

**ADVISORY BOARD ON TEACHER EDUCATION
AND LICENSURE (ABTEL) MEETING**

MINUTES

Meeting Date and Location:

March 21, 2016
Holiday Inn Richmond Airport
445 International Center Drive
Sandston, Virginia, 23150

ABTEL Members Present:

Mr. Allen Lee Bierlair
Mrs. Bonnie Bowen
Mrs. Kathy Burcher
Dr. Rebecca Gates
Dr. Holly Gould
Ms. Amy Hartswick
Dr. Brian Matney

Ms. Tracey Mercier
Mr. Brian McGovern
Mrs. Nancy Moga
Mr. Jeff Pennington
Dr. Diane Simon
Dr. Patricia Stohr-Hunt
Mrs. Ruth Wallace

Ms. Jane Watkins
Ms. Charletta Williams
Mr. Vern Williams
Dr. Sherry Wilson
Dr. Phillip Wishon

ABTEL Members Absent:

Ms. Cheryl Sprouse
Ms. Kate Sydney

Board of Education Liaison:

Ms. Elizabeth Lodal

Ex-Officio Members:

Dr. Monica Osei
State Council of Higher Education for Virginia

Dr. Daniel C. Lewis (absent)
Ms. Heather MacLeod substituted for Dr. Lewis
Virginia Community College System

Mrs. Patty S. Pitts
Virginia Department of Education

Department of Education Staff:

Dr. Kendra Crump
Dr. Joan B. Johnson

Guests:

Mr. Jim Batterson, Former Senior Advisor to the
Commonwealth for STEM Initiatives
Dr. JoAnne Y. Carver, Educational Consultant
Mr. Paul Joseph, Educational Consulting Services
Ms. Judy Radford, English as a Second Language
Professional Development Coordinator,
Virginia Department of Education
Dr. Antoinette Rogers, Virginia Education
Association

DRAFT MINUTES: The minutes will be reviewed for approval at the April 25, 2016, ABTEL meeting.

FULL ADVISORY BOARD

9:00 a.m.

- **Opening Remarks and Welcome**

Brian Matney, Chair of the Advisory Board on Teacher Education and Licensure (ABTEL), called the meeting to order and welcomed members and guests.

- **Introductions**

The ABTEL members, the Board of Education liaison, Ex-Officio members, and Virginia Department of Education staff members introduced themselves.

- **Introduction of Guests**

Guests attending the meeting introduced themselves.

- **Approval of Agenda**

Nancy Moga made a motion to approve the agenda as presented. Bonnie Bowen seconded the motion. The motion was unanimously approved.

- **Approval of Minutes**

Diane Simon made a motion to approve the minutes of the February 29, 2016, Advisory Board meeting. Rebecca Gates seconded the motion, and the motion was approved unanimously.

INFORMATIONAL ITEM

Patty Pitts reported that on March 17, 2016, the Board of Education received for first review the Advisory Board on Teacher Education and Licensure's recommendation to grant approval for Lynchburg College professional education program. The Advisory Board's recommendation will be presented to the Board of Education for final review on April 28, 2016.

AGENDA ITEMS

Agenda Items 1 and 2

The Advisory Board Agenda Items 1 and 2 include the second review of the proposed *Regulations Governing the Review and Approval of Education Programs in Virginia* and the *Licensure Regulations for School Personnel*. The Advisory Board reviewed public comments, additional proposed revisions, and technical edits. The Advisory Board's recommendations will be submitted to the Board of Education for first review on April 28, 2016.

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Even though the Advisory Board unanimously passed a motion on February 29, 2016, to recommend proposed revisions to the *Regulations Governing the Review and Approval of Education Programs in Virginia* and the *Licensure Regulations for School Personnel* to the Board of Education, members received the regulations for a second review prior to submission to the Board of Education on April 28, 2016. The Advisory Board members received copies of the documents reflecting revisions made at the February 29, 2016, meeting and additional suggestions for consideration and discussion.

- **Agenda Item 1: Approval of a Recommendation to the Board of Education for Comprehensive Revisions to the *Regulations Governing the Review and Approval of Education Programs in Virginia*.**

On June 27, 2013, the Board of Education approved proposed revisions to the *Regulations Governing the Review and Approval of Education Programs in Virginia*. Due to the significant number of revisions, the Board recommended repealing the current regulations (8VAC20-542) and promulgating new, revised regulations (8VAC20-543). The proposed regulations were published in the Virginia Register of Regulations, VOL. 31, ISS. 26, on August 24, 2015. An online comment period was open on the Virginia Register's Town Hall. Public comments were accepted through Saturday, October 31, 2015. A public hearing on the proposed regulations was held Thursday, October 22, 2015, in the 22nd floor Jefferson Meeting Room, James Monroe Building (101 North 14th Street, Richmond, Virginia 23219).

On November 16, 2015, the Advisory Board on Teacher Education and Licensure received for first review and discussion public comments on the proposed *Regulations Governing the Review and Approval of Education Programs in Virginia*.

On February 29, 2016, Patty Pitts made a presentation on the proposed revisions to the *Regulations Governing the Review and Approval of Education Programs in Virginia* and related public comments. Mrs. Pitts highlighted major revisions within the document, followed by a detailed review of each administrative code section. At that meeting, the Advisory Board unanimously passed a motion to recommend that the Board of Education accept the proposed revisions and staff's technical revisions to the *Regulations Governing the Review and Approval of Education Programs in Virginia*.

During the meeting on March 21, 2016, the Advisory Board on Teacher Education and Licensure reviewed the proposed regulations reflecting its proposed amendments from the February 29, 2016, meeting; discussed each public comment; and was provided the opportunity to recommend additional revisions.

In addition to technical edits, revisions were recommended in the regulations. Highlighted proposed revisions in the document since the regulations were published include the following:

- Amend definitions. Revise the definition of "Program noncompleters" consistently throughout the document to mean individuals who have been officially admitted into an education program and who have taken, regardless of whether the individuals passed or failed, required licensure assessments and have

- successfully completed all coursework, but who have not completed supervised student teaching or the required internship;
- Clarify that professional studies are required for undergraduate and graduate programs;
 - Clarify that candidates in education endorsement programs must demonstrate an understanding of competencies, including the core concepts and facts of the disciplines and the Virginia Standards of Learning, for the content areas they plan to teach. Professional education programs shall ensure that candidates demonstrate skills needed to help preK-12 students achieve college and career performance expectations;
 - Clarify that the statutory requirement for certification or training in emergency first aid, CPR, and use of AED is required;
 - Amend the proposed regulations to add a process to allow an institution of higher education that has an education (endorsement) program falling below 80 percent to submit a correction action plan;
 - Revise required criteria for the Annual Report Card. Change the text for the annual report card from the “number of candidates admitted in education endorsement programs who are in the top quartile of the college or university population;” to “A comparison of candidates between those admitted from education programs to candidates in the overall college population.” Eliminate data collection relative to the prescribed admission assessment requirement. Add “Recognition of other program achievements;”
 - Amend the requirements for the early/primary education preK-3 and elementary education preK-6 endorsements to require methods of teaching elementary history and social sciences;
 - Change “limited English proficient children” to “English learners;”
 - Eliminate a requirement of a specialization for a special education-general curriculum endorsement;
 - Change the professional studies requirement of “The teaching profession” to “Foundations of education and the teaching profession” and “Language and reading” to “Language and literacy;”
 - Add a requirement in the mathematics section 8VAC 20-543-380 to include, “Computer science, including two programming languages;”
 - Clarify that clinical experiences are required for all teaching endorsements.
 - Amend the following endorsements to require a practicum requirement for the special education – general curriculum early education K-6 (add-on endorsement), special education – general curriculum middle education 6-8 (add-on endorsement), special education – general curriculum secondary education 6-12 (add-on endorsement) and the early childhood for three-year-olds and four-year-olds (add-on endorsement);
 - Clarify the experience requirement for the school counselor preK-12 endorsement ;
 - Revise the requirements for the school social worker endorsement to recognize an earned advanced standing master’s of social work degree from a regionally accredited college or university with a minimum of 30 graduate-level semester hours;
 - Clarify that a practicum is required for the reading specialist endorsement;

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- Amend the mathematics specialist endorsements. Allow for two endorsements -- mathematics specialist for elementary education and mathematics specialist for elementary and middle education;
 - Revise competencies as recommended throughout document.
- **Agenda Item 2: Approval of a Recommendation to the Board of Education for Comprehensive Revisions to the *Licensure Regulations for School Personnel***

On June 27, 2013, the Board of Education approved proposed revisions to the *Licensure Regulations for School Personnel*. Due to the significant number of revisions, the Board recommended repealing the current regulations (8VAC20-22) and promulgating new, revised regulations (8VAC20-23). The proposed regulations were published in the Virginia Register of Regulations VOL. 32, ISS.1, on September 7, 2015. An online comment period was opened on the Virginia Register's Town Hall. Public comments were accepted through Friday, November 6, 2015. A public hearing on the proposed regulations was held on Thursday, October 22, 2015, in the 22nd floor Jefferson Meeting Room, James Monroe Building (101 North 14th Street, Richmond, Virginia 23219).

On November 16, 2015, the Advisory Board on Teacher Education and Licensure received for first review and discussion public comments on the proposed *Licensure Regulations for School Personnel*.

On February 29, 2016, Patty Pitts made a presentation on the proposed revisions to the *Licensure Regulations for School Personnel* and public comments. Mrs. Pitts highlighted major revisions within the document, followed by a detailed review of each administrative code section. At that meeting, the Advisory Board unanimously passed a motion to recommend that the Board of Education accept the proposed revisions and staff's technical revisions to the *Licensure Regulations for School Personnel*.

During the meeting on March 21, 2016, the Advisory Board on Teacher Education and Licensure reviewed the proposed regulations reflecting its proposed amendments from the February 29, 2016, meeting; discussed each public comment; and was provided the opportunity to recommend additional revisions.

In addition to technical edits, highlighted proposed revisions in the document since the regulations were published include the following:

- Revise definitions. Add a definition of "Professional studies;"
- Amend "conditions for licensure" for clarification, including the baccalaureate degree requirement;
- Amend to issue a three-year Provisional License, eliminating the proposed two-year Provisional License to require individuals take assessments before requesting the third year of the Provisional License;
- Reduce the number of years of work experience from five to years for the Provisional (Career Switcher) License;
- Modify the alternate routes to licensure to require "Career switcher programs must submit program documentation for review and be certified every seven years by the Virginia Department of Education;"

- Add the option for individuals employed by a Virginia educational agency to demonstrate meeting the endorsement requirements by passing a rigorous academic subject test prescribed by the Virginia Board of Education;
- Amend text to remove the Provisional (Special Education) license proposed requirement that individuals who do not hold a renewable license must complete nine semester hours of coursework to become eligible for this license;
- Reduce the number of years of work experience from five to three for the experiential learning route to licensure;
- Clarify that all codified requirements must be met for each renewal, including certification or training in emergency first aid, CPR, and use of AED is required for each renewal;
- Add a renewal requirement that individuals must complete professional development, including working with challenged populations, when provided by the state;
- Amend professional studies requirements, including changing “The teaching profession” to “Foundations of education and the teaching profession” and “Language and reading” to “Language and literacy;”
- Add a history and social sciences methods course for elementary endorsements;
- Add an additional three semester hours in science;
- Increase middle education science requirements;
- Clarify supervised classroom experience is required for the endorsement area sought;
- Change “limited English proficient children” to “English learners;”
- Amended special education blindness and visual impairments preK-12 endorsement requirements to include Unified English Braille;
- Add computer science, including programming, to the mathematics endorsement requirements;
- Amend the foreign language preK-12 endorsement to require either a major in the foreign language or 30 hours of coursework above the intermediate level;
- Amend the division superintendent license requirements to require three years of successful experience in a senior leader position for Option IV;
- Amend the mathematics specialist proposed endorsements;
[Currently, Virginia offers one mathematics specialist endorsement -- mathematics specialist for elementary and middle education. In the proposed regulations, the one endorsement was recommended to be changed to two endorsements -- mathematics specialist for elementary education and mathematics specialist for middle education. In the final review stage, the following endorsements are recommended: mathematics specialist for elementary education and mathematics specialist for elementary and middle education.]
- Amend the mathematics specialist for elementary and middle education endorsement to require either a mathematics – algebra I or mathematics endorsement;
- Amend the following endorsements to require a practicum requirement for the special education – general curriculum early education K-6 (add-on endorsement), special education – general curriculum middle education 6-8 (add-on endorsement), and special education – general curriculum secondary education 6-12 (add-on endorsement);
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- Revise the requirements for the school social worker endorsement to recognize an earned advanced standing master's of social work degree from a regionally accredited college or university with a minimum of 30 graduate-level semester hours;
 - Clarify that all teaching licenses, except the Technical Professional License, require at least a baccalaureate degree from a regionally accredited college or university;
 - Amend descriptions of requirements as recommended;
 - Revise Part VII, Revocation, Cancellation, Suspension, Denial, and Reinstatement of Teaching Licenses [Due to the complexity of these processes, ABTEL members recommended that any revisions should be reviewed and recommended by the Attorney General's Office.]
- **Agenda Item 3: Discussion of a Timeline to Implement Comprehensive Revisions to the Regulations Governing the Review and Approval of Education Programs in Virginia and the Licensure Regulations for School Personnel**

ABTEL members discussed the following timeline to implement the proposed *Regulations Governing the Review and Approval of Education Programs in Virginia*:

- (1) Upon the effective date of the *Regulations Governing the Review and Approval of Education Programs in Virginia*, colleges and universities be allowed two years to align their programs with the new regulations.
- (2) Upon the effective date of the *Regulations Governing the Review and Approval of Education Programs in Virginia*, colleges and universities accredited by the Board of Education process be granted four years to become accredited by the Council for the Accreditation of Educator Preparation (CAEP). An institution may submit a progress report to the Superintendent of Public Instruction and request an additional year, if needed.

ABTEL members discussed the following timeline to implement the proposed *Licensure Regulations for School Personnel*.

Upon the effective date of the *Licensure Regulations for School Personnel*, allow a transition of one year.

MOTIONS

The Advisory Board members made the following motions regarding the regulations:

Allen Lee Bierlair made a motion that the Advisory Board on Teacher Education and Licensure recommend to the Virginia Board of Education the proposed *Regulations Governing the Review and Approval of Education Programs in Virginia* and authorize the Department of Education's staff to make technical edits to the regulations Bonnie Bowen seconded the motion. The motion passed unanimously.

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Allen Lee Bierlair made a motion that the Advisory Board on Teacher Education and Licensure recommend to the Virginia Board of Education the proposed *Licensure Regulations for School Personnel*; authorize the Department of Education staff to make technical edits to the regulations; and accept the edits from the Attorney General's Office for Part VII Revocation, Cancellation, Suspension, Denial, and Reinstatement of Teaching Licenses. Bonnie Bowen seconded the motion. The motion passed unanimously.

Holly Gould made a motion that the Advisory Board on Teacher Education and Licensure recommend to the Board of Education the following proposed timelines for the implementation of the *Regulations Governing the Review and Approval of Education Programs in Virginia* and the *Licensure Regulations for School Personnel*. Diane Simon seconded the motion.

Upon the effective date of the *Regulations Governing the Review and Approval of Education Programs in Virginia*, colleges and universities be allowed two years to align their programs with the new regulations.

Upon the effective date of the *Regulations Governing the Review and Approval of Education Programs in Virginia*, colleges and universities accredited by the Board of Education process be granted four years to become accredited by the Council for the Accreditation of Educator Preparation (CAEP). An institution may submit a progress report to the Superintendent of Public Instruction and request an additional year, if needed.

Upon the effective date of the *Licensure Regulations for School Personnel*, allow a transition of one year.

The motion passed unanimously.

LIAISON REPORTS

- **State Council of Higher Education for Virginia (SCHEV)**

No report was provided.

- **Virginia Department of Education**

No additional information was presented.

- **Virginia Community College System (VCCS)**

Dr. Heather MacLeod presented the report from the State Council of Higher Education for Virginia:

Seventy six individuals have successfully transitioned into the second half of the Professional Studies Level 1 semester of the Career Switcher Program. To date, the career switchers have completed the first three modules, Technology Standards for Instructional Personnel training, Child Abuse Recognition and Intervention training, and the emergency first aid, CPR, and use

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of AED's certification or training. By the end of April, the career switchers will have completed a 40-hour field placement in a Virginia public school, shadowed a teacher in the appropriate content area, and attended two additional Saturday seminars required for the program.

Eleven of the career switchers will be eligible for a teaching license in a career and technical education endorsement area upon program completion. Career and technical education (CTE) is one of Virginia's critical shortage teaching areas, and this cohort has the largest number of CTE completers in the history of the program. Additionally, 12 students are completing mathematics or middle school mathematics endorsements. The current English as a Second Language cohort has 13 students who will be eligible for add-on endorsements at the end of May. Several of these students have already accepted teaching contracts for the 2016-17 academic year in school divisions in Northern Virginia.

The 163 first-year teachers employed in 56 different public schools statewide are to complete their programs this year. The teachers have been observed in their classrooms by one of the 12 Level 2 EducateVA mentors. The Career Switcher director and assistant director conduct observations. After completing the successful, full-time teaching experience this year, the individuals may be recommended for a five-year, renewable license.

ADJOURNMENT

The Advisory Board on Teacher Education and Licensure meeting was adjourned.