

Virginia Department of Education  
Calendar of Data Collections for 2019 - 2020  
Rev Sept 2019

Due Date	Report Name	Contact Office	Contact Name	Contact Phone No.	Report Status	Web Site Link & Notes	Funding Type	Submission Type	Frequency
July 31, 2020	Foster Care Enrollment Report	Budget	Budget Staff	804-225-2025	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
September 1, 2019	Enrollment Reports for Remedial Summer School	Budget	Budget Staff	804-225-2025	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
September 15, 2019 (September 30, 2019 with approved extension)	Annual School Report - Financial Section	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	Both	Electronic	Annually
June 15, 2020	Certification of Adequate Funds Budgeted to Meet Required Local Effort for the Standards of Quality and Local Match Requirements for Certain State Funds	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/finance/index.shtml</a>	State	Electronic	Annually
August 1, 2020	Uses of At-Risk Add-on Funding	Budget	Budget Staff	804-225-2025	New	Documentation can be found in Chapter 2 in Item 136.C.9.e.3b.	State	Electronic	Annually
October 31, 2019	K-3 Primary Class Size Reduction Program	Budget	Budget Staff	804-225-2025	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml</a>	State	Electronic	Annually
August	Substitute Tests	Educational Information Management - Education Applications	Carol Wells Bazzichi	804-225-4847	Revised	<a href="http://www.doe.virginia.gov/testing/substitute_tests/index.shtml">http://www.doe.virginia.gov/testing/substitute_tests/index.shtml</a>	Both	Electronic	Annually
Fall SRC - Mid-October; Spring SRC - Mid-April; EOY SRC - Mid-July & Summer SRC - August 30th	Student Record Collections also includes elements of the December 1 Child Count Collection	Educational Information Management - Education Applications	Melanie Lore	804-225-3918	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/index.shtml</a>	Both	Electronic	4 Times a Year
EOY - September & Fall - January	EOY Master Schedule Data Collection & Fall Master Schedule Data Collection/ Instructional Personnel (MSC - IPAL)	Educational Information Management - Education Applications	Lisa Comfort	804-225-2827	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/master_schedule_collection/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/master_schedule_collection/index.shtml</a>	Both	Electronic	2 Times a Year
August	Educational Registry Application (ERA)	Educational Information Management - Education Applications	Melanie Lore	804-225-3918	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/educational_registry/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/educational_registry/index.shtml</a>	Both	Electronic	Annually
July 12, 2019 - Regional Ctrs July 26, 2019 - School Divisions	Annual Report for Discipline, Crime and Violence	Educational Information Management - Education Applications	Susan Williams	804-225-4112	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/school_safety/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/school_safety/index.shtml</a>	Both	Electronic	Optional Monthly Submission/Required Annually
May 15 (projected) and Mid-October (actual)	Virginia Preschool Initiative (Required in Appropriation Act)	Superintendent - School Readiness	Cheryl Strobel	804-371-7578	Revised	<a href="http://www.doe.virginia.gov/instruction/early_childhood/">http://www.doe.virginia.gov/instruction/early_childhood/</a>	State	Electronic	Annually
August 15, 2020	Adult Education and Family Literacy Act (Federal) and General Adult Education (State) Programs	Office of Career, Technical, and Adult Education	Thomas Suh	804-786-8367	Same	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	Both	Electronic	Annually
August 15, 2020	Integrated English Literacy/Civics Education Program Report	Office of Career, Technical, and Adult Education	Thomas Suh	804-786-8367	Same	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	Federal	Electronic	Annually
January 15, 2020 & June 10, 2020	Race to GED Program Report	Office of Career, Technical, and Adult Education	Sue Mansfield	804-225-3999	Same	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	State	Form	2 Times a Year
July 30, 2020	PluggedIn Virginia Program Report	Office of Career, Technical, and Adult Education	Jenna Kelly	804-371-7852	Same	<a href="http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml">http://www.doe.virginia.gov/instruction/adulted/grants_funding/index.shtml</a>	State	Form	Annually

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April 30, 2020	Career and Technical Education Financial Report (CTEFR) for SY 2017-2018	Office of Career, Technical, and Adult Education	George Willcox	804-225-2052	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	State	Electronic	Annually
January 31, 2020 & September 28, 2020	Secondary Enrollment Demographic Form (SEDF) Fall & EOY Reports (via Master Schedule Collection - MSC)	Office of Career, Technical, and Adult Education	George Willcox	804-225-2052	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	State	Electronic	2 Times a Year
July 31, 2020	CTE Credentialing Collection (CTECC) (via SSWS)	Office of Career, Technical, and Adult Education	George Willcox	804-225-2051	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/">http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/</a>	Both	Electronic	Annually
October 15, 2019	Driver Education Program Approval	Office of Science, Technology, Engineering & Mathematics	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
October 15, 2019	Laboratory FEE approval	Office of Science, Technology, Engineering & Mathematics	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
June 30	Driver Education Status Questionnaire	Office of Science, Technology, Engineering & Mathematics	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/driver_ed/index.shtml</a>	State	Electronic	Annually
June 30	Wellness Related Fitness Report	Office of Science, Technology, Engineering & Mathematics	Vanessa Wigand	804-225-3300	Same	<a href="http://www.doe.virginia.gov/instruction/physed/">http://www.doe.virginia.gov/instruction/physed/</a>	State	Electronic	Annually
September 27, 2019	Annual Report - Programs for the Gifted	Office of Science, Technology, Engineering & Mathematics	Donna Poland	804-225-2884	Same	<a href="http://www.doe.virginia.gov/statistics_reports/gifted/">http://www.doe.virginia.gov/statistics_reports/gifted/</a>	State	Electronic	Annually
Mid-August	Standards of Quality (SOQ) Compliance and Other Certifications Data Collection	Policy Office	Elizabeth Morris	804-225-2117	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/soq_compliance/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/soq_compliance/index.shtml</a>	State	Electronic	Annually
January-Annually	Title I, Part A, Comparability Report	Program Administration and Accountability	Latonia Anderson	804-225-2907	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml</a>	Federal	Electronic	Annually
November/Annually	Title I, Part D, Subpart 1 and Subpart 2, Count of Children Who Are Neglected or Delinquent (N or D)	Program Administration and Accountability	Tiffany Frierson	804-371-2682	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/federal_programs/index.shtml</a>	Federal	Electronic	Annually
October 1, 2019	Student Data Collection for Homeless Children & Youth For Subgrantees	Project Hope	Patricia Popp	757-221-4002	Same	<a href="http://wm.edu/hope">http://wm.edu/hope</a>	Federal	Electronic	Annually
November 15	Report of Free/Reduced Meal Applications	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
January 31	School Nutrition Programs Semi-Annual Financial Report for July-December	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
July 1	School Nutrition Programs Annual Application	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually

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July 31	School Nutrition Programs Annual Financial Report for July -June	School Nutrition	School Nutrition Programs Staff	804-225-2074	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/nutrition/index.shtml</a>	Federal	Electronic	Annually
August 31, 2020	Coordinated Early Intervening Services Survey	Special Education and Student Services	Special Education Data		Same		Federal	Electronic	Annually
Reporting Period: July 1 through June 30 Due: August 15, 2020	Special Education State Performance Report Indicator Data	Special Education and Student Services	Jeff Phenicie	804-786-0308	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml</a>	Federal	Electronic	Annually
Due January 31, 2020	Individuals with Disabilities Education Act Maintenance of Effort	Special Education and Student Services	Tracie Coleman	804-225-2704	Same	<a href="http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml">http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml</a>	State/Local	Electronic	Annually
Due May 15, 2020	Special Education Excess Cost	Special Education and Student Services	Tracie Coleman	804-225-2704	Same	<a href="http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml">http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml</a>	Federal	Electronic	Annually
Due November 29, 2019	Special Education Proportionate Set Aside	Special Education and Student Services	Tracie Coleman	804-225-2704	Same	<a href="http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml">http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml</a>	Federal	Electronic	Annually
Mid-September	Homebound Student Services	Special Education and Student Services	Sarah Bazemore	804-225-4024	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instruction/homebound/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instruction/homebound/index.shtml</a>	State	Electronic	Annually
Reporting Period: December 2 through December 13	December 1 Child Count	Special Education and Student Services	Diane Lucas	804-225-2185	Revised	<a href="http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/special_education/index.shtml</a>	Both	Electronic	Annually
Report Monthly/ Certification in August	Crash/Incident Report & Certification of School Bus Insurance	Support Services	Vijay Ramnarain	804-225-2037	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml</a>	State	Electronic	Annually
October	Pupil Transportation Report	Support Services	Vijay Ramnarain	804-225-2037	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/support/transportation/index.shtml</a>	State	Electronic	Annually
August 1	School Security Equipment Grant	Support Services	Vijay Ramnarain	804-225-2037	Same	<a href="http://www.doe.virginia.gov/support/facility_construction/security_equipment_grants/index.shtml">http://www.doe.virginia.gov/support/facility_construction/security_equipment_grants/index.shtml</a>	State	Electronic	Annually
January 29, 2020	Supply and Demand Report for School Personnel	Teacher Education & Licensure	Tara McDaniel	804-371-2475	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml</a> - Will be updated in coming weeks	State	Electronic	Annually
June 2, 2020	Mentor Teacher Program Evaluation & Program Reports	Teacher Education & Licensure	Tara McDaniel	804-371-2475	Same	<a href="http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml">http://www.doe.virginia.gov/info_management/data_collection/instructional_personnel/index.shtml</a> - Will be updated in coming weeks	State	Electronic	Annually
Fall 2019	New Teachers Program Report	Teacher Education & Licensure	Kendra Crump Eleanor Joyce	804-786-3925	Revised	<a href="http://www.doe.virginia.gov/teaching/career_resources/mentor/">http://www.doe.virginia.gov/teaching/career_resources/mentor/</a>	State	Electronic	Annually
Fall 2019	National Board Certification Incentive Award Report	Teacher Education & Licensure	Kendra Crump Eleanor Joyce	804-786-3925	Revised	<a href="http://www.doe.virginia.gov/teaching/career_resources/national_board_cert/index.shtml">http://www.doe.virginia.gov/teaching/career_resources/national_board_cert/index.shtml</a>	Both	Electronic	Annually

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Mid-July	STEM Teacher Recruitment and Retention Initiatives	Teacher Education & Licensure	Kendra Crump	804-786-3925	Revised	<a href="http://www.doe.virginia.gov/administrators/superintendents./140-19.docx">www.doe.virginia.gov/administrators/superintendents./140-19.docx</a>	State	Electronic	Annually

End of Record