

Annual Local Evaluation Report Template

Survey Name:

Organization:

City:

State:

Today's Date:

Observer Name:

Current Date or

Observation Date:

Sections 4402(c)(3)(C) and 4403(a)(13) of Title IV, Part B, 21st Century Community Learning Centers (21st CCLC) Grant, of the Elementary and Secondary Education Act (ESEA) requires that state education agencies provide a comprehensive evaluation of the effectiveness of 21st CCLC programs and activities within the state. The Virginia Department of Education uses the information collected in the evaluation process for purposes of decision-making, program refinement, and quality improvement.

The Annual Local Evaluation Report Template (ALERT) facilitates consistent reporting statewide and affords opportunities to report information unique to each program. One (1) ALERT form must be completed annually for each center/site within each grant that has completed at least one full year. For grant programs that have a summer program, attainment of the stated objectives in your grant should be evaluated using data that begins with the summer 2015 and continue through the end of the 2015-2016 school year in June.

Only include students who attended your program for 30 days or more when completing the ALERT.

If you have any questions regarding the ALERT, please call Tiffany Frierson at 804-371-2682 or email tiffany.frierson@doe.virginia.gov

Please note: 1) The design of this survey incorporates Skip Logic and Conditional Branching. This means that the questions you see will depend upon your response. For example, you may see a series of questions or an open-ended comment box may appear when you select a specific response. In essence, the survey will expand and become longer as you complete it. This design creates a custom report for your program. 2) Plan sufficient time to complete your report(s). The ALERT requests a lot of information and will take a considerable amount of time to complete. 3) If you leave your computer while working on your report, your online session may time out. You can back up your work by saving a draft in SMS to access later.

Center Information

1. School(s) served:

2.Grades served:

Staffing: School year (please enter the number of paid and volunteer staff)	Paid Staff	Volunteer Staff
1.School-day teachers	_____	_____
2.Other	_____	_____

Other School Year Staff
1.If you chose "Other" for school year staff, please describe.

Staffing: Summer (please enter the number of paid and volunteer staff)	Paid Staff	Volunteer Staff
1.Certified school-day teachers	_____	_____
2.Other	_____	_____

Other Summer Staff
1.If you chose "Other" for Summer staff, please describe.

Attendance: Please enter the number of participants (PK-12 students and adult family members) who attended the program during the school year only, the summer only, or both. If your center keeps an attendance list for each activity and people can attend more than one activity, count attendees only one time. *PLEASE NOTE: For APR reporting purposes, adult family members should only be counted if they are NOT enrolled in a secondary school. Examples of activities to be counted for adult family member attendance would include GED classes, classes on how to develop a resume, or a programming series on effective parenting strategies.

Attendance	Students attending 30 days or more	Adult Family Members*
1.School year total	_____	_____
2.Summer total (include students if they were served during the school year)	_____	_____
3.School year and Summer unduplicated total	_____	_____

Student Characteristics: To the best of your ability, please provide the number of students who fit into each of the categories provided below. If you do not have enough information to determine what category describes a student, list that student in the category "Data not provided" for that section.

Racial/Ethnic Group	Students attending 30 days or more
1.American Indian/Alaska Native	_____
2.Asian/Pacific Islander	_____
3.Black or African American	_____
4.Hispanic or Latino	_____
5.White	_____
6.Two or more races	_____
7.Data not provided	_____

Gender	Students attending 30 days or more
1.Female	_____
2.Male	_____
3.Data not provided	_____

Special Services or Programs	Students attending 30 days or more
1.Students with limited English proficiency	_____
2.Students eligible for free or reduced-price lunch	_____
3.Students with special needs or disabilities	_____
4.Data not provided	_____

Grade Level	Students attending 30 days or more
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1.Prekindergarten	_____
2.Kindergarten	_____
3.1st grade	_____
4.2nd grade	_____
5.3rd grade	_____
6.4th grade	_____
7.5th grade	_____
8.6th grade	_____
9.7th grade	_____
10.8th grade	_____
11.9th grade	_____
12.10th grade	_____
13.11th grade	_____
14.12th grade	_____
15.Data not provided	_____

Program activities, Objectives, Data sources, and Results Name ONE activity you provided to help meet a grant objective
1.Activity name:

Complete the following for this activity:
1.This activity was provided to help meet the objective to improve (mark all that apply):
<input type="checkbox"/> Academic achievement in math (for example: remediation classes/sessions, homework assistance, project-based learning, tutoring clubs, enrichment, field trips, etc.)
<input type="checkbox"/> Academic achievement in reading/English (for example: remediation classes/sessions, homework assistance, project-based learning, tutoring clubs, enrichment, etc.)
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<input type="checkbox"/> Community partnerships (for example: newsletters, meetings, involvement in programs, email communication, telephone logs, etc.)
<input type="checkbox"/> Other
2.Number of hours per day the activity was offered:
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3.Number of days per week the activity was offered:
0-7: _____
4.Number of weeks per year the activity was offered:
0-52: _____
5.If this is not a regular program activity, please enter the number of times per year this activity occurs.
0-365: _____
6.This activity is provided for:
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<input type="checkbox"/> Academic achievement in math (for example: remediation classes/sessions, homework assistance, project-based learning, tutoring clubs, enrichment, field trips, etc.)
<input type="checkbox"/> Academic achievement in reading/English (for example: remediation classes/sessions, homework assistance, project-based learning, tutoring clubs, enrichment, etc.)
<input type="checkbox"/> Parent education (for example: GED certificate program, career development, job fairs, take home projects, computer skills instruction, parenting skills training, homework assistance training, Family Nights, etc.)
<input type="checkbox"/> Character education (for example: social skills training, mentoring, communication with parents, homework assistance, developing positive relationships with teachers, etc.)
<input type="checkbox"/> Enrichment opportunities (for example: not a club), field trips, youth leadership, health/nutrition program, clubs (science, art, computer, drama, etc.), truancy, STEM camps, college preparation programs, career fairs, service learning, etc.)
<input type="checkbox"/> Community partnerships (for example: newsletters, meetings, involvement in programs, email communication, telephone logs, etc.)
<input type="checkbox"/> Other

2.Number of hours per day the activity was offered:
0-24: _____
3.Number of days per week the activity was offered:
0-7: _____
4.Number of weeks per year the activity was offered:
0-52: _____
5.If this is not a regular program activity, please enter the number of times per year this activity occurs.
0-365: _____
6.This activity is provided for:
<input type="radio"/> Students
<input type="radio"/> Adult Family Members
<input type="radio"/> Both
7.This activity is for:
<input type="radio"/> Academic purposes
<input type="radio"/> Enrichment purposes
<input type="radio"/> Other purposes

Program objectives:
1.Which of the following objectives did your program address. (Please check all that apply.)
<input type="checkbox"/> Improve student academic achievement in math
<input type="checkbox"/> Improve student academic achievement in reading/English
<input type="checkbox"/> Provide parent education
<input type="checkbox"/> Provide character education
<input type="checkbox"/> Provide enrichment opportunities
<input type="checkbox"/> Improve community partnerships
<input type="checkbox"/> Other

Program objectives
1.You selected "Other" as a program objective. Please provide details about this program objective.

Math Improve student academic achievement in math

1. You selected to improve student academic achievement in math as a program objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)

Improve performance on SOL Math assessment (state mandated and data provided by the state)

Reduce grade retention

Improve grades in core subject areas

Other

Reduce grade retention in math	Yes	Mixed Results	No
1. Was the grade retention rate lower for students attending 30 days or more than non-participants?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Reduce grade retention in math

1. Please provide the data sources used to determine progress.

Improve grades in core subject areas in math	Yes	Mixed Results	No
1. Did math grades improve more for students attending 30 days or more than non-participants?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve grades in core subject areas in math

1. Please provide the data sources used to determine progress.

Improve student academic achievement in math

1.1. Please describe your "Other" sub-objective.

Improve student academic achievement in math	Yes	Mixed Results	No
1. Was the "Other" sub-objective met for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve student academic achievement in math
1. Please provide the data sources used to determine progress.

Improve student academic achievement in math
1. Overall, did your site's 21st CCLC program meet its objective to improve student academic achievement in math?
<input type="radio"/> Yes
<input type="radio"/> Mixed Results
<input type="radio"/> No

Reading/English Improve student academic achievement in reading/English
1. You selected to improve student academic achievement in reading/English as a program objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)
<input type="checkbox"/> Improve performance on SOL Reading/Language Arts assessment (state mandated and data provided by the state)
<input type="checkbox"/> Reduce grade retention
<input type="checkbox"/> Improve grades in core subject areas
<input type="checkbox"/> Other

Reduce grade retention in reading/English	Yes	Mixed Results	No
1. Was the grade retention rate lower for students attending 30 days or more than non-participants?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Reduce grade retention in reading/English
1. Please provide the data sources used to determine progress.

Improve grades in core subject areas in reading/English
1.Report card grades (Please check all that apply.)
<input type="checkbox"/> Reading/Language Arts/English grades
<input type="checkbox"/> Other

Improve grades in core subject areas in reading/English	Yes	Mixed Results	No
1.Did reading/English grades improve more for students attending 30 days or more than non-participants?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve grades in core subject areas in reading/English
1.Please provide data sources used to determine progress.

Improve student academic achievement in reading/English
1.Please describe your "Other" sub-objective.

Improve student academic achievement in reading/English	Yes	Mixed Results	No
1.Was the "Other" sub-objective met for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve student academic achievement in reading/English
1.Please provide the data sources used to determine progress.

Improve student academic achievement in reading/English
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1. Overall, did your site's 21st CCLC program meet its objective to improve student academic achievement in reading/English?
<input type="radio"/> Yes
<input type="radio"/> Mixed Results
<input type="radio"/> No

Parent Education Provide parent education
1. You selected provide parent education as an objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)
<input type="checkbox"/> Provide General Educational Development (GED) certificate program
<input type="checkbox"/> Provide computer skills instruction
<input type="checkbox"/> Provide parenting skills training
<input type="checkbox"/> Provide opportunities for parent/child interaction in academic activities
<input type="checkbox"/> Provide career development information/training
<input type="checkbox"/> Provide health and wellness training
<input type="checkbox"/> Other

Provide General Educational Development (GED) certificate program in parent education	Yes	Mixed Results	No
1. Did parents participate in the GED certificate program classes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide General Educational Development (GED) certificate program in parent education
1. Please provide the data sources used to determine your response.
2. How many parents and adult family members completed the GED certificate program?

Provide computer skills instruction in parent education	Yes	Mixed Results	No
1. Did parents participate in computer skills classes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide computer skills instruction in parent education

1. Please provide the data sources used to determine your response.

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Provide parenting skills training

Yes

Mixed Results

No

1. Did parents participate in parent skills training classes?

Provide parenting skills training

1. Please provide the data sources used to determine your response.

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Provide opportunities for parent/child interaction in academic activities

Yes

Mixed Results

No

1. Did parents and children interact in academic activities?

Provide opportunities for parent/child interaction in academic activities

1. Please provide the data sources used to determine your response.

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Provide career development information/training in parent education

Yes

Mixed Results

No

1. Did parents participate in career development information sessions?

Provide career development information/training in parent education

1. Please provide the data sources used for your response.

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Provide health and wellness training in parent education	Yes	Mixed Results	No
1. Did parents participate in health and wellness training sessions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide health and wellness training in parent education
1. Please provide the data sources used to determine your response.

Provide parent education
1. Please describe your "Other" sub-objective.

Provide parent education	Yes	Mixed Results	No
1. Did parents attend the "Other" sub-objective activities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide parent education
1. Please provide the data sources used to determine your response.

Provide parent education
1. Overall, did your site's 21st CCLC program meet its objective to provide parent education?

<input type="radio"/> Yes
<input type="radio"/> Mixed Results
<input type="radio"/> No

Character Education Provide character education
1. You selected provide character education as an objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)
<input type="checkbox"/> Improve classroom behavior
<input type="checkbox"/> Complete homework satisfactorily
<input type="checkbox"/> Improve classroom participation
<input type="checkbox"/> Improve class attendance
<input type="checkbox"/> Improve motivation to learn
<input type="checkbox"/> Improve ability to get along with other students
<input type="checkbox"/> Provide programs in character education, such as preventing drug/alcohol use and/or violence, truancy, and youth leadership
<input type="checkbox"/> Improve communication with adults
<input type="checkbox"/> Other

Improve classroom behavior in character education	Yes	Mixed Results	No
1. Was classroom behavior improved among students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve classroom behavior in character education
1. Please provide the data sources used to determine your response.

Complete homework satisfactorily in character education	Yes	Mixed Results	No
1. Was homework completed more satisfactorily by students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Complete homework satisfactorily in character education
1. Please provide the data sources used to determine your response.

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Improve classroom participation in character education	Yes	Mixed Results	No
1. Did classroom participation improve for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve classroom participation in character education
1. Please provide the data sources used to determine your response.

Improve classroom attendance in character education	Yes	Mixed Results	No
1. Did classroom attendance improve for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve classroom attendance in character education
1. Please provide the data sources used to determine your response.

Improve motivation to learn in character education	Yes	Mixed Results	No
1. Did motivation to learn improve for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve motivation to learn in character education
1. Please provide the data sources used to determine your response.

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Improve ability to get along with other students in character education	Yes	Mixed Results	No
1. Did ability to get along with others improve for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve ability to get along with other students in character education
1. Please provide the data sources used to determine your response.

Provide programs in character education, such as preventing drug/alcohol use and/or violence, truancy, and youth leadership	Yes	Mixed Results	No
1. Did the programs in character education, such as preventing drug/alcohol use and/or violence, truancy, and youth leadership have a positive impact on students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide programs in character education, such as preventing drug/alcohol use and/or violence, truancy, and youth leadership
1. Please provide the data sources used to determine your response.

Improve communication with adults in character education	Yes	Mixed Results	No
1. Did communication with adults improve among students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve communication with adults in character education
1. Please provide the data sources used to determine your response.

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Provide character education
1. Please describe your "Other" sub-objective.

Provide character education	Yes	Mixed Results	No
1. Did the "Other" sub-objective improve for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide character education
1. Please provide the data sources used to determine your response.

Provide character education
1. Overall, did your site's 21st CCLC program meet its objective to provide character education?
<input type="radio"/> Yes
<input type="radio"/> Mixed Results
<input type="radio"/> No

Enrichment Opportunities Provide enrichment opportunities
1. You selected provide enrichment opportunities as an objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)
<input type="checkbox"/> Increase children's exposure to the fine arts and cultural events
<input type="checkbox"/> Increase children's depth of understanding of academic subjects through non-traditional instruction, such as STEM activities, and problem-based learning
<input type="checkbox"/> Increase children's health awareness and physical education

<input type="checkbox"/> Provide college and career readiness programs
<input type="checkbox"/> Provide community and service learning programs
<input type="checkbox"/> Other

Increase children's exposure to the fine arts and cultural events	Yes	Mixed Results	No
1. Was exposure to fine arts and cultural events increased for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Increase children's exposure to the fine arts and cultural events
1. Please provide the data sources used to determine your response.

Increase children's depth of understanding of academic subjects through non-traditional instruction, such as STEM activities, and problem-based learning	Yes	Mixed Results	No
1. Was there an increase in children's depths of understanding of academic subjects through non-traditional instruction for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Increase children's depth of understanding of academic subjects through non-traditional instruction, such as STEM activities, and problem-based learning
1. Please provide the data sources used to determine your response.

Increase children's health awareness and physical education	Yes	Mixed Results	No
1. Did health awareness and physical education increase for students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Increase children's health awareness and physical education
1. Please provide the data sources used to determine your response.

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Provide college and career readiness programs	Yes	Mixed Results	No
1. Did the college and career readiness programs have a positive impact on students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide college and career readiness programs
1. Please provide the data sources used to determine your response.

Provide community and service learning programs	Yes	Mixed Results	No
1. Did the community and service learning programs have a positive impact on students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Provide community and service learning programs
1. Please provide the data sources used to determine your response.

Provide enrichment opportunities
1. Please describe your "Other" sub-objective.

Provide enrichment opportunities	Yes	Mixed Results	No
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1. Did the "Other" sub-objective have a positive impact on students attending 30 days or more?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Provide enrichment opportunities
1. Please provide the data sources used to determine your response.

Provide enrichment opportunities
1. Overall, did your site's 21st CCLC program meet its objective to provide enrichment opportunities?
<input type="radio"/> Yes
<input type="radio"/> Mixed Results
<input type="radio"/> No

Community Partnerships Improve community partnerships
1. You selected improve community partnerships as an objective. Please indicate the sub-objective(s) you selected for your center's program. (Please check all that apply.)
<input type="checkbox"/> Increase the number of community partners
<input type="checkbox"/> Increase the activities of community partners
<input type="checkbox"/> Improve communication with community partners
<input type="checkbox"/> Improve the sustainability of the program through community partner commitments beyond the grant period
<input type="checkbox"/> Other

Increase the number of community partners	Yes	Mixed Results	No
1. Did the number of community partners increase?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Increase the number of community partners
1. Please provide the data sources used to determine your response.

Increase the activities of community partners	Yes	Mixed Results	No
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1. Did the activities of community partners increase?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Increase the activities of community partners

1. Please provide the data sources used to determine your response.

Improve communication with community partners	Yes	Mixed Results	No
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1. Did communication with community partners increase?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Improve communication with community partners

1. Please provide the data sources used to determine your response.

Improve the sustainability of the program through community partner commitments beyond the grant period	Yes	Mixed Results	No
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1. Has the potential sustainability of the program increased through community partner commitments?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Improve the sustainability of the program through community partner commitments beyond the grant period

1. Please provide the data sources used to determine your response.

Improve community partnerships

1. Please describe your "Other" sub-objective.

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Improve community partnerships	Yes	Mixed Results	No
1. Did the "Other" sub-objective help improve community partnerships? cp	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improve community partnerships
1. Please provide the data sources used to determine your response.

Improve community partnerships	Yes	Mixed Results	No
1. Overall, did your site's 21st CCLC program meet its objective to improve community partnerships?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

"Other" objective	Yes	Mixed Results	No
1. Overall, did your site's 21st CCLC program meet its "Other" objective?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

"Other" objective
1. Please provide the data sources used to determine your response.

Conclusions (500 words maximum)
1. What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for improving student academic achievement in math?

2.What challenges were experienced for improving student academic achievement in math?
3.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for improving student academic achievement in reading/English?
4.What challenges were experienced for improving student academic achievement in reading/English?
5.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for providing parent education?
6.What challenges were experienced for providing parent education?
7.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for providing character education?

8.What challenges were experienced for providing character education?
9.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for providing enrichment opportunities?
10.What challenges were experienced for providing enrichment opportunities?
11.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for improving community partnerships?
12.What challenges were experienced for improving community partnerships?
13.What activities or promising practices appeared to be most effective in helping to meet your sub-objectives for your program's "Other" objective?

14. What challenges were experienced for program's "Other" objective?

Recommendations
1. Please provide recommendations that might improve the program in the future. Please be specific and cite the sub-objectives you plan to target by making changes to enhance program effectiveness. Please number the recommendations (i.e., 1., 2., 3., etc.).