## ADVISORY BOARD ON TEACHER EDUCATION AND LICENSURE (ABTEL) MEETING

**MINUTES**

### Meeting Date and Location:
September 15, 2008  
DoubleTree Hotel – Richmond Airport  
Richmond, Virginia

### ABTEL Members Present:

<table>
<thead>
<tr>
<th>Debra Abadie</th>
<th>Jaim L. Foster</th>
<th>Lawrence W. Lenz</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeffrey A. Arco</td>
<td>Dr. William H. Graves, III</td>
<td>Susan K. Shoop</td>
</tr>
<tr>
<td>Rene Massey Ashjian</td>
<td>Dr. Carole C. Grove</td>
<td>Angela Turley</td>
</tr>
<tr>
<td>Cynthia D. Baird</td>
<td>Charlotte B. Hayer</td>
<td>Ann Y. Williams</td>
</tr>
<tr>
<td>Susan E. Bridges</td>
<td>Dr. Betty E. Hobbs</td>
<td>Dr. Phillip L. Worrell</td>
</tr>
<tr>
<td>Tracey L. Dingus</td>
<td>Valeria C. Porter</td>
<td></td>
</tr>
</tbody>
</table>

### ABTEL Members Absent:

Diane Bialkowski  
Dawn Rees-Blakeman

### Board of Education Liaison:
Dr. Ella P. Ward

### Ex-Officio Member:
Dr. Gary Krapf  
State Council of Higher Education for Virginia

Rebecca Waters for Bill Hightower  
Virginia Community College System

Patty S. Pitts  
Virginia Department of Education

### Department of Education Staff:
Dr. JoAnne Y. Carver  
Dr. James W. Lanham

### Guests:
Betty Lambdin, Virginia Education Association  
Dr. Jackie McDonnough, Virginia Commonwealth University  
Dr. Diane Simon, Virginia Commonwealth University
ORIENTATION FOR NEW ABTEL MEMBERS

Dr. JoAnne Y. Carver, director of teacher education, and Dr. James W. Lanham, director of teacher licensure, Division of Teacher Education and Licensure, conducted an orientation session for new ABTEL members. The following new members participated in the session: Debra Abadie, Susan E. Bridges, Jaim L. Foster, Charlotte B. Hayer, and Lawrence W. Lenz.

FULL BOARD CONVENES

• Opening Remarks and Welcome

Dr. William H. Graves, Chair of the Teacher Education Committee of the Advisory Board on Teacher Education and Licensure (ABTEL), called the meeting to order at 9:00 a.m. and welcomed members and guests. Dr. Graves introduced Dr. Ella P. Ward, Board of Education liaison to ABTEL; Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure; Dr. JoAnne Y. Carver, director of teacher education; Dr. James W. Lanham, director of teacher licensure; Ms. Rebecca Waters, representing Mr. Bill Hightower from the Virginia Community College System; and Dr. Gary Krapf, Senior Associate for Academic Affairs/Gear Up Project Director, State Council of Higher Education for Virginia.

• Introduction of New and Returning ABTEL Members

New and returning ABTEL members introduced themselves to the Advisory Board.

• Approval of Agenda

Ann Williams made a motion to approve the agenda as presented. Angela Turley seconded the motion, and the motion was unanimously approved.

• Approval of Minutes

Tracey Dingus made a motion to approve the minutes of the April 21, 2008, Advisory Board meeting. Susan Shoap seconded the motion, and the motion was approved unanimously.

• Public Comment

No individuals asked to speak during the public comment period.
Election of Officers

Dr. Graves called for nominations for chair of ABTEL. Dr. Carol Grove nominated Cynthia Baird. Valeria Porter nominated Tracey Dingus. Angela Turley made a motion to close the nominations for chair of ABTEL. Jaim Foster seconded the motion, and the motion was approved unanimously. By vote of 10 to 6 with one abstention, Tracey Dingus was elected chair of ABTEL.

Tracey Dingus thanked the Advisory Board members for their support and assumed the gavel as chair of ABTEL.

Tracey Dingus called for nominations for vice-chair of ABTEL. Dr. Carol Grove nominated Cynthia Baird. Ann Williams made a motion to close the nominations for vice-chair of ABTEL. Susan Shoap seconded the motion, and the motion was approved unanimously. Cynthia Baird was elected vice-chair of ABTEL by unanimous vote.

Tracey Dingus called for nominations for the member-at-large to serve on the Executive Committee of ABTEL. Dr. Phillip Worrell nominated Dr. Betty Hobbs. Jaim Foster nominated Angela Turley. Dr. William Graves moved to close the nominations for member-at-large. Debra Abadie seconded the motion and the motion was approved unanimously. By a vote of 9 to 4 with 3 abstentions, Dr. Betty Hobbs was elected member-at-large to serve on the Executive Committee of ABTEL.

- Review and Approval of 2008-2009 Meeting Dates

The following meeting dates for the remainder of the year were presented:

- Monday, November 17, 2008
- Monday, January 26, 2009
- Monday, March 16, 2009
- Monday, April 20, 2009

Dr. Bill Graves made a motion to approve the ABTEL meeting dates for 2008-2009. Dr. Betty Hobbs seconded the motion, and the motion was approved unanimously.
PRESENTATIONS TO THE FULL BOARD

Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure, updated the Advisory Board on a variety of topics and activities from the division.

Over the past several months, a number of 2008 Informational Superintendent’s Memos relating to licensure and employment issues were distributed. Mrs. Pitts reviewed the following:

Superintendent’s Memo 144 – Amendments to the Code of Virginia Permitting the Board of Education to Extend a Provisional License for a Teacher who is Activated or Deployed for Military Service;

Superintendent’s Memo 145 – Amendments to the Code of Virginia Regarding the Freedom of Information Act (FOIA) and an Active Investigation Conducted by or for the Board of Education Related to the Denial, Suspension, or Revocation of License;

Superintendent’s Memo No. 148 – Reporting Convictions of Licensed Teachers for Certain Offenses and Founded Cases of Child Abuse and Neglect – Legislation to go into effect July 1, 2008;

Superintendent’s Memo No. 149 – Reporting Founded Cases of Physical and Sexual Abuse by Licensed Teachers – Legislation to go into effect July 1, 2008, and a related Superintendent’s email sent July 15, 2000; and

Superintendent’s Memo 151 – Requirements for the Licensing of Instructional Personnel and Employing Substitute Teachers.

Mrs. Pitts also reviewed Superintendent’s Memo 43 that was issued on February 23, 2007. This memorandum dealt in part with the change in the methodology used to determine a teacher’s highly qualified status and the limitations of the use of HOUSSE (High Objective Uniform State Standard of Evaluation) effective July 1, 2008.

Mrs. Pitts reviewed information on Critical Shortage Teaching Endorsement Areas in Virginia for 2008-2009. Several ABTEL members requested additional information regarding teacher supply and demand, teacher turnover, and related data that will be provided at the November 17, 2008, meeting.

Mrs. Pitts reviewed the Cycle of the Review and Approval of Education Programs in Virginia. Partnership agreements for all endorsement programs in all approved teacher education programs were due to the Department of Education on July 15, 2008, and 100 percent of the programs reported partnerships as required. A CD with partnership information was distributed to all ABTEL members. All matrices for endorsement programs are due to the Department of Education by December 31, 2008. The first biennial testing data from programs is due by June 30, 2009. By December 31, 2009, each program will receive a rating based on this data: approved, approved with
stipulations, or approval denied.

Mrs. Pitts reported that the TEAC (Teacher Education Accreditation Council) Partnership Agreement had been signed.

Mrs. Pitts reported that ABTEL’s recommendations to the Board of Education regarding program approval from the June 19, 2008, meeting were accepted and approved.

**RECESS**

The Advisory Board took recess to allow the newly-elected chair to consult with members regarding the appointment of standing committee chairs.

**FULL BOARD RECONVENES**

- Appointment of Chairs to the Teacher Education Committee and the Teacher Licensure Committee

Tracy Dingus appointed Dr. William H. Graves as chair of the Teacher Education Committee and Jeffrey A. Arco as chair of the Teacher Licensure Committee.

**STANDING COMMITTEE MEETINGS**

The Teacher Education Committee and the Teacher Licensure Committee convened.

**FULL BOARD**

The full Board reconvened.

**REPORTS FROM THE STANDING COMMITTEES**

Teacher Education Committee Report

Dr. William Graves presented the report and recommendations of the Teacher Education Committee.

**Agenda Item 1** – Review of Revisions to the Definitions of At-Risk of Becoming Low-Performing and Low-Performing Institutions of Higher Education in Virginia.

Dr. Graves made a motion that the full Advisory Board adopt the revisions as amended and forward them to the Board of Education for review and final approval. The motion was approved unanimously.
Agenda Item 2: Review of the Accountability Measure of Partnerships and Collaborations Based on PreK-12 School Needs. Dr. Graves made a motion to the full Advisory Board that the report be approved and submitted to the Board of Education for review and final approval. The motion was approved unanimously.

Agenda Item 3: Dr. Graves made a motion to the full Advisory Board that the following programs be approved and forwarded to the Board of Education for review and final approval:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Endorsement Program Requested</th>
<th>Level of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Mason University</td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
<tr>
<td>James Madison University</td>
<td>Dance Arts preK-12</td>
<td>Undergraduate</td>
</tr>
<tr>
<td>Liberty University</td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
<tr>
<td></td>
<td>Visual Arts preK-12</td>
<td>Undergraduate</td>
</tr>
<tr>
<td>Longwood University</td>
<td>English as a Second language preK-12</td>
<td>Undergraduate</td>
</tr>
<tr>
<td></td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
<tr>
<td>Lynchburg College</td>
<td>Reading Specialist</td>
<td>Graduate</td>
</tr>
<tr>
<td>Norfolk State University</td>
<td>Early Childhood for Three- and Four-Year Olds (Add-on Endorsement)</td>
<td>Graduate</td>
</tr>
<tr>
<td></td>
<td>This add-on endorsement may be added to a teaching license with an endorsement in elementary education.</td>
<td></td>
</tr>
<tr>
<td>Randolph College</td>
<td>Health and Physical Education preK-12</td>
<td>Undergraduate</td>
</tr>
<tr>
<td>Regent University</td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
<tr>
<td>Roanoke College</td>
<td>English as a Second language preK-12</td>
<td>Undergraduate</td>
</tr>
<tr>
<td>Shenandoah University</td>
<td>Spanish preK-12</td>
<td>Graduate</td>
</tr>
<tr>
<td>Virginia Commonwealth University</td>
<td>Earth Science</td>
<td>Undergraduate</td>
</tr>
<tr>
<td></td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
<tr>
<td>Virginia Polytechnic Institute and State University</td>
<td>Mathematics Specialist for Elementary and Middle Education</td>
<td>Graduate</td>
</tr>
</tbody>
</table>

The motion was approved unanimously.

Agenda Item 4: Review of the Draft Implementation Manual for the Regulations Governing the Review and Approval of Education Programs in Virginia. Dr. Graves made a motion that the manual be approved. The motion was approved unanimously.
Teacher Licensure Committee Report

Jeffrey Arco presented the report from the Teacher Licensure Committee.

**Agenda Item 1:** Review of the Request from the American Board for Certification of Teacher Education (ABCTE). In light of the fact that three of the members of the Teacher Licensure Committee were new members, the committee requested additional time to review the ABCTE material. The committee also recommended that the request from ABCTE be discussed by the full Advisory Board at the November meeting and referred to the Teacher Licensure Committee for a recommendation at that time.

**Agenda Item 2:** Review of the “Advancing Virginia’s Leadership Agenda” Initiative. The Teacher Licensure Committee received this report for information.

**Agenda Item 3:** Update on Praxis II Test Regeneration. The Teacher Licensure Committee received this report for information.

**LIAISON REPORTS**

**The Virginia Community College System (VCCS)**

Rebecca Waters reported that the programs offered through VCCS continued to experience growth. She stated that the enrollment in the Career Switcher Program had increased, with a record 51 individuals enrolled and seeking endorsement in mathematics, science, English, and foreign language. VCCS continues to work on articulation agreements with the state’s four-year colleges and universities.

**The State Council of Higher Education for Virginia (SCHEV)**

Dr. Gary Krapf provided an update on the Gear Up Program. Gear Up is provided through a United States Department of Education (USDOE) grant, and is a statewide initiative now serving 5,300 high school students in 25 school divisions and 35 high schools. All of these schools are designated as high-poverty schools with more than 50 per cent Free and Reduced-Price Lunch Eligibility. In the past six years over $18 million has been spent on the program to build awareness of post-secondary opportunities, and provides mentoring, enrichment, campus visits, workshops, assemblies, and leadership development in the targeted schools. The program has been recently renewed by Congress. The program also provides extensive scholarship funds, and is currently assisting over 500 Virginia students at 63 colleges and universities.

**Department of Education**

Mrs. Patty Pitts announced that the Department of Education was in the process of distributing mentor teacher and clinical faculty funding for 2008-2009. Virginia Teacher Scholarship Loan Program funding is also being distributed.
Dr. Billy K. Cannaday, Jr., will leave his position as State Superintendent of Public Instruction at the end of September to join the University of Virginia as the Dean of the School of Continuing and Professional Studies. Dr. Patricia I. Wright, current chief deputy superintendent of public instruction, was appointed State Superintendent of Public Instruction to become effective on October 1, 2008.

**ADJOURNMENT**

The Advisory Board on Teacher Education and Licensure meeting adjourned.