Creasey@doe.virginia.gov or by phone at 804-225-2923; text users dial 711 (Relay). This agenda and other information are available at: http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml.

In case of inclement weather, call 804-225-2923, after 2:00 p.m. on the day prior to the meeting for information on cancellation.

**Location:**

Holiday Inn Richmond Airport
445 International Center Drive
Sandston, Virginia 23150
1-804-236-1111

**Thursday, April 11, 2013**

8:30 a.m. Breakfast

9:00 a.m. Call to Order, Welcome, and Introductions

- Ms. Jackie Fagan, Committee Chair

9:05 a.m. Review and Approval of the Agenda

9:10 a.m. Business Session

1) Approval of Minutes from the December 6-7, 2012 meeting
2) Approval of Agenda
3) Report on follow-up to Public Comment from previous meeting
4) Announcement: A notebook of State Operated Programs’ Annual Applications for Federal Funding is available for review. It will be presented on Friday with time for questions and answers.

9:15 a.m. Assistant Superintendent’s Report

- Mr. John Eisenberg, Assistant Superintendent
  Division of Special Education and Student Services

10:30 a.m. Break

10:45 a.m. Assistant Superintendent’s Report - continued

Noon Working Lunch

March 26, 2013
State Special Education Advisory Committee
Draft Agenda (rev. 3/26/2013)
April 11-12, 2013

1:00 p.m. Public Comment - Refer to SSEAC Public Comment Guidelines

1:30 p.m. Presentation: Virtual Schools
- Ms. B. Jean Weller, Instructional Technology Specialist
  Virginia Department of Education

3:00 p.m. Break

3:15 p.m. Constituency Reports

4:30 p.m. Adjourn

Dinner on Your Own

Friday, April 12, 2013

8:30 a.m. Breakfast

9:00 a.m. Call to Order and Review of the Agenda
- Ms. Jackie Fagan, Committee Chair

9:10 a.m. Applications for Federal Funding from State Operated Programs (SOPs) for the 2013-2014 school year
- Ms. Tracie Coleman, Special Education Budget and Finance Manager

9:30 a.m. Subcommittee Meetings
- Policy and Regulations
  Chair: Lori Jackson Black
  DOE Facilitator: Pat Haymes, Director of Dispute Resolution and Administrative Services
- Achievement
  Chair: Christy Evanko
  DOE Facilitator: Jeff Phenicie, Specialist for the State Performance Plan and Annual Report
- Student Outcomes
  Chair: Sandy Hermann
  DOE Facilitator: Samantha Hollins, Director of Special Education Program Improvement

March 26, 2013
State Special Education Advisory Committee
Draft Agenda (rev. 3/26/2013)
April 11-12, 2013

10:45 a.m.  Break

11:00 a.m.  Subcommittees’ Reports

11:30 a.m.  Public Comment Review

11:30 a.m.  Future Meeting Agenda Discussion
            • Proposed follow-up or other presentations desired at future meetings

11:45 a.m.  Adjourn

11:45 a.m.  Executive Subcommittee Meeting
            • Discuss and identify future agenda items

Future Meeting Dates:
    July 18-19, 2013
    September 19-20, 2013
    December 5-6, 2013

March 26, 2013
The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education’s Web site at [http://www.doe.virginia.gov/](http://www.doe.virginia.gov/)

1. The total time allotted to public comment will generally be thirty 30 minutes. Each public comment is limited to 3 minutes.

2. Those wishing to speak should contact Mrs. Michele Orr by phone at 804-786-0790, text users dial 711 (Relay) or by E-mail at Michele.Orr@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.

3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (25 for members and staff) may be distributed at the meeting.

4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.

5. The topics of public comment are included in the SSEAC’s meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.

6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.