

21st Century Community Learning Centers FY2015 Annual Performance Reporting

Virginia Department of Education

Tuesday, November 17, 2015

3 PM– 4 PM

FY2015 Annual Performance Reporting (APR)

- * The Webinar is being recorded and will be on the Department's 21st CCLC website:

http://www.doe.virginia.gov/federal_programs/esa/title4/part_b/index.shtml (under Evaluation tab)

- * Mute your line throughout the Webinar.
- * To ask a question, type in “Question” box.

What the APR System Does... and Why

- * It is mandatory for states to report annual performance data to the federal government.
- * States are responsible for collecting the data to report to the federal system.
- * Data for 2014-2015 will be manually entered by grantees.
- * APR system collects only profile data and data that measures Government Performance and Results Act (GPRA) indicators (for efficiency of program).
- * States will have a **limited window** to enter 2014-2015 data.

GPRA

GRADES		TEACHER SURVEY	
MATH	ENGLISH	HOMEWORK & PARTICIPATION	STUDENT BEHAVIOR
PreK - 5 Improve from fall to spring (1032)	Improve from fall to spring (1035)	Teacher reported improvement (1038)	Teacher reported improvement (1041)
6 - 12 Improve from fall to spring (1033)	Improve from fall to spring (1036)	Teacher reported improvement (1039)	Teacher reported improvement (1042)
TOTAL (PreK - 12) Improve from fall to spring (1034)	Improve from fall to spring (1037)	Teacher reported improvement (1040)	Teacher reported improvement (1043)

KEY	
	Data Source
	Category
	User Input
	System Generated

STATE ASSESSMENT		SYSTEM
READING	MATH	SEA
PreK - 5 Improve from not proficient to proficient (1854)	6 - 12 Improve from not proficient to proficient (1855)	Complete and accurate data submitted by states on time (1858)

Collecting the Data

- * The data will be collected by “terms” as outlined below:
 - * Summer 2014 (if applicable);
 - * Fall 2014; and
 - * Spring 2015.
- * Virginia determines the timeframes of the terms for its grantees.
 - * Summer 2014 will be from the end of the school year (2013-2014) until the beginning of the next school year.
 - * Fall 2014 will be the beginning of the school year (2014-2015) until the end of the first semester.
 - * Spring 2015 will be the beginning of the second semester of the 2014-2015 school year until the end of the school year.

Collecting the Data

- * What if disaggregated data for fall and spring are not available?
 - * Do your best to disaggregate.
 - * No new data elements are being collected.
 - New system is based on questions that are answered by the data you already collect.
 - * If you have not been collecting information by “terms,” the state 21st CCLC staff will work with you on the best way to enter the data that are available.

Entering Data by “term”

- * GPRA indicators are intended to demonstrate extent of improvement over time.
- * Performance areas:
 - * Grades: e.g., “whether or not students improved from ‘fall to spring’ in mathematics”
 - * Teacher Reported Indicators: e.g., “teacher reported improvement in student behavior”
 - * State Assessment: e.g., “percentage of students that improved from ‘not proficient’ to ‘proficient’ on SOL mathematics assessment”

APR Entry Dates

	Nov 1	Nov 16	Dec 10	Dec 11	Jan 6	Jan 7	Feb 11	Feb 12	Feb 28
Grantees receive log-in information									
Input SUMMER 2014-2015 data (Nov 16 - Dec 10)									
Input FALL 2014-2015 data (Dec 11 - Jan 6)									
Input SPRING 2014-2015 data (Jan 7 - Feb 11)									
SEA Coordinators CERTIFY 2014-2015 data (Feb 12 – Feb 28, 2016)									

APR Entry Dates

Important Reminder

- * The window of opportunity to enter Summer 2014, Fall 2014, and Spring 2015 data has been established by USED.
- * USED has determined that the dates to enter data for each term **will not be extended.**
 - * Summer 2014 data entry: November 16 - December 10, 2015
 - * Fall 2014 data entry: December 11, 2015 to January 6, 2016
 - * Spring 2015 data entry: January 7 – February 11, 2016
- * Virginia expects 100 percent of its grantees to complete the APR within the allocated timeframes.

How to log-in

WELCOME

21ST CCLC DATA COLLECTION

Thanks for making time to report on the important work that you are doing. We collect this information to be able to tell the stories of 21st CCLC success. We will try to take up as little of your time as possible so that you can get back to your programs. To get started, log in here:

EMAIL

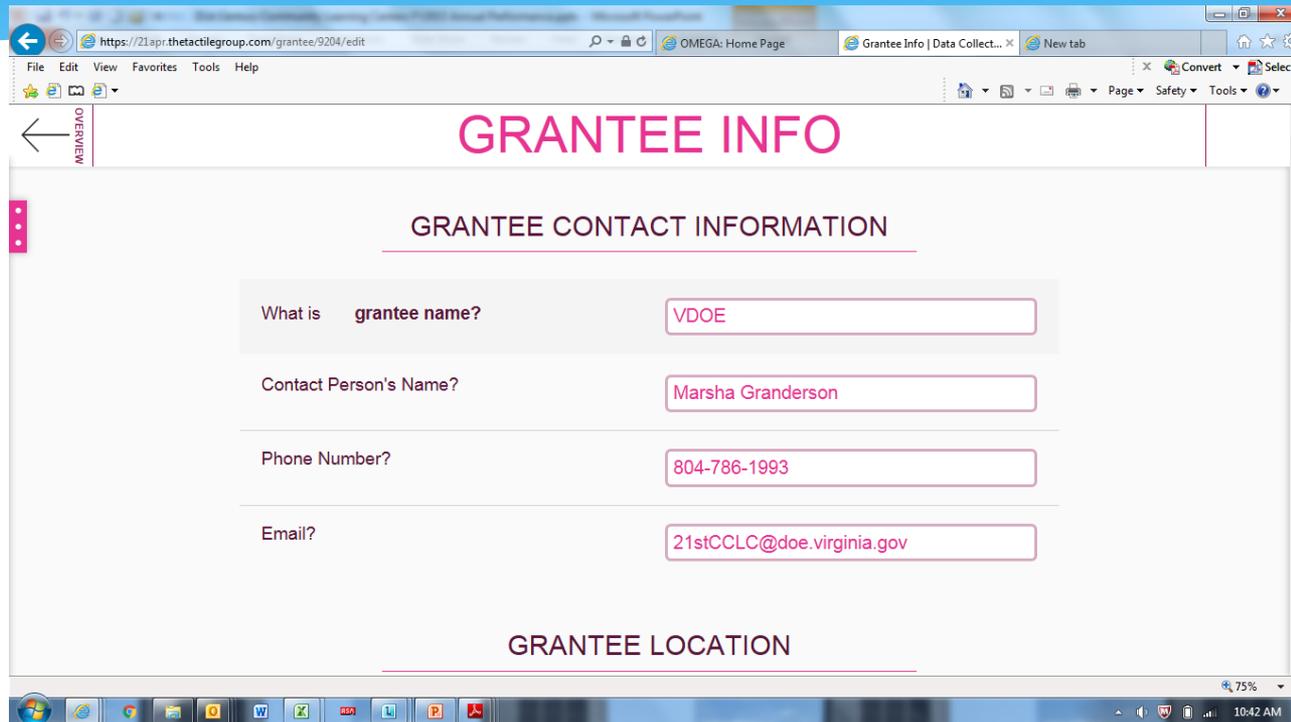
PASSWORD

LOGIN

Need help? Our team is here for you. Send a message to 21stCCLC_APR@thetactilegroup.com.

We will get back to you as soon as possible within two business days.

Grantee Information



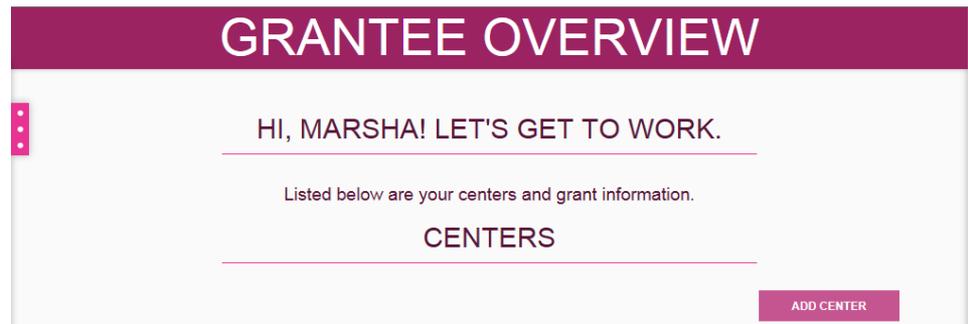
The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/edit>. The page title is 'GRANTEE INFO'. The main content area is titled 'GRANTEE CONTACT INFORMATION' and contains the following fields:

What is grantee name?	VDOE
Contact Person's Name?	Marsha Granderson
Phone Number?	804-786-1993
Email?	21stCCLC@doe.virginia.gov

Below the contact information, the section 'GRANTEE LOCATION' is visible but mostly obscured by the bottom of the browser window.

- Contact information
- Grantee location
- Grantee type
- Centers

Add Center



The screenshot shows a web interface with a dark purple header containing the text "GRANTEE OVERVIEW". Below the header, on the left side, there is a vertical menu icon consisting of three white dots on a purple background. The main content area is white and contains the following text: "HI, MARSHA! LET'S GET TO WORK." followed by a horizontal line, "Listed below are your centers and grant information.", and "CENTERS" followed by another horizontal line. In the bottom right corner of the main content area, there is a purple button with the text "ADD CENTER".

GRANTEE OVERVIEW

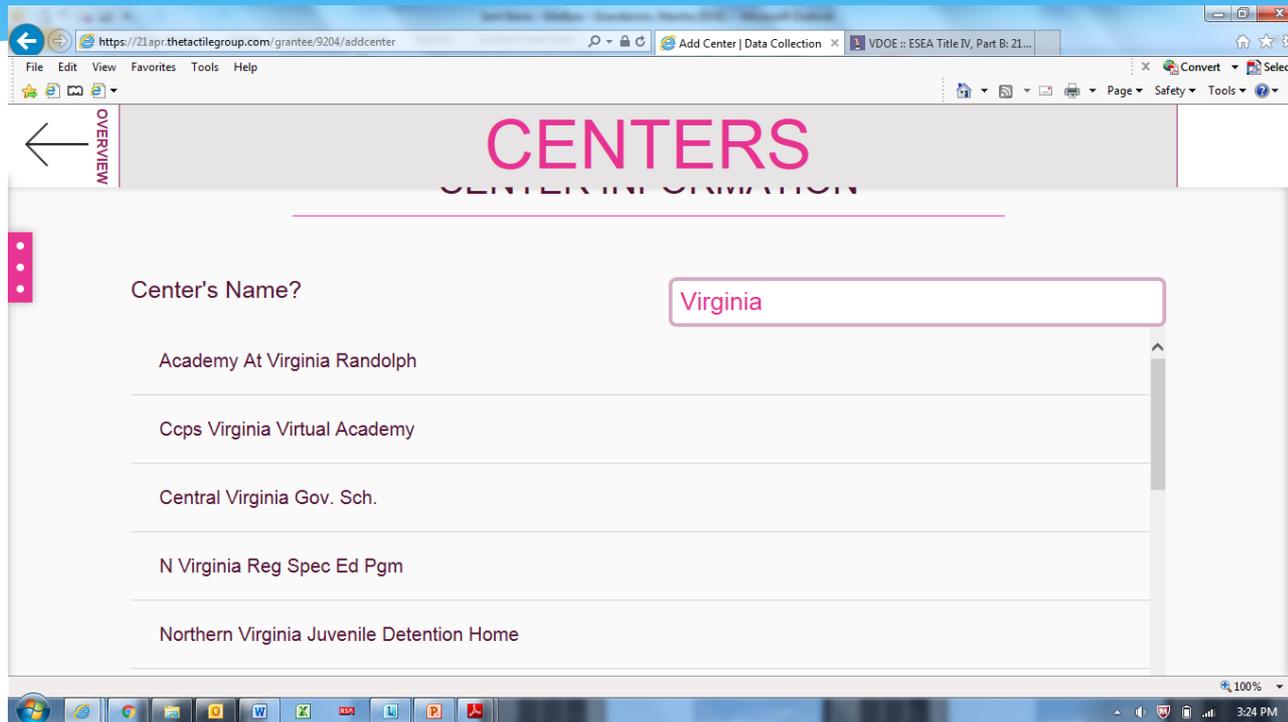
HI, MARSHA! LET'S GET TO WORK.

Listed below are your centers and grant information.

CENTERS

ADD CENTER

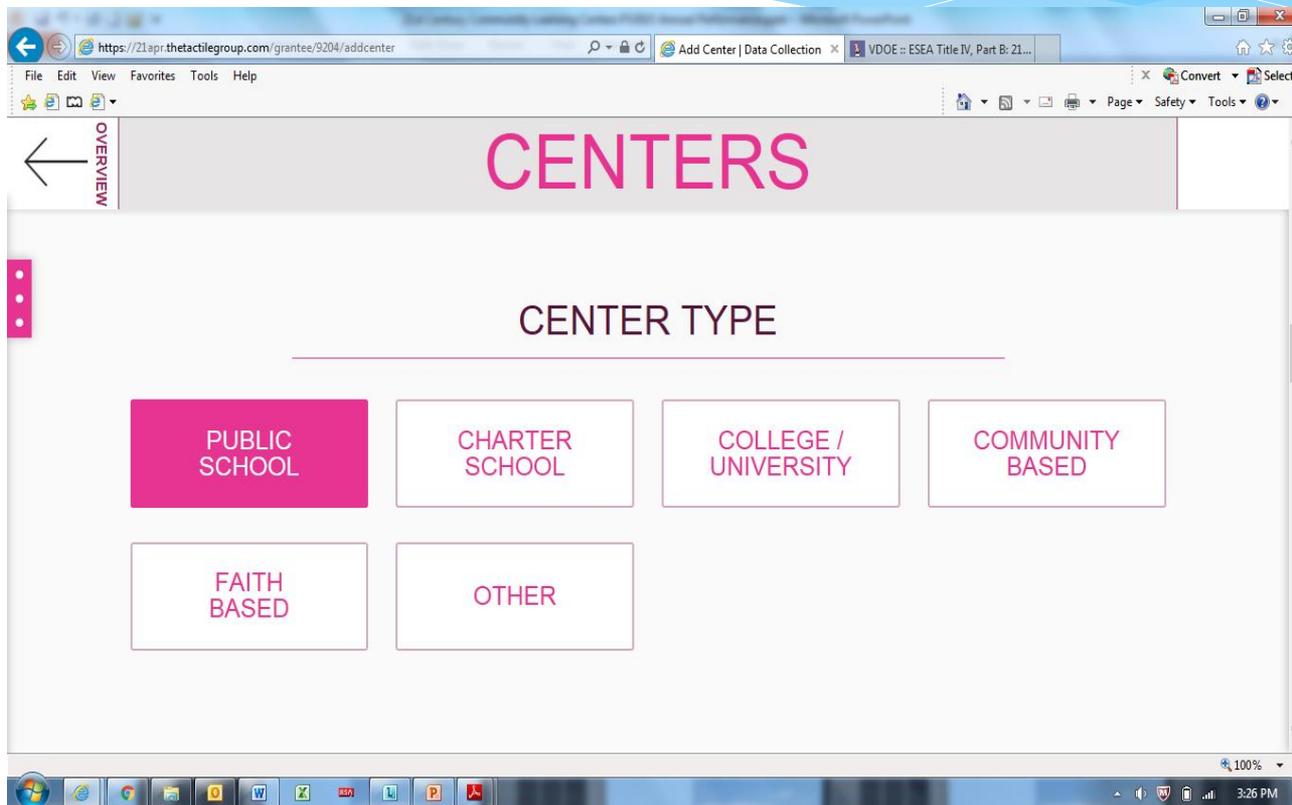
Center Information



Center information

- Center contact information
- Center type
- Feeder schools
- Partners

Center Type



Center: Expanded Learning Time (ELT) - Yes or No?

The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/addcenter>. The browser tabs include 'Add Center | Data Collection' and 'VDOE :: ESEA Title IV, Part B: 21...'. The browser interface shows a menu bar with 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. The main content area has a header with a left arrow and the word 'OVERVIEW' written vertically. Below this, the word 'CENTERS' is displayed in large pink letters. Underneath, 'EXPANDED LEARNING TIME' is written in black, underlined. The form asks 'Expanded Learning Time (ELT)?' and has a dropdown menu with 'No' selected. The browser's address bar and various icons are visible at the top.

← OVERVIEW

CENTERS

EXPANDED LEARNING TIME

Expanded Learning Time (ELT)?

No

Center Feeder Schools

The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/addcenter>. The page has a header with a left arrow and the word "OVERVIEW" written vertically. The main content area is titled "CENTERS" in large pink letters, with a sub-section titled "FEEDER SCHOOLS" underlined. Below this, there are two input fields: "Has feeder schools?" with a dropdown menu currently set to "Yes", and "Feeder School Name?" with a text input field containing "Feeder School Name...". A pink button labeled "ADD FEEDER SCHOOL" is positioned to the right of the second field. The browser's taskbar at the bottom shows various application icons and the system clock at 3:27 PM.

← OVERVIEW

CENTERS

FEEDER SCHOOLS

Has **feeder schools?**

Feeder School Name?

ADD FEEDER SCHOOL

Feeder Schools

- * Determining the feeder school:
 - * Which school(s) do the students who attend the program come from?

Grantee Name	Center Name	How many schools do the students come from?	Name of school (feeder school)	Number of feeder schools
Virginia County-VMS (Cohort 13)	Virginia Middle School	1	Virginia Middle School	1
VCC_VES-VIS (Cohort 12) Non-LEA	Valley Community Center	2	1. Virginia Elementary School and 2. Virginia Intermediate School	2
Virginia County_VHS-WHS (Cohort 11)	Vernon High	1	Vernon High School	1
	Williams High	1	Williams High School	1

Partner Information

The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/addcenter>. The page content includes:

- A navigation menu on the left with an arrow and the word "OVERVIEW".
- A header section with the word "CENTERS" in large pink letters.
- A sub-header section with the word "PARTNERS" in black letters, underlined.
- A form with two main sections:
 - The first section is labeled "Has partners?" and contains a dropdown menu with "Yes" selected.
 - The second section is labeled "Partner's Name?" and contains a text input field with the placeholder text "Partner's Name...".
- A pink button labeled "ADD PARTNER" located below the text input field.

The browser's taskbar at the bottom shows various application icons and the system clock indicating 3:27 PM.

Partner Information

The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/addcenter>. The page has a header with a left arrow and the word "OVERVIEW" written vertically. Below the header is a large pink heading "CENTERS". Underneath is another heading "PARTNERS" with a horizontal line below it. The form contains the following elements:

- A label "Partners?" followed by a dropdown menu with "Yes" selected.
- A label "What is partner's name?" followed by a text input field containing "Virginia Fine Arts Museum".
- A pink button labeled "ADD PARTNER" at the bottom right.

The browser's taskbar at the bottom shows various application icons and the system clock indicating 3:28 PM.

Click to Review

The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/center/2444/edit>. The page title is "CENTERS". The main content area contains a form with the following elements:

- Label: "Partner's Name?"
- Text input field: "Richmond Department of Recreation"
- Button: "ADD PARTNER"
- Large button: "CONTINUE TO REVIEW" (highlighted by a blue arrow)

At the bottom of the page, there is a footer section with the following text:

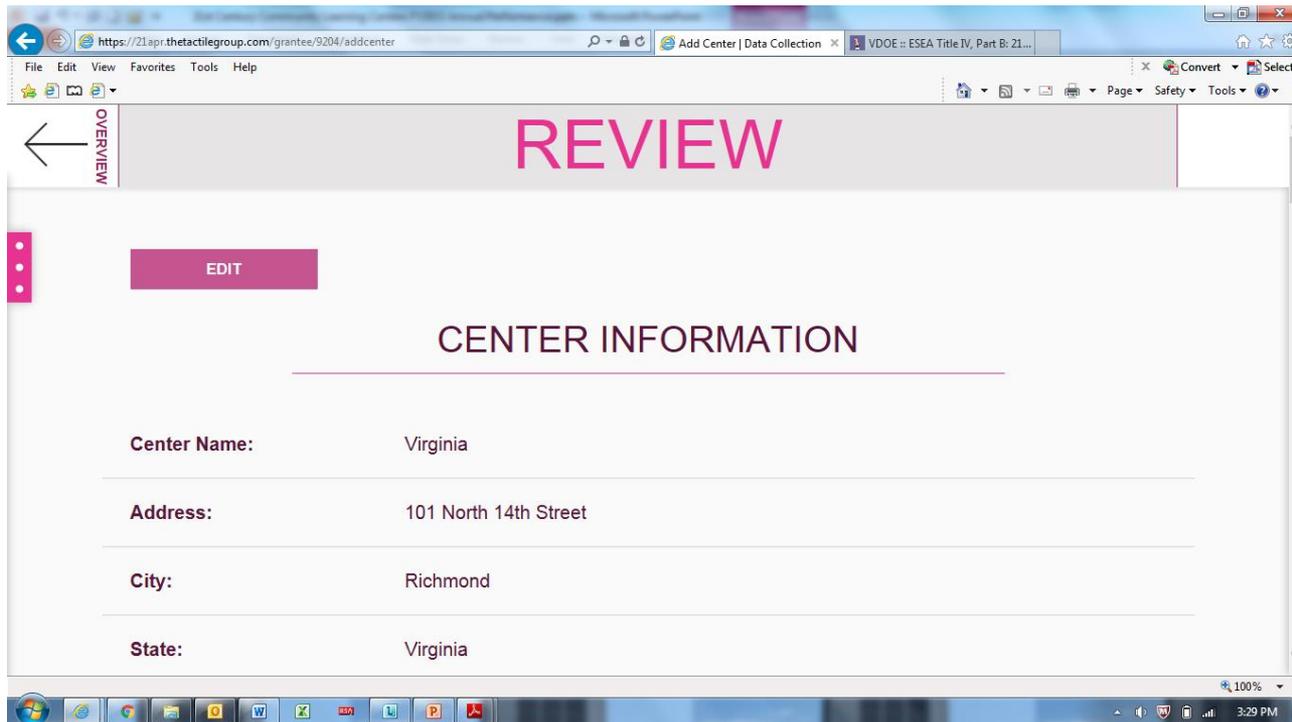
Need help? Our team is here for you. Send a message to 21apr@thetactilegroup.com or call 1-888-282-4589.

We will get back to you as soon as possible within two business days.

This data collection tool for the 21st CCLC program is funded by the US Department of Education Office of Education and Secondary Education under contract ED-ESE-14-C-0120.

On the right side of the footer, there is a user profile for "Marsha" and a "LOGOUT" button.

Review Information



The screenshot shows a web browser window with the URL <https://21apr.thetactilegroup.com/grantee/9204/addcenter>. The page features a navigation bar with a back arrow and the word 'OVERVIEW' written vertically. The main heading is 'REVIEW' in large pink letters. Below this is a pink 'EDIT' button. The section is titled 'CENTER INFORMATION' and contains the following details:

Center Name:	Virginia
Address:	101 North 14th Street
City:	Richmond
State:	Virginia

The browser's taskbar at the bottom shows various application icons and the system clock indicating 3:29 PM.

Save Information

https://21apr.thetactilegroup.com/grantee/9204/addcenter

File Edit View Favorites Tools Help

Convert Select

← OVERVIEW

REVIEW

Has feeder schools: No

PARTNERS

Partner Name: Virginia Fine Arts Museum

SAVE CENTER

CENTER INFORMATION

100%

3:29 PM

Select Center

https://21apr.thetactilegroup.com/grantee/9204/overview

GRANTEE OVERVIEW

TH, MARSHA: LET'S GET TO WORK.

Listed below are your centers and grant information.

CENTERS

[ADD CENTER](#)

Name	Contact Name	Type
Virginia	Marsha Granderson	Public School

https://21apr.thetactilegroup.com/center/2085/edit

100%

7:44 AM

Data Categories

The screenshot displays a web application interface for managing centers. At the top, a blue banner contains the title "Data Categories". Below this, a white header bar features the word "CENTERS" in large pink letters. On the left side of the header, there is a navigation menu with a back arrow and the word "OVERVIEW" written vertically. On the right side, there is an "ACTIVITY" label and a right-pointing arrow.

The main content area is titled "CENTER INFORMATION" and contains a form with the following fields:

- Center's name?: Henricus Middle School
- Center's Address?: 1222 Henricus Middle School Lane
- Center's City?: Henricus
- Center's State?: Virginia
- Center's Zip?: 23219

A sidebar menu is open on the left, showing the user's name "Marsha" and a profile icon. Below this, the menu is organized under the heading "VDOE" and lists the following categories:

- Henricus Middle School
 - Activities
 - Staffing
 - Participation
 - Outcomes

A blue arrow points from the left towards the sidebar menu. At the bottom left of the sidebar, there is a pink button labeled "LOGOUT". A pink "CLOSE X" button is located at the top of the sidebar menu.

Select Activity

CENTERS

ACTIVITY

CENTER INFORMATION

What is **center's name?**

Virginia

Center's Address?

101 North 14th Street

Center's City?

Richmond

Center's State?

Example of Activity Question

← CENTER

ACTIVITIES

Open - 05/31/2015 - 09/30/2015

STARTING →

ACADEMICS

How often is **STEM**?

Example of Activity Question

Literacy

Tutoring

Homework Help

English Language Learners

ENRICHMENT

Entrepreneurship

Review Activities and Save Data

← CENTER

ACTIVITIES

STAFFING →

EDIT ←

STEM

How often is:	Once per term
Average hours per session:	1-2 hours
Average participants:	5 - 10
Is STEM also College and Career Readiness:	Yes

HOMEWORK HELP

How often is:	More than once a week
Times a week:	4

↑

↓

Select Staffing

ACTIVITIES

Average hours per session: Less than 1 hour

Average participants: 5 - 10

Is Youth Leadership also College and Career Readiness: No

SUBMIT ACTIVITIES

Need help? Our team is here for you. Send a message to 21apr@thetactilegroup.com or call 1-888-282-4589.

We will get back to you as soon as possible within two business days.

This data collection tool for the 21st CCLC program is funded by the US Department of Education Office of Education and Secondary Education under contract ED-ESE-14-C-0120.

Marsha



LOGOUT



CENTER



STAFFING



Example of Staff Question

STAFFING

SPRING TERM

Open - 05/31/2015 - 09/30/2015

How many of **Center Administrators**?

Number of Paid?

Number of Volunteer?

College Students

Community Members

How many of **High School Students**?

Reminder: Review staffing and save data.

Select Participation

← ACTIVITY **STAFFING** PARTIC. →

•
•
•

How many of Volunteer Administrators: 0

SCHOOL DAY TEACHERS

How many of Paid School Day Teachers: 2

How many of Volunteer School Day Teachers: 0

OTHER NON-TEACHING SCHOOL STAFF

How many of Paid Other Non-Teaching School Staff: 1

How many of Volunteer Other Non-Teaching School Staff: 0

SUBMIT STAFFING

75%

Participation - Grades

← STAFFING PARTICIPATION OUTCOMES →

PreKindergarten

Kindergarten

1st Grade

How many 2nd Grade?

3rd Grade

4th Grade

5th Grade

6th Grade

Participation – Student Attendance

← STAFFING PARTICIPATION OUTCOMES →

PRE-K - 5TH GRADE
STUDENT ATTENDANCE

< 30 days

How 30 - 59 days? 9

How 60 - 89 days? 1

90 or more days

GOOD! 10 of 10

75%

Participation – Student Race/Ethnicity

← STAFFING PARTICIPATION OUTCOMES →

RACE / ETHNICITY

American Indian or Alaska Native

Asian

How **Black or African American** students?

How **Hispanic or Latino** students?

Native Hawaiian or Pacific Islander

How **White** students?

Participation – Student Gender/Sex

← STAFFING PARTICIPATION OUTCOMES →

PRE-K - 5TH GRADE
SEX

Male	6
Female	4
Data not provided	0

GOOD! 10 of 10

Participation – Student Population Specifics

← STAFFING PARTICIPATION OUTCOMES →

PRE-K - 5TH GRADE
POPULATION SPECIFICS

Students with limited English Language Proficiency	2 . +
Student who are eligible for free or reduced price lunch	10 . +
Student with special needs	2 . +
Family members	0 . +

Types of Outcomes

← PARTIC.

OUTCOMES

Summer data may be entered November 16, 2015 - December 10, 2015.

TYPE OF OUTCOMES

If you do not have state assessments, teacher surveys, or grades to report for this term, skip this section.

Select the types of outcomes that you are required to report by your SEA. You must select one, but can you can choose up to all three. Upon selection, the appropriate questions for the outcomes that you select will appear below.

State Assessment

Teacher Survey

Grades

RESET

PREK-5TH GRADE
STATE ASSESSMENT

75%

Outcomes from State Assessments

 PARTIC.

OUTCOMES

30-59 DAYS

You reported **9** regular participants who attended 30-59 days at the PreK-5th grade level.

Of these **9** regular participants, how many were not proficient in reading?

Of these **2** who were not proficient, how many improved to proficient or above in reading on state assessment?

60-89 DAYS

You reported **1** regular participants who attended 60-89 days at the PreK-5th grade level.

Of these **1** regular participants, how many were not proficient in reading?

Outcomes from Teacher Survey - Distribution

← PARTIC.

OUTCOMES

PREK-5TH GRADE TEACHER SURVEY

You reported **10** regular participants in PreK-5th grade at your center.

How many teacher surveys were distributed for PreK-5th grade? +
-

How many teacher surveys were returned from PreK-5th grade? +
-

Of these **9**, how many are for participants who attended 30-59 days? +
-

Of these **9**, how many are for participants who attended 60-89 days? +
-

75%

Outcomes from Teacher Survey- Grades Results

← PARTIC.

OUTCOMES

30-59 DAYS

You reported 9 teacher surveys for regular participants who attended **30-59 days at the PreK-5th grade level.**

How many teacher surveys for these **9** participants reported improvement in **homework completion and class participation?** +
-

How many teacher surveys for these **9** participants reported improvement in **student behavior?** +
-

60-89 DAYS

You reported 0 teacher surveys for regular participants who attended **60-89 days at the PreK-5th grade level.**

How many teacher surveys for these **0** participants reported improvement in **homework completion and class participation?** +
-

75%

Outcomes from Grades



PARTIC.

OUTCOMES

PREK-5TH GRADE GRADES

30-59 DAYS

You reported **9** regular participants who attended **30-59 days** at the **PreK-5th grade** level.

Of these **9** regular participants, how many needed to improve their **mathematics** grades from fall to spring?

 +
-

Of these **8** regular participants who needed to improve, how many did improve their **mathematics** grades from fall to spring?

 +
-

Of these **9** regular participants, how many needed to improve their **English** grades from fall to spring?

 +
-

Review and Save

← PARTICIPANTS

OUTCOMES

Of these 0 regular participants, how many needed to improve their **English** grades from fall to spring?

Of these 0 regular participants who needed to improve, how many did improve their **English** grades from fall to spring?

- State Assessment (PreK-5th)
- Teacher Survey (PreK-5th)
- Grades (PreK-5th)

REVIEW OUTCOME

FALL 2014

Selecting the Browser

- * It is recommend that all users interact with the 21st CCLC APR System using one of these browsers:
 - Chrome
 - Firefox
 - Safari
 - Internet Explorer versions 9 and higher
- * The 21st CCLC APR System was designed for quick load times, easy reading, and a minimum amount of scrolling and resizing.

Eliciting the Fastest Response from the Help Desk

- * To expedite a quick response:
 - Ask only **one** question per e-mail. (Send as many as you need!)
 - Be **specific** in the subject line.
 - Be **detailed** in describing your question or issue.
 - Include **screenshots** with your inquiry if possible.
- * Help Desk will **reply within two business days**. A **resolution** will follow as soon as possible.
- * 21 APR Help Desk - 21APR@thetactilegroup.com
1-888-282-4589, Mon-Fri 9am-5pm ET

Questions?



Contact Information

Marsha Granderson
Education Specialist

Marsha.Granderson@doe.virginia.gov

(804) 786-1993

•Regions 2, 4, and 5

Tiffany Frierson
Education Specialist

Tiffany.Frierson@doe.virginia.gov

(804) 371-2682

•Regions 1, 6, and 8

Dawn Dill
Grants and Reports Manager

Dawn.Dill@doe.virginia.gov

(804) 786-9935

•Region 3 and 7

Diane Jay
Associate Director

Diane.Jay@doe.virginia.gov

(804) 225-2905