

**NCES Defined Dropouts with SRC Coding Guidelines**

A Student Who:	Dropout?	SRC Reporting
Graduated or received some other recognized credential, such as a certificate of attendance or GED.	No	On the Fall, EOY or Summer SRC: <ul style="list-style-type: none"> <li>– Graduate Completer Code of 1, 2, 3, 6, 7 or 9 (any board approved diploma)</li> <li>– Graduate Completer Code of 5 or 8 (a GED earned from a preparation program sponsored by the school division)</li> <li>– Graduate Completer Code 4 (a division-approved Certificate of Completion)</li> </ul> Note: The record may or may not have an Exit Withdrawal Code of W730 or W731
Only attended summer school in this school district (i.e., was not enrolled during the regular school year).	No	A record is not reported on any SRC
Left school without diploma or other certification after passing age up to which the district was required to provide a free, public education.	Yes	Exit Withdrawal Code of W880 (this may be reported at any time during the regular school year or be reported on the Fall SRC as an N record if the student ages out over the summer)
Died.	No	Exit Withdrawal Code of W650
Is gone; status is unknown.	Yes	Exit Withdrawal Code of W880 (this may be reported at any time during the regular school year or be reported on the Fall SRC as an N record if the student does not return in the fall)
Moved to another district in this or some other state, not known to be in school.	Yes	Exit Withdrawal Code of W880
Moved out of the United States, enrollment status not known.	No	Exit Withdrawal Code of W310

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Transferred, enrolled in another public school, a private school, or charter school.	No	<ul style="list-style-type: none"> <li>– Must have a SRC record at different public school and an Exit Withdrawal Code of W402 or W016</li> <li>– Exit Withdrawal Code of W411</li> <li>– Exit Withdrawal Code of W503</li> <li>– Exit Withdrawal Code of W304, W305, W306, W307, W308, or W309</li> <li>– Exit Withdrawal Code of W312</li> </ul>
Transferred, enrolled in home schooling.	No	Exit Withdrawal Code of W313
Transferred, enrolled in early college (baccalaureate or associate's program).	No	Exit Withdrawal Code of W321
Is in an institution that is <b>NOT</b> primarily academic (military, possibly Job Corps, corrections, etc.) and offers a secondary education program.	No	Exit Withdrawal Code of W314
Is in an institution that is <b>NOT</b> primarily academic (military, possibly Job Corps, corrections, etc.) and does <b>NOT</b> offer a secondary education program.	Yes	<ul style="list-style-type: none"> <li>– Exit Withdrawal Code of W870 if the student left school to serve a sentence in a local or regional jail</li> <li>– Exit Withdrawal Code of W880 in all other instances</li> </ul>
Is <b>NOT</b> in school but known to be planning to enroll late (e.g., extended family vacation, seasonal work).	No	Latest SRC record within a calendar year has an Exit Withdrawal Code of W970. A record will be required in the next school year with an updated Exit Withdrawal Code.
Is <b>NOT</b> in school but known to be ill, verified as legitimate.	No	Latest SRC record within a calendar year has an Exit Withdrawal Code of W960. A record will be required in the next school year with an updated Exit Withdrawal Code.

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Is <b>NOT</b> in school but known to be ill, <b>NOT</b> verified as legitimate.	Yes	Exit Withdrawal Code of W880
Is <b>NOT</b> in school but known to be suffering long-term illness and <b>NOT</b> receiving education services (residential drug treatment, severe physical or mental illness).	No	Latest SRC record within a calendar year has an Exit Withdrawal Code of W960. A record will be required in the next school year with an updated Exit Withdrawal Code.
Is <b>NOT</b> in school but known to be suspended or expelled and their term of suspension or expulsion is <b>NOT</b> yet over.	No	<ul style="list-style-type: none"> <li>– If the student <b>does not receive</b> any type educational services from the school division while on suspension or expulsion then the latest SRC record within a calendar year has an Exit Withdrawal Code of W961. A record will be required in the next school year with an updated Exit Withdrawal Code.</li> <li>– If the student receives educational services from the school division while on suspension or expulsion, then either maintain regular attendance within serving school OR use an Exit Withdrawal Code of W222 if transferred into a home-based program within the division</li> </ul>
Is <b>NOT</b> in school but known to be suspended or expelled and their term of suspension or expulsion is over.	Yes	Latest SRC record within a calendar year has an Exit Withdrawal Code of W960. Student must be reported again on the EOY SRC with an Exit Withdrawal Code of W880.
Is <b>NOT</b> in school but known to be expelled with <b>NO</b> option to return.	Yes	Exit Withdrawal Code of W880
Is <b>NOT</b> in school but known to be expelled and enrolled in another school and/or district.	No	Must have a SRC record at new public school <b>and</b> an Exit Withdrawal Code of W402 or W016

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<p>Is in a nontraditional education setting, such as hospital/homebound instruction, residential special education facility, correctional institution (<b>juvenile detention centers or juvenile corrections</b>), community or technical college where the program is administrated by an agency that is considered a special school district or extension of a regular school district.</p>	<p align="center">No</p>	<ul style="list-style-type: none"> <li>– W411 if transferred to a state operated program (hospital or detention center)</li> <li>– Maintain regular attendance within serving school</li> <li>– W217 or W222 if transferred into a homebound or home-based program within the division</li> <li>– W402 if serving a sentence in juvenile corrections and must have a SRC record from Correctional Education (division #900)</li> </ul> <p>Note: GED programs at juvenile facilities should be considered an “extension of a regular school district” because in Virginia those facilities have a state-approved secondary education program.</p>
<p>Is in a nontraditional education setting, such as hospital/homebound instruction, residential special education facility, community or technical college where the program is an off-campus offering of the regular school district.</p>	<p align="center">No</p>	<ul style="list-style-type: none"> <li>– Maintain regular attendance within serving school</li> <li>– Exit Withdrawal Code of W217 or W222 if transferred into a homebound or home-based program within the division</li> </ul>
<p>Is in a nontraditional education setting, such as hospital/homebound instruction, residential special education facility, correctional institution (<b>local or regional jails</b>), community or technical college where the program is classified as adult education that is <b>not</b> approved, administered or tracked by a regular school district.</p>	<p align="center">Yes</p>	<ul style="list-style-type: none"> <li>– Exit Withdrawal Code of W870 if the student left school to serve a sentence in a local or regional jail</li> <li>– Exit Withdrawal Code of W880 in all other instances</li> </ul> <p>Note: GED programs at local or regional jails (not juvenile facilities) do not have state-approved secondary education programs and their primary focus is not education. Students who are withdrawn to serve a sentence in a jail (incarceration) are dropouts even if they earn a GED while there.</p>