

# Board of Education Agenda Item

Item: \_\_\_\_\_ L. \_\_\_\_\_

Date: July 17, 2008

**Topic:** First Review of Proposed Board of Education Meeting Dates for the 2009 Calendar Year

**Presenter:** Dr. Margaret N. Roberts, Executive Assistant to the Board of Education

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**Origin:**

Topic presented for information only (no board action required)

Board review required by

State or federal law or regulation

Board of Education regulation

Other: Board of Education Bylaws

Action requested at this meeting

Action requested at future meeting: Final review: September 25, 2008

**Previous Review/Action:**

No previous board review/action

Previous review/action:

date:

action:

**Background Information:** Section 2 of Article Three of the Bylaws of the Board of Education states the following:

Section 2. Regular Meetings. Prior to and no later than the annual meeting (February), the Board shall adopt a tentative schedule for regular meetings for the applicable calendar year. Such schedule shall be subject to the change, alteration or adjustment by the President as he or she deems appropriate, to accommodate the operation of the Board as is necessary.

**Summary of Major Elements:** In recent years, the Board of Education has met monthly except for the months of August and December. Meetings are typically held on the fourth Thursday of the month, although this is not a requirement. Exceptions are the January meeting which is held early in the month to coincide with the opening of the General Assembly session, and the November meeting, which is scheduled to avoid meeting during Thanksgiving week. The April meeting is typically a two- or three-day planning session. Meetings are scheduled to avoid major religious or secular holidays.

In addition to the regular, monthly business meetings, the President may call special meetings of the full Board of Education and its committees, as deemed necessary. Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22<sup>nd</sup> floor of the James Monroe Building, 101 North 14<sup>th</sup> Street, Richmond, Virginia 23219.

The proposed meeting dates for 2009 are as follows:

Thursday, January 15, 2009  
Thursday, February 26, 2009  
Thursday, March 26, 2009  
Wednesday-Thursday, April 22-23, 2009  
Thursday, May 28, 2009  
Thursday, June 25, 2009  
Thursday, July 23, 2009  
Thursday, September 24, 2009  
Thursday, October 22, 2009  
Tuesday, November 17, 2009

**Superintendent's Recommendation:** The Superintendent of Public Instruction recommends that the Board of Education review the proposed meeting dates for 2009 and make any desired adjustments prior to final adoption at the September meeting.

**Impact on Resources:** Funding to support the expenses related to the meetings of the Board of Education are provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

**Timetable for Further Review/Action:** The list of proposed meeting dates for 2009 will be presented for final adoption at the meeting on September 25, 2008. Following adoption, the dates will be widely disseminated and posted on the appropriate Web sites.

**ATTACHMENT:**

**BOARD OF EDUCATION  
PROPOSED MEETING DATES  
2009 CALENDAR YEAR**

Thursday, January 15, 2009

Thursday, February 26, 2009

Thursday, March 26, 2009

Wednesday-Thursday, April 22-23, 2009

Thursday, May 28, 2009

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