State Special Education Advisory Committee (SSEAC) Meeting
March 30-31, 2017

Location: Four Points by Sheraton Richmond Airport
4700 South Laburnum Avenue, Henrico, Virginia 23231; Phone (804) 226-4300

Persons needing special accommodations, including sign language interpreting, should contact Ms. Denise Throckmorton by March 17, 2017, via email at Denise.Throckmorton@doe.virginia.gov or by phone at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward via email at hank.millward@doe.virginia.gov or via phone at (804) 371-0525 – office or (803) 301-1171 – cellular.

This agenda and other information related to the SSEAC are available at:

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

AGENDA

Thursday, March 30, 2017

8:00 a.m. Buffet Breakfast for Members and Invited Guests

9:00 – 9:05 a.m. Call to Order, Welcome, and Introductions
Darren Minarik, Committee Chair
• Welcome
• Introduction of Members

9:05 – 9:30 a.m. Business Session
Darren Minarik, Committee Chair
• Approval of Agenda
• Approval of Minutes
• Report on Follow-up to Public Comment from Previous Meeting
• Election of Officers for biennial beginning July 2017

9:30 – 9:50 a.m. Recognition of Service Awards to Outgoing SSEAC Members
John Eisenberg, Assistant Superintendent, Division of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)

9:50 – 10:15 a.m. Review/Discussion/Approval of Proposed SSEAC By-Laws
Darren Minarik, Committee Chair

10:15 – 10:20 a.m. Special Education Family Engagement Update
Gloria Dalton, Parent Ombudsman, Office of Specialized Education Facilities and Family Engagement (SEFFE), VDOE
Virginia Board for People with Disabilities (VBPD) Grant Update
Tracy Lee, Family Engagement Specialist, SEFFE, VDOE

10:20 – 10:30 a.m. The Annual Plans Applications
Tracie Coleman, Special Education Budget and Finance Manager, SESS, VDOE

10:30 – 10:45 a.m. Break

10:45 – 11:45 a.m. Pre-Employment Transition Services
Jean Steveson, Director of Transition Services, Division of Rehabilitative Services, Virginia Department for Aging and Rehabilitative Services (DARS)

11:45 a.m. – Noon Recognition of Service to SSEAC Presentation to Dr. Suzanne Creasey
John Eisenberg, Assistant Superintendent, SESS, VDOE
Darren Minarik, Committee Chair

Noon – 12:55 p.m. Working Lunch
• Discuss ideas for needed presentations at upcoming meetings.

1:00 – 1:30 p.m. Call to Order and Public Comment
Darren Minarik, Committee Chair
• Refer to SSEAC Public Comment Guidelines

1:30 – 3:00 p.m. Assistant Superintendent’s Report – Update on Activities of the Virginia Department of Education
John Eisenberg, Assistant Superintendent, SESS, VDOE
• Legislation
• Inclusion
• Restraint and Seclusion Regulations
• Statewide Online Individualized Education Program (IEP)

3:00 – 3:15 p.m. Break

3:15 – 4:30 p.m. Constituency Reports
Darren Minarik, Committee Chair

4:30 p.m. Adjourn

Friday, March 31, 2017

8:00 a.m. Continental Breakfast

9:00 a.m. Call to Order and Review of the Agenda
Alison MacArthur, Committee Vice Chair
9:05 – 9:45 a.m.  
**Coordinated Early Intervening Services (CEIS) Update**

*Jeff Phenicie, Interim Director, Office of Special Education Program Improvement (SEPI)*

9:45 – 10:45 a.m.  
**Subcommittee Meetings:**

- Visitors are asked to refrain from participation in subcommittee meetings, but are welcome to observe and move from one group to another.

**Subcommittee Goals:**

- **Outcomes Subcommittee:** Discuss and provide feedback on CEIS survey questions.  
  *VDOE Representative – Hank Millward, Director, SEFFE*

- **Policy and Regulation Subcommittee:** Discuss and provide feedback on CEIS survey questions.  
  *VDOE Representative – Patricia Haymes, Director, Office of Dispute Resolution and Administrative Services (ODRAS)*

- **Achievement Subcommittee:** Discuss and provide feedback on CEIS survey questions.  
  *VDOE Representative – Jeff Phenicie, Interim Director, SEPI*

10:45 – 11:00 a.m.  
**Break**

11:00 – 11:30 a.m.  
**Reconvene as Full Committee**

*Alison MacArthur, Committee Vice Chair*

- Review, discussion, approval of changes to State Special Education Advisory Committee Guidelines for Public Comment

- Subcommittee Reports

11:30 – 11:45 a.m.  
**Public Comment Review**

*Alison MacArthur, Committee Vice Chair*

11:45 – Noon  
**Future Meeting Agenda Discussion**

*Alison MacArthur, Committee Vice Chair*

- Proposed follow-up and presentations desired at future meetings

Noon  
**Adjourn**

**Upcoming Meetings**

- July 20-21, 2017
- October 5-6, 2017
- December 7-8, 2017