

State Special Education Advisory Committee

Agenda (rev. 9/10/2013)

September 18 - 20, 2013

Persons needing special accommodations, including sign language interpreting, should contact Dr. Suzanne Creasey by September 11, 2013, at Suzanne.Creasey@doe.virginia.gov or by phone at 804-225-2923; text users dial 711 (Relay). This agenda and other information are available at: http://www.doe.virginia.gov/boe/committees_advisor_y/special_ed/meetings/index.shtml.

In case of inclement weather, call 804-225-2923, after 2:00 PM on the previous day, for information on cancellation.

Location:

Holiday Inn Richmond Airport
445 International Center Drive
Sandston, Virginia 23150
1-804-236-1111

Wednesday, September 18, 2013

5:00 p.m.

Meeting of the Executive Committee

- Dinner meeting to develop a draft annual report for consideration by the full committee

Thursday, September 19, 2013

8:30 a.m.

Continental Breakfast

9:00 a.m.

Call to Order, Welcome, and Introductions

- *Ms. Jackie Fagan, Committee Chair*

9:10 – 9:45 a.m.

Business Session

- 1) Approval of Agenda
- 2) Approval of Minutes
- 3) Report Follow-up to Public Comment from Previous Meeting
- 4) Election of Officers for 2013 – 2015
- 5) Subcommittee Assignments

9:45 – 10:45 a.m.

Assistant Superintendent's Report

10:45 – 11:00 a.m.

Break

11:00 – Noon

Annual Report Presentation

- Executive Committee will present the draft and answer any questions as well as take comments for consideration and discussion by subcommittees

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- Noon – 12:45 p.m. **Working Lunch**
- 1:00 – 1:30 p.m. **Public Comment** - Refer to SSEAC Public Comment Guidelines
- 1:45 – 3:00 p.m. **Subcommittee Meetings:**
Facilitated Small Group Discussion on Annual Report
- Groups will identify changes and recommendations to the draft annual report for consideration by the entire committee
 - Groups will report back to the full committee
- 3:00 – 3:15 p.m. **Break**
- 3:15 – 4:00 p.m. **Constituency Reports**
- 4:00 p.m. **Adjourn**

Dinner on Your Own

Friday, September 20, 2013

- 8:30 a.m. **Continental Breakfast**
- 9:00 a.m. **Call to Order and Review of the Agenda**
- *Committee Chair*
- 9:10 – 10:30 a.m. **Discuss Recommendations and Finalize Annual Report**
- 10:30 – 10:45 a.m. **Discussion of Subcommittee Reports**
- 10:45 – 11:45 a.m. **Subcommittee Meetings**
- 11:30 – 11:45 a.m. **Public Comment Review**
- 11:45 a.m. – Noon **Future Meeting Agenda Discussion**
- Proposed follow-up or other presentations desired at future meetings
- Noon **Adjourn**