Student Record Collection

August 4, 2016
Virginia Department of Education
Office of Educational Information Management

Agenda

- Review Due Dates and Timeline
- New Data Elements and Codes for 2016-2017
- Coding Updates
- Questions

SRC Due Dates and Timeline

Due Dates

- **September 29:** VDOE issues news release on cohort graduation and dropout rates.
- **October 3**: The Fall SRC data collection window opens
- **October 19:** The Fall SRC data collection window closes. A *successful* Fall SRC is required.
- **October 20 – 21:** Verify data and submit K-3 data.
- **October 24 – 28:** Should a resubmission of data be necessary, please contact us via your regional contact or by sending an email to ResultsHelp to request that your window be opened.
- **October 31:** The Fall SRC data collection window will be locked at 11:59 PM.

Important Reminder

- October 31st is a hard deadline. Therefore, if you need your window reopened after this date, you will need to write a letter to Dr. Staples explaining why you need it reopened. This letter must include an action plan to prevent the error in the future.

- Fall Membership data is needed by our Budget Office as they report information to the Governor's Office in November.

New Data Elements and Codes for 2016-2017

Foster Care Flag

- In order to comply with the Every Student Succeeds Act (ESSA), the Foster Care Flag has been reinstated for the 2016-2017 SY.

- Foster Care is defined as a 24-hour substitute care for children placed away from their parents and for whom the agency under title IV-E of the Social Security Act has placement and care responsibility.

- A child is considered to be in Foster Care regardless of whether
  - The foster care facility is licensed and payments are made
  - Adoption subsidy payments are being made prior to the finalization of an adoption
  - There is Federal matching of any payments that are made

Foster Care Flag cont.

- Care settings include but are not limited to:
  - Family foster homes
  - Relative foster homes
  - Group homes
  - Emergency shelters
  - Residential facilities
  - Child care institutions
  - Pre-adoptive homes

- Once a student has been flagged as Foster Care, the flag will remain through the end of the school year

Filler Fields

- 6 additional filler fields were added bringing the filler fields to a total of 10

- 5 are reserved for any ESSA updates that may come out of the new state plan. Additional data may be required for the 16-17 SY.

- 5 are reserved for future use

Updates to Data Elements for 2016-2017

Removal of GAD

- GED Program Code:
  - Code 3: GAD has been removed

- Graduate/ Other Completer Code:
  - Code 9: General Achievement Diploma has been removed.

Truancy Conference Flag

- Definition Update:
  - A flag to identify if a truancy conference was scheduled with parents/guardians when the student has 6 or more unexcused absences.

- New Edit:
  - If Y, the student must have 6 or more unexcused absences.

Unexcused Absences

- ## Definition Update
  - The cumulative number of days of a student's unexcused absences in the school from the beginning of the current school year to the time of snapshot.
  - Unexcused Absences cannot be greater than the total number of days absent.
  - As defined by 8VAC20-730-10.
    - *Unexcused absence means an absence where (i) the student misses his scheduled instructional school day in its entirety and (ii) no indication has been received by school personnel within three days of the absence that the student's parent is aware and supports the absence, or the parent provides a reason for the absence that is unacceptable to the school administration. The school administration may change an unexcused absence to an excused absence when it determines that the parent has provided an acceptable reason meeting criteria for the student's absence or there are extenuating circumstances.*

PK Experience Code

- Codes 10 – 99 have been removed

- New Codes:
  - 1 = Head Start
  - 2 = Public Preschool
  - 3 = Private/Preschool/Day Care
  - 4 = Department of Defense Child Development Program
  - 5 = Family Home Daycare Provider
  - 6 = No Preschool Experience

PK Experience Code

- Crosswalk mapping old codes to the new
  - This can be found on our website in the Coding tab under the Resources section
  - http://www.doe.virginia.gov/info_management/data_collection/student_record_collection/resources/pk-experience-codes-crosswalk.pdf

CTE Competency Attainment

- ## Definition Update
  - The CTE Competency Attainment Flag identifies the student who has **finished** a required *Career and Technical Education sequence of courses to be a CTE Finisher* **AND** has achieved a satisfactory rating (one of the three highest marks) on the Student Competency Record (SCR) rating scale on at least 80% of the required (essential) competencies in a CTE course.

EL Code

- Name update:
  - Based on ESSA, everywhere that ESL, LEP, and ELL are referenced, have been changed to EL
- Coding Updates
  - Code 3: *Identified as formerly EL for each of the two years after exiting EL Services* has been removed
  - Code 4: *Identified as formerly EL for each of the four years after exiting EL Services* has been added

Military Connected Students Code

- Coding Updates

  - "National Guard" has been removed from Codes 2 & 3

  - Code 4 has been added.
    - National Guard, active or reserve; student is a dependent of a member of the National Guard (and not a dependent of a member of the US Armed Services)
    - If one parent is an active member of the US Armed Services and one is a member of the National Guard, code for the parent that is on active duty.

PK Funding Source Code

- Codes Removed
    - 2 = Early Head Start
    - 6 = Early Intervention Services
    - 9 = Local Funding for VPI+ Placement
    - 11 = Title III

General Information

SRC Website

(Information Management>Data Collection> Student Record Collection)

- 2016-2017 Support Documents:
  - 2016-2017 Kick-Off Webinar Instructions (PDF)
  - Data Elements 2016-2017 (PDF) | (XLS)
  - Header 2016-2017 (XLS)
  - Layout for Tab-Delimited File (PDF) | (Word)
  - Specifications for Completing the Student Records Data Collection   (PDF) | (Word)

- Resources > Coding
  - Guidance for PK Funding and PK Experience Codes (PDF) | (Word)

Contacts for SRC Data Collections

- Regions I and VIII – Melanie Lore, (804) 225-3918, melanie.lore@doe.virginia.gov
- Regions II and V – Allison Young, (804) 225-3909, allison.young@doe.virginia.gov
- Regions III and IV – Carol Wells Bazzichi, (804) 225-4847, carol.wellsbazzichi@doe.virginia.gov
- Regions VI and VII – Lisa Comfort, (804) 225-2827, lisa.comfort@doe.virginia.gov

General Contact Information

- Email: ResultsHelp@doe.virginia.gov
- Fax: (804) 530-4516

- Answered from 7:00 AM to 4:30 PM
- Checked every 15 minutes (last check at 4:15 PM)

Questions?