

**ADVISORY BOARD ON TEACHER EDUCATION
AND LICENSURE (ABTEL) MEETING**

MINUTES

Meeting Date and Location: September 15, 2014
Comfort Suites at Virginia Center Commons
Glen Allen, Virginia

ABTEL Members Present:

Allen Bierlair	Dr. Holly Gould	Kate Sydney
Bonnie Bowen	Kathy Heil	Janice Bell Underwood
Kathy Burcher	Dr. Susan G. Magliaro	Ruth Wallace
Dr. Catherine Fisher	Dr. Brian Matney	Vern Williams
Dr. Courtney Gaskins	Patricia McGloine	Dr. Sherry Agnew Wilson
Dr. Rebecca Gates	Nancy Moga	Dr. Phillip Wishon

ABTEL Members Absent: Thelma Hampton
Conner Waldron
Jane Watkins

Board of Education Liaison: Winsome Earle Sears

Ex-Officio Members: Dr. Monica Osei (Absent)
State Council of Higher Education for Virginia

Dr. Chris Pfautz (Absent)
Virginia Community College System

Patty S. Pitts
Virginia Department of Education

Department of Education Staff: Dr. Mark R. Allan
Dr. JoAnne Y. Carver

Guests: Sandra Barnstead, Virginia Education Association
Grey Coogan, Virginia Troops to Teachers
Lisa Hedrick, Educational Testing Service
Dr. Mary Ann Norman, Director, Teacher Education
Program, Ferrum College
Dr. Cathy Owens-Oliver, Educational Testing Service

Guests (continued):

Dr. Kevin Reilly, Dean, College of Social Sciences and
Professional Studies, Ferrum College
Antoinette M. Rogers, Virginia Education Association

NEW-MEMBER ORIENTATION

8:00 a.m. — 8:45 a.m.

Patty Pitts, assistant superintendent, Dr. Mark Allan, director of licensure and school leadership, and Dr. JoAnne Carver, director of teacher education, Division of Teacher Education and Licensure, conducted a new-member orientation.

FULL ADVISORY BOARD CONVENES

9:00 a.m.

- **Opening Remarks and Welcome**

Dr. Courtney Gaskins, chair, Advisory Board on Teacher Education and Licensure (ABTEL) called the meeting to order at 9 a.m. and welcomed members and guests.

- **Introduction of New and Returning ABTEL Members**

New and returning ABTEL members introduced themselves to the Advisory Board.

- **Introduction of the Board of Education Liaison, Ex Officio Members, and Department Personnel to ABTEL**

The Board of Education liaison, ex officio members, and Virginia Department of Education staff members introduced themselves to the Advisory Board.

- **Introduction of Guests**

Guests attending the meeting introduced themselves.

- **Approval of Agenda**

Bonnie Bowen made a motion to approve the agenda as presented. Ruth Wallace seconded the motion. The motion was unanimously approved.

- **Approval of Minutes**

Allen Bierlair made a motion to approve the minutes of the April 28, 2014, Advisory Board meeting. Patricia McGloine seconded the motion, and the motion was approved unanimously.

- **Public Comment**

No individuals requested to speak during the public comment period.

- **Election of the Chair of the Advisory Board on Teacher Education and Licensure**

[Dr. Brian Matney, vice-chair of ABTEL, presided.]

Dr. Brian Matney asked for nominations for the chair of the Advisory Board. Kathy Heil made a motion to nominate Dr. Courtney Gaskins. Dr. Susan Magliaro seconded the nomination. Bonnie Bowen made a motion to close nominations. Dr. Cathy Fisher seconded the motion; and the motion passed unanimously. The main motion passed unanimously.

[As the elected chair, Dr. Courtney Gaskins assumed presiding over the remainder of the meeting.]

- **Election of the Vice Chair of the Advisory Board on Teacher Education and Licensure**

Dr. Susan Magliaro made a motion to nominate Dr. Brian Matney as vice chair of the Advisory Board; Allen Bierlair seconded the motion. Bonnie Bowen made a motion to close nominations; Dr. Cathy Fisher seconded the motion; and the motion passed unanimously. The main motion passed unanimously.

- **Election of a Member-at-Large to Serve on Executive Committee**

Ruth Wallace made a motion to nominate Bonnie Bowen as member-at-large. Kathy Heil seconded the motion. Dr. Brian Matney made a motion to close the nominations and Nancy Moga seconded the motion; and the motion passed unanimously. The main motion passed unanimously.

- **Appointment of Chairs to the Teacher Education Committee and the Licensure Committee**

The chairs of the Teacher Education Committee and the Licensure Committee will be appointed by the chair, Dr. Courtney Gaskins. The committee chairs will be announced later in the meeting.

- **Review of Meeting Dates (Approved by ABTEL on April 28, 2014)**

Dr. Courtney Gaskins, chair, reviewed the following 2014-2015 meeting dates approved during the April 28, 2014, ABTEL meeting:

September 15, 2014
November 17, 2014
January 26, 2015
March 16, 2015
April 27, 2015

Meetings will be held at the following location: Comfort Suites at Virginia Center Commons, 10601 Telegraph Road, Glen Allen, Virginia 23059.

- **Statutory Requirements of the Advisory Board On Teacher Education Licensure and Operational Procedures**

Patty Pitts provided an overview of the responsibilities of the Advisory Board pursuant to Section § 22.1-305.2 of the *Code of Virginia*. The 2014 General Assembly legislation added two additional higher education representatives on ABTEL.

- **Committee Assignments for 2014-2015**

Dr. Courtney Gaskins announced that Dr. Susan Magliaro would serve as chair of the Teacher Education Committee and Dr. Cathy Fisher as the chair of the Licensure Committee.

ACTION ITEMS

- **Review and Approval of a Recommendation to Accredite the Teacher Education Program at Ferrum College through a Process Approved by the Board of Education**

Dr. JoAnne Y. Carver, director of teacher education, Division of Teacher Education and Licensure, Virginia Department of Education, provided the Advisory Board on Teacher Education and Licensure with an overview of the accreditation process approved by the Board of Education and a summary of the results of the *Professional Education Program Review Team Report of Findings* for Ferrum College. Ferrum College requested accreditation through the Board of Education approved process. An on-site visit to review the program was conducted on April 6-9, 2014.

Based on the *Professional Education Program Review Team Report of Findings*, the overall recommendation of the on-site review team was that the professional education program be Accredited: The professional education program meets standards outlined in 8VAC20-542-60 of the *Regulations Governing the Review and Approval of Education Programs in Virginia* (Effective September 21, 2007 and Amended January 19, 2011). The team made this recommendation based on the information available in the 2013 *Institutional Report* and the evidence available during the April 6-9, 2014, on-site visit.

The Advisory Board on Teacher Education and Licensure discussed the *Professional Education Program Review Team Report of Findings* and Ferrum College’s *Response to the Professional Education Program Review Team Report of Findings*. The Director of Teacher Education, Dr. Mary Ann Norman, and the Dean of the College of Social Sciences and Professional Studies, Dr. Kevin Reilly, attended the ABTEL meeting and responded to questions from Advisory Board members. The questions and discussion focused primarily on the weaknesses identified by the review team.

Bonnie Bowen made the motion that the Advisory Board on Teacher Education and Licensure recommend to the Board of Education that the Ferrum College professional education program be “accredited,” noting that Ferrum College must provide a plan to address the weaknesses identified by the visiting team. Vern Williams seconded the motion. The motion passed unanimously.

- **Review of Requests to Grant Approval to Add New Education (Endorsement) Programs at Bluefield College, George Mason University, James Madison University, Mary Baldwin College, Old Dominion University, Radford University, Regent University, University of Virginia, and Washington and Lee University**

Dr. JoAnne Carver made a presentation on the requests from the following Virginia institutions of higher education to grant approval to add new education (endorsement) programs as shown on the following chart:

Institution	Endorsement Program Requested	Level of Program
Bluefield College	<ul style="list-style-type: none"> • Career and Technology Education: Business and Information Technology • History and Social Sciences • Music Education – Instrumental PreK-12 • Music Education – Vocal/Choral PreK-12 • Visual Arts Prek-12 	Graduate
George Mason University	<ul style="list-style-type: none"> • Foreign Language: Korean PreK-12 	Graduate
James Madison University	<ul style="list-style-type: none"> • Foreign Language: French PreK-12 • Foreign Language: German PreK-12 • Foreign Language: Italian PreK-12 • Foreign Language: Spanish PreK-12 	Undergraduate
Mary Baldwin College	<ul style="list-style-type: none"> • English as a Second Language PreK-12 	Undergraduate
Old Dominion University	<ul style="list-style-type: none"> • Special Education: Adapted Curriculum K-12 • Special Education: Early Childhood (Birth through Age 5) 	Undergraduate
Radford University	<ul style="list-style-type: none"> • Elementary Education PreK-6 • English • Foreign Language: Spanish PreK-12 • Gifted Education (Add-on) • History and Social Sciences • Mathematics 	Graduate

Institution	Endorsement Program Requested	Level of Program
	• Foreign Language: Spanish PreK-12	Undergraduate
Regent University	• History and Social Sciences	Undergraduate
University of Virginia	• Foreign Language: Chinese PreK-12	Graduate
Washington and Lee University	• Foreign Language: Chinese PreK-12	Undergraduate

The *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10 et seq.), effective September 21, 2007, amended January 19, 2011, set forth the requirements for the accreditation and approval of programs preparing teachers, administrators, and other instructional personnel requiring licensure. These regulations establish policies and standards for the preparation of instructional personnel, further ensuring educational quality for Virginia public school students. Colleges and universities that offer programs for the preparation of professional school personnel must obtain education program (endorsement) approval from the Board of Education. Final authority for program approval rests with the Board of Education. Requests for new program endorsements approved by the Board of Education will receive a rating of *Approved*; *Approved with Stipulations*; or *Approval Denied*.

Requests to offer new education endorsement programs were submitted to the Department of Education. Personnel in the Division of Teacher Education and Licensure and program specialists within the Department of Education reviewed the programs to ensure competencies were addressed and other requirements were met.

Kathy Heil made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Board of Education to grant approval to add new education (endorsement) programs at the following institutions of higher education Bluefield College, Mary Baldwin College, Radford University, Regent University, and Washington and Lee University, including the accountability measurement of partnerships and collaborations based on PreK-12 school needs for each of the programs. Bonnie Bowen seconded the motion. The motion passed unanimously.

Kathy Heil made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Board of Education to grant approval to add a new education (endorsement) program at George Mason University, including the accountability measurement of partnerships and collaborations based on PreK-12 school needs for the program. Dr. Brian Matney seconded the motion. The motion passed with a 17-0 vote, with one abstention from Dr. Courtney Gaskins.

Kathy Heil made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Board of Education to grant approval to add new education (endorsement) programs at James Madison University, including the accountability measurement of partnerships and collaborations based on PreK-12 school needs for each of the programs. Ruth Wallace seconded the motion. The motion passed with a 17-0 vote, with one abstention from Dr. Phillip Wishon.

Kathy Heil made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Board of Education to grant approval to add new education (endorsement) programs at Old Dominion University, including the accountability measurement of partnerships and collaborations based on PreK-12 school needs for each of the programs. Allen Bierline seconded the motion. The motion passed with a 16-0 vote, with two abstentions from Dr. Brian Matney and Janice Underwood.

Kathy Heil made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Board of Education to grant approval to add a new education (endorsement) program at the University of Virginia, including the accountability measurement of partnerships and collaborations based on PreK-12 school needs for the program. Ruth Wallace seconded the motion. The motion passed with a 17-0 vote, with one abstention from Dr. Brian Matney.

PRESENTATIONS AND REPORTS

- **Report of Advisory Board on Teacher Education and Licensure Recommendations to the Virginia Board of Education**

Patty Pitts provided a summary of the Board of Education actions to the Advisory Board on Teacher Education and Licensure recommendations:

May 22, 2014

Final Review of Recommendation of the Advisory Board on Teacher Education and Licensure (ABTEL) for a Passing Score for the Praxis II Middle School Science Test (5440)

The Board accepted the Advisory Board of Teacher Education and Licensure's recommendation and approved a pass core of 150 (60 raw-score points) for Praxis II Middle School Science (5440) test to become effective on July 1, 2015. In addition, the Board allowed the acceptance of Virginia approved passing scores for initial licensure for individuals who take the Praxis II Middle School Science (5440) test prior to Virginia's implementation date of July 1, 2015.

Final Review of Recommendation of the Advisory Board on Teacher Education and Licensure (ABTEL) for Passing Scores for the Reading and Language Arts Subtest (5002) and Mathematics Subtest (5003) of the Praxis II Elementary Education: Multiple Subjects Test

The Board accepted the Advisory Board of Teacher Education and Licensure's recommendation and approved the following passing scores for the revised Reading and Language Arts Subtest (5002) and Mathematics Subtest (5003) for the Praxis Elementary Education Multiple Subjects (5001) test to become effective July 1, 2015, and accepted candidates' passing scores for these subtests taken prior to July 1, 2015.

- * Reading and Language Arts Subtest (5002) – 157 scaled score
- * Mathematics Subtest (5003) – 157 scaled score

First Review of Recommendation of the Advisory Board on Teacher Education and Licensure (ABTEL) to Accredite the Teacher Education Program at Lynchburg College through a Process Approved by the Board of Education

The recommendation was received by the Board of Education for first review.

June 26, 2014

Final Review of Recommendation of the Advisory Board on Teacher Education and Licensure (ABTEL) to Accredite the Teacher Education Program at Lynchburg College through a Process Approved by the Board of Education

The Board of Education approved Lynchburg College’s professional education program as “accredited with stipulations.” The professional education program has met the standards minimally, but significant weaknesses have been identified. The approval was contingent on the submission of a quarterly status report to the Superintendent of Public Instruction, the first due by September 30, 2014, updating the progress of correcting the weaknesses. Within a two-year period, the professional education program must meet all standards.

- **Report on the Regeneration of the Braille Proficiency Test for Individuals Seeking an Endorsement in Visual Impairment**

Dr. Mark R. Allan, director of licensure and school leadership, Division of Teacher Education and Licensure, gave a report to the Advisory Board on Teacher Education and Licensure on the regeneration of the Braille Proficiency Test for individuals seeking an endorsement in visual impairment.

The Educational Testing Service (ETS) has announced that the Praxis II Braille Proficiency assessment will be regenerated beginning in November 2014, with anticipated rollout in September 2016. ETS is currently seeking nominations to the National Advisory Committee for the assessment.

- **Report on the Status of Regulations**

Patty Pitts reported the following:

The proposed *Licensure Regulations for School Personnel* and *Regulations Governing the Review and Approval of Education Programs in Virginia*, are currently in the executive review process of the Administrative Process Act.

The proposed *Procedures for Adjusting Grievances* and the *Regulations Governing the Employment of Professional Personnel* also are in the executive review process.

DISCUSSION ITEMS

Advisory Board Initiatives for the 2014-2015 Year

Patty Pitts reported that 2014-2015 initiatives would focus primarily on review and recommendations to the Board of Education on the following:

- Proposed *Licensure Regulations for School Personnel*;
- Proposed *Regulations Governing the Review and Approval of Education Programs in Virginia*; and the
- Regeneration of the Braille Proficiency Test.

LIAISON REPORTS

Virginia Community College System (VCCS)

No report was provided.

State Council of Higher Education for Virginia (SCHEV)

No report was provided.

Virginia Department of Education

Patty Pitts extended greetings to Advisory Board members on behalf of Superintendent of Public Instruction, Dr. Steven Staples. Mrs. Pitts also provided a summary of changes in Virginia Department of Education leadership team personnel, including the appointment of Chief Academic Officer, Dr. Billy Haun; retirement of Dr. Kathleen Smith in the Office of School Improvement; and effective October 1, the retirement of Dr. JoAnne Carver in the Division of Teacher Education and Licensure.

Patty Pitts reported the following:

- The 2015 Regional Teachers of the Year have been announced, and the Teacher of the Year banquet and awards program will be held on Friday, October 10, 2014.
- Institutions of higher education with approved educator preparation programs will meet on Monday, September 22, 2014, for a presentation on the Council for the Accreditation of Educator Preparation (CAEP) process and the partnership agreement.

ADJOURNMENT

The Advisory Board on Teacher Education and Licensure meeting adjourned.