

# **MAKING APR DATA WORK FOR YOU**

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**VDOE 21st CCLC Coordinator's Academy - Fall 2016**

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# DESIRED OUTCOMES

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- **Identify what data is common to ALL reporting requirements as well as your program's objectives.**
- **Identify best practices for continuous data collection.**
- **Become comfortable manipulating APR data utilizing a sample APR Data Template.**

# REQUIRED DATA FOR APR

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- **Demographic Information**
  - **Race / Ethnicity**
    - federal reporting categories
  - **Sex**
  - **Population Specifics**
    - Limited English Proficient
    - Free-and-Reduced Lunch
    - Students with Special Needs
- **Attendance (Cumulative)**
  - **Reported as:**
    - < 30 days
    - 30 - 59 days
    - 60 - 89 days
    - 90 or more days
  - **State Assessments (SOL)**
  - **Grades**

# DEMOGRAPHICS

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- **Ways to obtain this information:**
  - **Student Information Systems (SIS)**
    - **BEST source of information**
  - **grant registration forms**
- **Collect this data once, use it for EVERYTHING!**
- **NOTE: Free-and-Reduced Lunch demographics may need to be collected at the district-level.**

# ATTENDANCE

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- **Best practices for collecting this data:**
  - **daily attendance logs**
    - **paper → digital database**
    - **digital database**
  - **input & REVIEW weekly**
    - **helps determine which students are not taking full advantage of the program**

# GRADES

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- **Best practices for collecting this data:**
  - **ALL participating students K - 12**
  - **student report cards or progress reports**
    - **paper copies → digital database**
    - **digital database (such as SIS)**
  - **input & REVIEW at least quarterly**
    - **helps determine which students are most at-risk, not making progress, and need extra guidance**

# STATE ASSESSMENTS (SOL)

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- Best practices for collecting this data:
  - ALL participating students 4 - 12 (3<sup>rd</sup> doesn't have data)
  - **collect \*at the beginning of the year\***
  - schoolwide summary or individual reports
  - input & **REVIEW** at beginning & end of the year
    - helps determine which students are most at-risk; can utilize benchmark/simulation data to determine progress toward proficiency

# TEMPLATE DOWNLOAD

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<http://bit.ly/APRRTemplate>

# CONTACT INFORMATION

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