

**Meeting Minutes  
Virginia Board of Education  
Charter School Committee  
Wednesday, January 11, 2012**

Mrs. Isis Castro, chair of the committee, called the meeting to order at 1 p.m. Committee members: Mrs. Betsy Beamer, Mr. Walter Cross, Mrs. Linda Hyslop, Mr. Rob Krupicka, and Dr. Rick Richardson attended. Also present were Board members: Mrs. Eleanor Saslaw, Mr. Chris Braunlich, and Superintendent of Public Instruction, Dr. Patricia Wright.

After opening remarks and introductions, Mrs. Castro described the steps of the review process and reviewed the committee’s task of examining the Buffalo Creek public charter school application as stipulated in the *Code of Virginia*. Before the examination of the application, Mrs. Castro introduced the applicant, Mrs. Elise Sheffield, who in turn recognized Mr. John Reynolds, Rockbridge County Public Schools superintendent, and Ms. Laura Hoofnagle, school board chair. She then introduced the following members of the Buffalo Creek team: Dr. Patricia Schirmer, Dr. Lenna Ojure, Ms. Rabia Sandage, Ms. Laura Weeldreyer, and Ms. Gwyneth Parlow.

Mrs. Castro confirmed that the applicant information (Part A) was complete; an executive summary provided an overview of the proposed charter school; and the assurances (Part C) were signed.

The applicant then provided an overview of the main points of the application’s components grouped into three areas: Education, Logistical, and Business. After the applicant addressed each area, the committee had the opportunity to ask questions. After the three areas were addressed, committee members reached a consensus as to whether the application addressed each of the following required application components:

Required Application Components		Met the Criterion
II.	Mission Statement	Yes
III.	Goals and Educational Objectives	Yes
IV.	Evidence of Support	Yes
V.	Statement of Need	Yes
VI.	Educational Program	Yes
VII.	Enrollment Process	Yes
VIII.	Economic Soundness	Yes
IX.	Displacement	Yes
X.	Management and Operation	Yes
XI.	Employment Terms and Conditions	Yes
XII.	Liability and Insurance	Yes
XIII.	Transportation	Yes
XIV.	Residential Charter School	N/A
XV.	Disclosures	Yes

A consensus report is being prepared. The report will be presented to the Board for first review at the February 23, 2012, meeting. The Board will review, comment, and make a determination as to whether the Buffalo Creek School application meets the approval criteria.

The meeting was adjourned by Mrs. Castro at 2:30 p.m.